



MINUTES

Board of Directors Meeting #7 2025

HYBRID (in person and virtual)

School House Meeting Room

Wednesday September 17, 2025 @ 7pm

Chair: Mary Ann McConkey, (President)

Present: Edlene Antonio, Garry Blye, Steve Lusk (virtual), Mandana Gholami Mobarakabadi, Mary Ann McConkey (chair), Colette Nemni, Morry Patoka, Anita Townsend, Paulina Vujinovic, Councillor Ron Weese

Regrets: Phiona Durrant, Councillor John Gallo

Guest: Mike King

Staff: Suzanne Haines

1 (1 min)	Agenda MOTION to Approve the Agenda Moved: Steve Lusk 2 nd : Ron Weese CARRIED	Mary Ann McConkey
2 (2 min)	Previous Minutes (unavailable) Deferred to next Board meeting on October 15, 2025.	Mary Ann McConkey
3 (1 min)	Statements of Conflict of Interest None	ALL
4 (30 min)	Insurance Presentation Guest speaker - Acera Insurance - Information report and review of coverage for the organization - Acera Insurance Broker provides both Commercial property and liability insurance to Aurora Cultural Centre. - General liability is 5 million, applicable anywhere that the Cultural Centre may do business in Canada.	Guest: Mike King
5 (5 min)	Executive Director Report - September ED Report – reporting on July & August activity - Report of Q2 Activity - Q2 Compliance & Complaints Statement - CAPF 3-5 year application	Suzanne Haines

	MOTION to Approve the Managerial Commentary for Q2 2025, AND that Q2 Commentary be sent to Town of Aurora, AND that Q2 Commentary be made available for public release Moved: Ron Weese 2nd : Edlene Antonio CARRIED MOTION to receive the Q2 Compliance statement as presented Moved: Morry Patoka 2nd: Collette Nemni CARRIED MOTION to receive the Q2 Complaints statement as presented Moved: Edlene Antonio 2nd: Garry Blye CARRIED MOTION to authorize the Executive Director to apply for the Canada Arts Presentation Grant for the period within April 1, 2026 – March 31, 2031 as available to the organization Moved: Garry Blye 2nd: Collette Nemni CARRIED MOTION to Receive the Executive Director Report Moved: Edlene Antonio 2nd: Morry Patoka CARRIED	
6 (30 min)	Finance & Audit Committee • Q2 2025 Financial Report • June Interim Statements • 2026 Budget Approval MOTION to Approve the unaudited interim financial statements for the 3 months ended June 30, 2025 (the Q2 Report) and to approve the filing of the Q2 Report with the Town of Aurora as per the Provision of Cultural Services Agreement. Moved: Mandana Gholami Mobarakabadi 2nd: Edlene Antonio CARRIED MOTION to Approve the Interim Financial Statements to June 30, 2025 Moved: Morry Patoka 2nd: Paulina Vujinovic	Paulina Vujinovic

	CARRIED MOTION to Approve 2026 Budget Moved: Garry Blye 2nd: Edlene Antonio CARRIED MOTION to Accept the Finance & Audit Committee Report Moved: Paulina Vujinovic 2nd: Morry Patoka CARRIED	
7 (10 min)	Development Committee Report from the Committee • YTD campaigns and projections • 2026 Budget MOTION to Accept the Development Committee Report Moved: Garry Blye 2nd: Morry Patoka CARRIED	Steve Lusk
8 (10 min)	Outreach Committee Report from the Committee • Revised Terms of Reference MOTION to Accept the Outreach Committee Report Moved: Mandana Gholami Mobarakabadi 2nd: Colette Nemni CARRIED	Anita Townsend
9 (15 min)	Governance & Nominating Committee Report from the Committee • Board Skills Matrix • Quarterly Risk Assessment review and feedback • Revised Terms of Reference for the Outreach Committee MOTION to approve the Quarterly Risk Assessment as presented Moved: Edlene Antonio 2nd: Morry Patoka CARRIED MOTION to approve the revised Outreach Committee Terms of Reference as presented	Edlene Antonio

	Moved Garry Blye 2nd: Anita townsend CARRIED MOTION to Accept the Governance & Nominating Committee Report Moved: Morry Patoka 2nd: Edlene Antonio CARRIED	
10 (15 min)	Executive Committee Report Verbal report from committee • Temporary Amending Agreement is a legal contract Aurora Cultural Centre has had with the Town of Aurora for the past two years. This agreement expires December 2025. • Presently negotiating a permanent Temporaty Amending Agreement, draft available December 2025, and to be presented to Aurora Town Council February 2026 MOTION to Accept the Executive Committee Report Moved: Edlene Antonio 2nd: Garry Blye CARRIED	Mary Ann McConkey
11	Other Business • Aurora Chamber of Commerce hosts a Business Excellence Celebration each year ◦ This year Celebration is on October 23, 2025 ◦ Aurora Cultural Centre is nominated for the Not-For-Profit of the year award of year 2025. Previously won by the Centre in 2019 ◦ Tickets are \$150.00, Board members can purchase tickets ◦ Board will send ED to the event at minimum • Public meetings – Is this an area of focus? – currently a requirement in our agreement with the Town to host them. No attendance leads to cancellation. Administrative work required to build to the open meetings is onerous on staff, Board committees and the Board. Prefer to host AGM annually – for negotiation with Town in the new agreements.	
12	Next Meeting • 7pm October 15, 2025 – Regular Board Meeting – Aurora Town Square Schoolhouse Meeting Room	

13	MOTION to Adjourn Meeting Moved: Collette Nemni 2 nd : Anita Townsend CARRIED Adjourned: 9:15 PM	ALL
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Minutes recorded by:

Anita Townsend

Anita Townsend – Secretary of the Board