

AGENDA
Board of Directors Meeting #2 2025
HYBRID (in person and virtual)
School House Meeting Room
Wednesday February 19, 2025 @ 7pm

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 238 526 561 083

Passcode: uc96cG95

[Download Teams](#) | [Join on the web](#)

Mary Ann McConkey, Chair

1 (1 min)	Agenda MOTION to Approve the Agenda	Mary Ann McConkey
2 (2 min)	Previous Minutes MOTION to approve the minutes for the Board meetings on January 15, 2025 as presented	Mary Ann McConkey
3 (1 min)	Statements of Conflict of Interest	ALL
4 (30 min)	Presentation of 2025 Gallery Programming	Samantha Jones
5 (30 min)	Executive Committee - Executive Director Performance Review (IN CAMERA) 2025 Executive Director goals - HR Policy Review completed MOTION to move in camera MOTION to approve the 2025 Executive Director goals as presented MOTION to Accept the Executive Committee Report	Mary Ann McConkey
6 (10 min)	Executive Director Report Monthly Report – reporting on January activity MOTION to Receive the Executive Director's Report	Suzanne Haines
7 (30 min)	Finance & Audit Committee Report from the committee December 2024 Year End interim statement	Michelle Lockie

	• Revised 2025 Operating Budget MOTION to Approve December 2024 Year End interim statement MOTION to approve the revised 2025 operating budget as presented MOTION to Accept the Finance & Audit Committee Report	
8 (30 min)	Governance & Nominating Committee Report from the Committee • Review and approve Imagine Canada re-accreditation application • Development Committee Terms of Reference and Policies • Terms of Reference 4: Executive Committee • Terms of Reference 5: Board of Directors ○ Attached with track changes and final updated presented • Appointment of a Board President • Quarterly Risk Assessment MOTION: Be it resolved that the Aurora Cultural Centre apply for re-accreditation with Imagine Canada. MOTION to approve the following updated policies as presented: • TOR 2 – Development Committee • D1. Fundraising • D3. Gift Policy MOTION to acknowledge the completed review without changes of the D2. Donor Policy and Terms of Reference for the Executive Committee (TOR 4). MOTION to approve the updated Terms of Reference for the Board of Directors as presented (TOR 5). MOTION to appoint Mary Ann McConkey to the role of President of the Board, with a term to expire at the next Annual General Meeting of the Members. MOTION to accept the quarterly risk assessment as presented. MOTION to Accept the Governance & Nominating Committee Report	Edlene Antonio

9 (10 min)	Outreach Committee Report Report from the committee MOTION to Accept the Outreach Committee Report	Anita Townsend
10 (10 min)	Development Committee Report from the Committee • 2025 Budget and YTD report • 2025 Activity for Committee and Board • Naming Proposal MOTION to approve the Pine Tree Potters Activity Room naming sponsorship MOTION to Accept the Development Committee Report	Morry Patoka
11	New Business	ALL
12	Next Meeting • April 16, 2025 – 6:30 -7 pm (Public Meeting); 7- 9 pm (Board Meeting)	
13	MOTION to Adjourn Meeting	ALL

MINUTES
Board of Directors Meeting #2 2025
HYBRID (in person and virtual)
Revised Location - School House Meeting Room
Wednesday February 19, 2025 @ 7pm

Chair: Mary Ann McConkey

Present: Mary Ann McConkey (Chair), Edlene Antonio, Councillor John Gallo, Sharon Kelly (online), Michelle Lockie (online), Stephen Lusk (online), Morry Patoka, Anita Townsend

Regrets: Phiona Durrant, Mandana Gholami Mobarakabadi, Councillor Ron Weese,

Staff: Suzanne Haines (Executive Director), Samantha Jones (online)

1 (1 min)	Agenda MOTION to Approve the Agenda Moved: Morry Patoka 2 nd : Michelle Lockie CARRIED	Mary Ann McConkey
2 (2 min)	Previous Minutes MOTION to approve the minutes for the Board meetings on January 15, 2025 as presented, Moved: Stephen Lusk 2 nd : Edlene Antonio CARRIED	Mary Ann McConkey
3 (1 min)	Statements of Conflict of Interest	ALL
4 (30 min)	Presentation of 2025 Gallery Programming • Overview provided of the exhibiting artistes and the dates of exhibitions from now until the end of 2025 • Information about coming Gallery events • Details provided about the two Artists in Residence selected for winter and fall sessions • Details about estate sale to be managed by Gallery and Aurora Cultural Centre staff this spring	Samantha Jones
5 (30 min)	Executive Committee • Executive Director Performance Review (IN CAMERA) • 2025 Executive Director goals	Mary Ann McConkey

	• HR Policy Review completed MOTION to move in camera Moved: Morry Patoka 2nd: Sharon Kelly CARRIED MOTION to approve Executive Director Performance review Moved: Stephen Lusk 2nd: Morry Patoka CARRIED ED Goals Goal # 4 was adjusted to read: To structure and manage fundraising and grant plans with tactics to consistently deliver on Board approved goals and projections, and to generate increased revenue to meet deficit reduction by the end of the year. MOTION to approve the 2025 Executive Director goals as presented with the adjustment above. Moved: Morry Patoka 2nd: Sharon Kelly CARRIED MOTION to Accept the Executive Committee Report Moved: Morry Patoka 2nd: Sharon Kelly CARRIED	
6 (10 min)	Executive Director Report • Monthly Report – reporting on January activity MOTION to Receive the Executive Director’s Report Moved: John Gallo 2nd: Anita Townsend Carried	Suzanne Haines
7 (30 min)	Finance & Audit Committee Report from the committee • December 2024 Year End interim statement • Revised 2025 Operating Budget MOTION to Approve December 2024 Year End interim statement Moved: Morry Patoka	Michelle Lockie

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11	New Business	ALL
12	Next Meeting April 16, 2025 – 6:30 -7 pm (Public Meeting); 7- 9 pm (Board Meeting)	
13	MOTION to Adjourn Meeting Moved: Morry Patoka 2 nd : Edlene Antonio Carried Adjourned at 9:45	ALL

Minutes recorded by:

Anita Townsend
Secretary of the Board

December 2024

Special Events

Aurora Cultural Centre 15th Anniversary

January 17, 2025

The Aurora Cultural Centre celebrated its 15th anniversary in January, with a kick off celebration on January 17th. Highlights included a glorious concert by the Campbell, Fagan, Park Trio, a presentation honouring Bonnie & Norbert Kraft with the official naming of the ‘Kraft Concert Piano’, remarks from Councillor Ron Weese on behalf of the Town of Aurora, the Honourable Michael Parsa, MPP Dawn Gallagher Murphy, and Board President Mary Ann McConkey. There was cake, a silent auction, a photo op – and best of all, our patrons and volunteers.



Board Acting President Mary Ann McConkey, with Bonnie & Norbert Kraft

Performing Arts Programs

Campbell, Fagan, Park Trio

January 17, 2025 at 7:30 pm

Davide De Simone Performance Hall

Attendance: 151

<https://auroraculturalcentre.ca/event/2024-25-campbell-fagan-park-trio/>

Esteemed clarinetist James Campbell, alongside world-renowned soprano Leslie Fagan, and Angela Park, one of Canada’s most sought-after pianists, united for a relaxed and entertaining recital of chamber music and song. Alongside compositions by Debussy, Saint-Saëns, and Schubert’s “Shepherd on the Rock,” soprano Leslie Fagan enchanted the audience with selections from popular operas and musicals. An evening of pure musical delight celebrating our



Campbell, Fagan, Park Trio take the stage at the Davide De Simone Performance Hall

15th anniversary!

John Sheard's Salute to the Beatles + Quisha Wint & Paul Neufeld

January 25, 2025 at 7:30pm

Davide De Simone Performance Hall

Attendance: 223 (sold out)

<https://auroraculturalcentre.ca/event/john-sheard-salute-to-the-beatles/>

Back by popular demand, we were thrilled to present legendary piano man John Sheard, who toured with Stuart McLean's Vinyl Café and charmed Aurora audiences for years with nostalgia, harmony and special guests. Included in this session are favourite performers from past Sheard shows, including Mia Sheard, David Celia, Steve Briggs, Denis Pendrith, and Ryan Granville-Martin. The Beatles song catalogue is the hymn book of a generation, familiar to all and such a great way to look back at the impact of music at the ACC. It was a thrill to welcome back Paul Neufeld and Quisha Wint to open to concert, with a piano & vocals mix or gospel, soul and jazz tunes.



John Sheard

Upcoming Performing Arts Events

Micah Sings Leonard

February 1, 2025 at 7:30 pm

Davide De Simone Performance Hall

<https://auroraculturalcentre.ca/event/2024-25-micah-sings-leonard/>

Kattam and his Tam-Tams

February 15, 2025 at 2:00 pm

Brevik Hall

<https://auroraculturalcentre.ca/event/2024-25-kattam/>

Kellylee Evans + Sammy Jackson

February 22, 2025 at 7:30 pm

Davide De Simone Performance Hall

<https://auroraculturalcentre.ca/event/2024-25-kellylee-evans/>

Gallery Programs

The Living Corridor

A temporary mural by Annwin Arts and Joaquin Varela

In person: September 21 – January 19, 2025

Lower Hall Gallery

<https://auroraculturalcentre.ca/lower-hall-mural/>

Congruent (by definitions)

In person: October 24, 2024 – January 26, 2025

Location: Great Hall Gallery

<https://auroraculturalcentre.ca/congruent-by-definitions/>

Seven Masters: THE GCAC Permanent Collection

In person: November 28, 2024 – January 26, 2025

Location: Homeroom Galleries

<https://auroraculturalcentre.ca/seven-masters/>

Open Studio

Weekly on Wednesdays

Art Activity Room

<https://auroraculturalcentre.ca/events-for-artists/>

YAR Muddle Mural Meet-Up

First Tuesday of every month

3 pm – 5 pm

Art Activity Room

<https://auroraculturalcentre.ca/event/muddle-mural/>

New Year Yoga & Sound Bath

January 13, 2025

Homeroom Galleries

<https://auroraculturalcentre.ca/event/jan-13-yoga-sound-bath/>

Last Look: The Living Corridor (including Artist Workshop)

January 17, 2025

8:30 am – 5 pm

Lower Hall Gallery

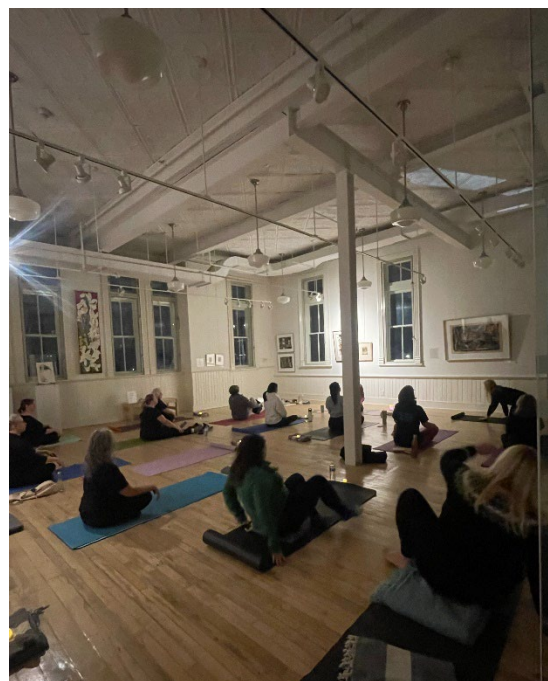
<https://auroraculturalcentre.ca/event/living-corridor-last-look/>

Underground Gallery Curation Day

January 17, 2025

3 pm – 6 pm

Basement Hallway



Art and wellness merge at the New Year Yoga & Sound Bath in the Homeroom Galleries

<https://auroraculturalcentre.ca/event/underground-gallery/>

Artist-Poet Gathering (All Ages)

January 18, 2025

Homeroom Galleries

<https://auroraculturalcentre.ca/events-for-artists/>

Youth Open Studio + Critique

January 28, 2024

3 pm – 5 pm

Art Activity Room

<https://auroraculturalcentre.ca/event/youth-open-studio/>

Art Bytes

Art Bytes are an ongoing online series that accompanies our exhibitions and give viewers an opportunity to deepen their understanding about the art and artists. Art Bytes are available for viewing through our YouTube channel during and after gallery exhibitions.

Art Bytes can be found here: [Gallery Art Bytes link](#)

One new Art Byte was added in January: Seven Masters, Origins

Art Byte Topic	Exhibition	Link
Seven Masters, Origins	Seven Masters	https://youtu.be/bYEME3tkVZ0?si=0Jj7bHuy0Z29mzFk

Upcoming Gallery Events

The Mayor's Celebration of Youth Arts 2025

February 8 – April 20, 2025

3pm – 5 pm

All Galleries

<https://auroraculturalcentre.ca/mcoya25/>

Education Programs

Term Classes, Workshops and Short Courses

Twenty-six winter programs kicked off in January, including classes, workshop, and PA programs. More classes will kick off in February and March, making for a lively winter session! Our commitment to providing a vibrant and inclusive learning environment is evident in the range of classes offered and the positive feedback received from participants

Program	Dates	Age
Adult & Senior Adult		

Watercolours: The Basics	January 13 – March 24	55+
Wood Carving	January 13 – February 24	16+
Acrylic Pouring and Mediums	January 13 – March 17	16+
Expand Your Horizons in Acrylics Level II	January 14 – March 4	16+
Watercolour Level 1	January 14 – March 4	55+
Watercolour Level 2	January 14 – March 4	55+
Drawing Club Intermediate	January 15 – February 19	16+
Guitar Beginner and Intermediate	January 15 – March 5	16+
Ukelele Beginner and Intermediate	January 15 – March 5	16+
Watercolours: Intermediate & Advanced	January 15 – March 15	16+
Drawing Fundamentals Session A	January 15 – March 26	55+
Drawing Fundamentals Session B	January 16 – March 27	55+
Acrylic Paint – Beginner	January 16 – March 27	55+
Watercolours: Basics & Beyond	January 16 – March 20	16+
Printmaking: 3-Colour Reduction	January 23	16+
Printmaking: Colour Monoprint	January 30	16+
Children & Youth		
Comic Drawing for Children	January 13 – March 17	7 - 12
Learn Anime	January 15 – February 12	12+
You Can Uke It! Beginner & Intermediate	January 15 – March 5	8 - 12
Children's Visual Art 1	January 18 – March 22	4-7
Children's Visual Art 2	January 18 – March 22	7 - 12
Lil' Jammers, Caregiver & Child	January 18 – April 5	1 - 3
Rhythm Kids	January 18 – April 5	3 - 6
PA Day	January 31	4 – 7 years
PA Day	January 31	7 – 12 years
Learn Anime	January 15 – February 12	12+

To see current educational offerings please visit: <https://auroraculturalcentre.ca/adult-classes/> or <https://auroraculturalcentre.ca/childrens-classes/>

Administration

- New Sponsor and donor tours continue with the Development team
- Launch bi-weekly Marketing Advisory Team to review marketing initiatives and strategy for the organization. A tag line to draw attention to the lines of business was developed and

implemented and the new design concept was presented for feedback.

- Applied for National Day for Truth & Reconciliation grant for two singer/ storytelling sessions and a gallery exhibit of Indigenous dresses.
- Mayor's Celebration of Youth Arts installation and sponsor activation occurred February 1, 2025.

Human Resources

- Please welcome Benton Roark, KITS Tour Coordinator who started with us on January 31st on a contract to tour in the schools. Tours started February 10, 2025.
- We are recruiting for a new Education Assistant (PT) and Finance Associate (FT). Please see our website to view requirements and pass along to potential candidates.
<https://auroraculturalcentre.ca/work-with-us/>

Facilities/ Aurora Town Square

- We continue to refine the process for receiving revenues and recoveries with Town Staff.
- ATS Collaborative Programming Team joint marketing for Family Day and planning for March Break joint marketing.
- Quarterly review of the Temporary Amending Agreement with Director of Community Services and Manager of Cultural Services

Upcoming Board Activities

Development Committee Meeting: February 6

Executive Committee Meeting: January 27

- Orientation of new Directors: February 12

Finance & Audit Committee Meeting: February 13

Governance & Nominating Committee Meeting: February 12

Outreach Committee Meeting: February 10

Community Connections/ Artistic Events

- Monthly meeting with Director of Community Services
- Aurora Arts, Culture and Heritage Network monthly meeting
- Meeting with Canada's Music Incubator on January 17th
- Black History Month Ceremony – January 31st
- Town ATS Capital and Grand Opening reports to Council February 11th
- Mayor's Annual Chamber lunch February 19th

Respectfully Submitted by

Suzanne Haines
Executive Director