Aurora Cultural Centre

AGENDA # 5B
2023 Annual General Meeting of Members
Hybrid: Temporary Gallery at Aurora Town Hall/ZOOM
Aurora Town Hall, 2nd Floor
June 24, 2023 at 7:00 PM

Join Zoom Meeting
https://us06web.zoom.us/j/83417223656?pwd=S4t5OMYrR5FqPGKlIR6lFIQVQuNTYP.1

Meeting ID: 834 1722 3656
Passcode: 457876

John De Faveri, Chair

	WELCOME	John De Faveri
1	**Agenda** Motion to Approve Agenda	all
2	**Previous Minutes** Motion to Approve Minutes from Previous Members Meeting [June 14, 2023)	all
3	**Statements of Conflict of Interest**	all
4	**President's Report**	John De Faveri
5	**Executive Director's Report** 2023 Annual Report	Suzanne Haines
6	**Treasurer's Report** Presentation of the 2023 Audited Financial Statements **MOTION** The Members of the Aurora Cultural Centre receive the Audited Financial Statements for year ended December 31, 2023, which Financial Statements were previously approved by the Board of Directors. Confirmation of Auditor **MOTION**: To confirm FOSTER THIBEAULT YOUELL RADLEY PC as the 2024 Auditors.	Michelle Lockie

7	**Governance & Nominating Report** **2023-2024 Slate of Directors** **MOTION** Be it resolved that: 1. The following Directors be approved for a 2-year term, expiring in June 2026: Edlene Antonio, Phiona Durrant, Stephen Lusk, Mary Ann McConkey, Sharmilee Patel, Anita Townsend 2. The following current Directors who have 1 year remaining in their current 2-year term that expires June 2025 be confirmed: John De Faveri, Sharon Kelly, Michelle Lockie, Mandana Gholami Mobarakabadi, Morry Patoka, Parisa Sabat	Parisa Sabat
8	Acknowledgement and thank you to the Board and Committee members	John De Faveri
9	Open Floor to Comments/questions	All
10	Confirmation of next meeting dates • Next Public Meeting: Wed September 18, 2024 @ 6:30PM • Next AGM: Wed June 18, 2025 @ 7PM	John De Faveri
11	Motion to Terminate Annual General Meeting of Members	All

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CHURCH STREET SCHOOL CULTURAL CENTRE
O/A AURORA CULTURAL CENTRE

FINANCIAL STATEMENTS
DECEMBER 31, 2023

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FT YR CHARTERED PROFESSIONAL ACCOUNTANTS

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FOSTER ▪ THIBEAULT ▪ YOUELL ▪ RADLEY
Professional Corporation
Chartered Professional Accountants

INDEPENDENT AUDITOR'S REPORT

To the Directors of Church Street School Cultural Centre o/a Aurora Cultural Centre

Report on the Audit of the Financial Statements

Opinion:

We have audited the accompanying financial statements of Church Street School Cultural Centre, o/a Aurora Cultural Centre, which comprises the statement of financial position as at December 31, 2023 and the statements of operations and changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2023, and its financial performance and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-For-Profit organizations.

Basis for Opinion:

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged With Governance for the Financial Statements:

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Accounting Standards for Not-For-Profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going-concern basis of accounting unless management either intends to liquidate the Organization or to cease operations (or has no realistic alternative but to do so).

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

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INDEPENDENT AUDITOR'S REPORT (continued)

Auditor's Responsibilities for the Audit of the Financial Statements:

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement (whether due to fraud or error) and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements (whether due to fraud or error), design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going-concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements (including the disclosures), and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Foster Thibeault Yorell Radley

CHARTERED PROFESSIONAL ACCOUNTANTS
AUTHORIZED TO PRACTISE PUBLIC ACCOUNTING BY THE
CHARTERED PROFESSIONAL ACCOUNTANTS OF ONTARIO

Aurora, Ontario
June 13, 2024

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CHURCH STREET SCHOOL CULTURAL CENTRE
O/A AURORA CULTURAL CENTRE
STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS
DECEMBER 31, 2023

	Note Reference	2023	2022
		$	$
REVENUES			
Grant - Town of Aurora operating		**538,760**	523,100
Grant - Town of Aurora special funding		**-**	50,000
Grant - Aurora Town Square displacement costs		**129,860**	139,889
Grants - Provincial		**155,175**	174,700
Grants - Federal		**207,165**	218,467
Programs		**204,917**	157,091
Fundraising, donations and sponsorships		**127,232**	84,638
		1,363,109	1,347,885
EXPENDITURES			
Administrative salaries and benefits	**10**	**59,974**	61,144
Programs		**383,571**	410,744
Programming salaries and wages	**10**	**869,843**	725,059
Office expenses		**39,848**	46,415
Professional fees		**45,579**	75,536
Fundraising		**5,600**	14,442
Insurance		**13,397**	10,815
Amortization		**14,756**	9,445
		1,432,568	1,353,600
DEFICIENCY OF REVENUES OVER EXPENDITURES		**(69,459)**	(5,715)
NET ASSETS - Beginning of year		**374,488**	380,203
NET ASSETS - End of year		**305,029**	374,488

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CHURCH STREET SCHOOL CULTURAL CENTRE
O/A AURORA CULTURAL CENTRE
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2023

	Note Reference	2023	2022
		$	$
ASSETS			
CURRENT ASSETS			
Cash		**240,638**	254,834
Restricted cash	**3**	**307,108**	360,599
Amounts receivable		**83,682**	175,713
Prepaid expenses		**7,294**	12,650
		638,722	803,796
Capital assets	**4**	**25,252**	35,143
		663,974	838,939
LIABILITIES AND NET ASSETS			
CURRENT LIABILITIES			
Accounts payable and accruals		**70,351**	49,886
Revenues received in advance		**44,462**	80,038
Deferred grants	**5**	**195,124**	211,919
Deferred contributions	**6**	**28,607**	28,607
		338,544	370,450
Deferred contributions	**6**	**20,401**	34,001
Loan payable		**-**	60,000
		358,945	464,451
NET ASSETS			
Unrestricted		**(6,930)**	12,747
Internally restricted	**7**	**307,108**	329,014
Externally restricted	**8**	**-**	31,585
Invested in capital assets		**4,851**	1,142
		305,029	374,488
		663,974	838,939

The accompanying notes are an integral part of these financial statements.

Approved on behalf of the Board:

DocuSigned by: John De Faveri — Director 922FCBC09CE74EE...

DocuSigned by: Michelle Lockie — Director 8D3ACA67A49A404...

FT YR CHARTERED PROFESSIONAL ACCOUNTANTS

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CHURCH STREET SCHOOL CULTURAL CENTRE
O/A AURORA CULTURAL CENTRE
STATEMENT OF CASH FLOWS
DECEMBER 31, 2023

	2023	2022
	$	$
OPERATING ACTIVITIES		
Deficiency of revenues over expenditures	**(69,459)**	(5,715)
Expenditures/revenues not requiring/(providing) cash:		
Amortization	**14,756**	9,445
Amortization of deferred contributions	**(13,600)**	(8,880)
Deferred grants recognized as revenue	**-**	(254,900)
	(68,303)	(260,050)
Non-cash working capital items:		
Amounts receivable	**92,031**	(138,805)
Prepaid expenses	**5,356**	3,143
Accounts payable and accruals	**20,465**	(6,566)
Revenues received in advance	**(35,576)**	36,162
Deferred grants	**(16,795)**	334,439
	(2,822)	(31,677)
FINANCING ACTIVITIES		
Restricted cash	**53,491**	(5,301)
Deferred contributions	**-**	40,801
Loan payable	**(60,000)**	-
	(6,509)	35,500
INVESTING ACTIVITIES		
Acquisition of capital assets	**(4,865)**	(40,801)
DECREASE IN CASH	**(14,196)**	(36,978)
CASH - Beginning of year	**254,834**	291,812
CASH - End of year	**240,638**	254,834

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1. NATURE OF ORGANIZATION

The Organization has been established in the Town of Aurora to deliver a diverse range of inspiring artistic, music and heritage programs, and to promote Aurora as a dynamic community that values the creative contributions of its citizens. The Organization also works to showcase local, emerging and established talent for the community to enjoy.

The Organization was incorporated, without share capital, in the province of Ontario on April 22, 2009, and qualifies as a charitable organization under the Income Tax Act and is exempt from income tax.

2. SIGNIFICANT ACCOUNTING POLICIES

a) Basis of presentation:

These financial statements have been prepared using Canadian Accounting Standards for Not-for-Profit Organizations.

b) Revenue recognition:

The Organization follows the deferral method of accounting for revenues. Unrestricted revenues are recognized when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions are recognized as revenue in the year in which the related expenditures are incurred.

Ticket, program and facility revenues are recognized as revenues when the event has occurred and collection is reasonably assured.

c) Contributed services:

A substantial number of volunteers have made significant contributions of their time to the Organization's operations. While these services benefit the Organization considerably, these contributed services are not recognized in the financial statements.

d) Allocation of program expenditures:

The Organization classifies expenses on the Statement of Operations and Changes in Net Assets by function. Administration salaries and benefits are allocated to programs based on estimated time spent on the programs.

e) Cash:

Cash is defined as cash on hand and cash on deposit, net of cheques issued and outstanding at the reporting date.

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2. SIGNIFICANT ACCOUNTING POLICIES (continued)

f) Amortization:

Capital assets are recorded at cost and are being amortized on the straight-line basis as follows:

Computers and equipment	3 years
Music instruments	10 years

In the year of acquisition or disposal, amortization is recorded at 50% of the annual rate.

g) Management's estimates:

The preparation of financial statements in conformity with Canadian Accounting Standards for Not-for-Profit Organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Significant items subject to such estimates and assumptions include the estimated useful life of capital assets, accounts payable and accrued liabilities, revenue received in advance, deferred grants and contributions, and the time allocation of administrative salaries and benefits related to program activities. Actual results could differ from those estimates.

h) Financial instruments:

The fair values of cash, restricted cash, amounts receivable, accounts payable and accruals, revenues received in advance, deferred grants and deferred contributions are approximately equal to their carrying values. It is management's opinion that the Organization is not exposed to significant interest risks arising from the financial instruments.

3. RESTRICTED CASH

Restricted cash consists of the following:

	2023	2022
	$	$
Internally restricted:		
Classical Music Series Fund	**74,834**	76,740
Contingency Fund	**182,274**	182,274
Special Project Fund	**50,000**	70,000
	307,108	329,014
Externally restricted:		
Private donations - Kaleidoscope in the Schools	**-**	31,585
	307,108	360,599

See Notes 7 and 8 for descriptions of the internally and externally restricted funds.

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4. CAPITAL ASSETS

	2023		2022	
	Original Cost	Accumulated Amortization	Original Cost	Accumulated Amortization
	$	$	$	$
Computers and equipment	**46,991**	**22,537**	42,127	7,904
Music instruments	**1,227**	**429**	1,227	307
Special project equipment	**-**	**-**	21,393	21,393
	48,218	**22,966**	64,747	29,604
Net Book Value		**25,252**		**35,143**

5. DEFERRED GRANTS

Deferred grants consists of the following:

	2023			
	Opening	Received/ (Repaid)	Recognized	Closing
	$	$	$	$
PROGRAMMING GRANTS				
Ontario Trillium Foundation - Resilient Communities	12,099	104,400	(47,093)	**69,406**
Ontario Trillium Foundation - Grow Grant	90,700	-	(82,482)	**8,218**
Canadian Heritage - Arts Presentation Fund	6,000	40,000	(41,000)	**5,000**
Canadian Heritage - Reopening Fund Component	62,586	-	(62,586)	**-**
Canadian Heritage - Re-engaging Audiences	40,534	-	(40,534)	**-**
CAPITAL GRANTS				
Ontario Trillium Foundation - Capital Grant	-	112,500	-	**112,500**
	211,919	**256,900**	**(273,695)**	**195,124**

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5. DEFERRED GRANTS (continued)

	2022			
	Opening	Received/ (Repaid)	Recognized	Closing
	$	$	$	$
PROGRAMMING GRANTS				
Ontario Trillium Foundation - Community Building	50,000	50,000	(100,000)	-
Ontario Trillium Foundation - Resilient Communities	-	57,900	(45,801)	**12,099**
Ontario Trillium Foundation - Grow Grant	56,800	66,800	(32,900)	**90,700**
Canadian Heritage - Arts Presentation Fund	6,000	11,000	(11,000)	**6,000**
Canadian Heritage - Reopening Fund Component	-	87,685	(25,099)	**62,586**
Canadian Heritage - Re-engaging Audiences	-	55,000	(14,466)	**40,534**
New Horizons for Seniors	9,580	(3,946)	(5,634)	-
Ontario Arts Council - Arts Response Initiative	10,000	10,000	(20,000)	-
	132,380	**334,439**	**(254,900)**	**211,919**

Grants received as outlined above are restricted in that the expenditures incurred must be used to meet certain expected results and performance indicators as outlined by the various agreements. The revenues are recognized when the related expenditures are incurred.

The Ontario Trillium Foundation Resilient Communities Fund has awarded two different grants over the last number of years. The first was a grant of $64,300 to be used over 9 months commencing in August 2022 to support programming and strategic direction, updating health and safety policies, purchasing cleaning supplies and equipment to allow live streaming. Of this, $57,900 was received in 2022, of which $45,801 was recognized as revenue and used for IT equipment purchases, leaving $12,099 in deferred grants. This equipment is included in deferred contributions in Note 6. The remaining balance of $6,400 was received in 2023 and $18,499 was recognized as revenue in 2023.

The second Ontario Trillium Foundation Resilient Communities Fund grant in the amount of $195,800 to be used over 24 months commencing in July 2023 to build human resource capacity and create a solid organizational foundation to deliver digital and in-person programs based on community demand. Of this, $98,000 was received in 2023 and $28,594 was recognized as revenue. The remaining $97,800 is expected to be received $78,200 in 2024 and $19,600 in 2025.

The Ontario Trillium Foundation Grow Grant awarded a grant of $200,000 to be used over 60 months commencing in August 2020 to expand the Kaleidoscope in the Schools program. Of this, $167,000 has been received to date of which $158,782 has been recognized and the balance of $8,218 has been deferred to 2024. The parties agreed to postpone receipt of the final payment in the amount of $33,000 until 2024 and 2025 when the grant ends.

The Ontario Trillium Foundation capital fund awarded a grant in the amount of $125,000 to be used over 12 months commencing in November 2023 to upgrade theatrical lighting, sound equipment and add acoustic treatments to improve the functionality, flexibility and adaptability of Brevik Hall. Of this, $112,500 was received in 2023 and was deferred as the Organization has yet to begin the alterations to Brevik Hall. The remaining $12,500 is expected to be received in 2024.

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5. DEFERRED GRANTS (continued)

The Canada Heritage Arts Presentation Fund Program awarded a $30,000 one time grant to be used over one government fiscal year, April 1, 2022 to March 31, 2023 to carry out activities. The full amount was received and recognized in 2023. The Professional Arts Festivals and Performing Arts Series Presenter Component of Canadian Heritage Arts Presentation Fund awards multi-year grants. The opening balance of $6,000 is from the previous three year grant awarded for April 1, 2020 to March 31, 2023 and was recognized in 2023. A new $30,000 multi-year grant was awarded for three government fiscal years, April 1, 2023 to March 31, 2026. Of this, $10,000 was received in 2023 and $5,000 was deferred until 2024. The remaining $20,000 is expected to be received, $10,000 in 2024 and $10,000 in 2025. A total of $41,000 has been recognized in 2023.

The Canada Heritage Presentation Fund Program awarded an additional $87,685 under the Celebration and Commemoration Program, Reopening Fund Component. This grant was to be used over 12 months commencing in August 2022 to support reopening events and related programming salaries. The full amount was received in 2022 of which $25,099 was recognized as revenue in 2022 and the balance of $62,586 has been recognized in fiscal 2023.

The Canada Heritage Arts Presentation Fund Program awarded an additional $55,000 under the Re-engaging Audiences Fund. This grant is to be used over 12 months commencing in August 2022 to support promotional expenses. The full amount was received in 2022 of which $14,466 was recognized as revenue in 2022 and the balance of $40,534 has been recognized as revenue in the current year.

6. DEFERRED CONTRIBUTIONS

The Organization's deferred contributions consists of the following:

	2023	2022
	$	$
Balance - beginning of year	**62,608**	30,687
Funds received - Ontario Trillium Foundation Resilient Communities Fund	**-**	40,801
Amortization of deferred contributions	**(13,600)**	(8,880)
	49,008	62,608
Less: current portion	**28,607**	28,607
	20,401	34,001

The deferred contributions consist of restricted donations relating to the purchase of certain capital assets and future program expenditures. The donations relating to the purchase of capital assets are recognized as revenue at the rate of amortization of the capital assets acquired and the program expenditures donation is recognized as revenue in the designated operating period.

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7. INTERNALLY RESTRICTED

The Organization's internally restricted net assets consists of the following:

	2023	2022
	$	$
Classical Music Series Fund	**74,834**	76,740
Contingency Fund	**182,274**	182,274
Special Project Fund	**50,000**	70,000
	307,108	329,014

The Board of Directors approved a transfer of $1,907 from the Classical Music Series Fund to the unrestricted fund (2022 - $2,716 from the unrestricted fund to the Classical Music Series Fund) and $20,000 from the Special Project Fund to the unrestricted fund (2022 - $nil).

The purpose of the Classical Music Series Fund is to support future classical music programming as specified by the donor, unless otherwise approved by the Board of Directors.

The purpose of the Contingency Fund is to provide the Organization with sufficient working capital should the Organization experience a significant decline in future funding, or to facilitate an orderly wind up of the Organization's operations in the event that the Organization could not continue with its day to day operations. Disbursements made out of this fund must be approved in advance by the Board of Directors.

The purpose of the Special Project Reserve Fund is to provide the Organization with sufficient funds for various projects as determined from time to time by the Board of Directors.

8. EXTERNALLY RESTRICTED

The Organization's externally restricted assets consists of the following:

	2023	2022
	$	$
Balance - beginning of year	**31,585**	29,000
Donations received	**-**	8,650
Expenditures in the year	**(31,585)**	(6,065)
	-	31,585

The Kaleidoscope in Schools program was initiated in 2019 and a number of private donations have been received since that time. These donations were restricted for the exclusive purpose of the program. Due to COVID related school closures, the program was suspended for a period of time. In 2023 the program was resumed and the revenue was fully recognized.

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9. CREDIT FACILITY

The Organization has a credit card that bears interest at 19.50% per annum. The authorized limit is $20,000. As at December 31, 2023, $11,491 owing on the credit card is included in accounts payable and accruals (2022 - $11,264).

10. PROGRAM EXPENDITURES

The Organization's Provision of Cultural Service Agreement ("the Agreement") with the Town of Aurora (see Note 11) contains certain clauses regarding Key Performance Indicators ("KPI"). In order to provide information in respect of the core program activities provided by the Organization, management has identified all expenditures related to programming which amount to $1,268,170 (2022 - $1,145,248). The amount received related to administrative and programming salaries was $NIL (2022 - $5,081) and $NIL (2022 - $33,189) respectively.

11. ECONOMIC DEPENDENCE

The Organization's revenue, substantially derived from a grant of $538,760 (2022 - $523,100), is received from the Town of Aurora. A Provision of Cultural Services Agreement with the Town of Aurora dated January 1, 2013 stipulates that the Organization should make an annual request for grant funding to Council in accordance with the Town's current budget guidelines and requirements and shall be subject to Council approval. This agreement is effective until December 31, 2027.

In addition, the annual facility rent payable under the lease with the Town of Aurora is $1 per annum. This agreement is in effect until December 31, 2027.

The Town of Aurora may at any time terminate these agreements while providing the Organization with six months notice.

The Organization is dependent on this grant and lease for its continued existence and ability to carry out its normal activities.

12. FINANCIAL RISKS AND CONCENTRATION OF RISK

The financial risks and concentration of risks are as follows. There has been no change to the nature of any of the risk exposures from 2022.

Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in a financial loss.

The Organization maintains its cash and deposits with a single federally regulated Canadian financial institution.

Aurora Cultural Centre



2023 Annual Report

2023 ANNUAL REPORT



Front Cover: A Magical Family Day
Image: Educational Programs – Adult Watercolours

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Our Mission & Vision

VISION

Strengthening the social fabric of our community through the transformative power of arts and culture.

MISSION

As a cultural leader, we bring vitality to the heart of Aurora through:

Excellent and innovative professional visual and performing arts programs and educational opportunities;

Opportunities for meaningful social interactions and artistic community arts programs in our welcoming and inspiring venue and beyond; and

Inclusivity by reaching out into our diverse community, recognizing that the arts are both universal and unifying.

As a partner of the Town of Aurora, we play a leading role in the realization of the Town's cultural objectives.

Core values were purposely chosen as integral elements for every day decision making by staff, volunteers and the Board. They are **Excellence**, **Collaboration** and **Accountability**.



Message from the President

Our 2023 year was the first of a full year without pandemic lockdowns, enabling operations to come back to a relatively normal level at the Aurora Cultural Centre. The effects of the health crisis lingered as we moved through the year with audiences making a slow return and navigating choices around digital offerings for the community. In the meantime, our home continued to be under construction throughout the year so programming offsite continued.

To prepare for our return to Aurora Town Square and plan for longer term, we completed the Aurora Cultural Centre Community Arts Survey, launched and monitored through the Board's Outreach Committee. This survey asked the community what programming they wanted to see from us, and gave valuable insight to the voices that were being heard and those that felt they were not being fully served. The survey was statistically relevant and generated a wealth of strong data and information for the Board and staff to consider in our future operations.

The Board monitored our interim strategic plan, supporting community outcomes in our programs and plan. The data from the community survey helped to identify opportunities staff used to test the market. It became clear in the summer that returning to our home in 2023 was not going to be possible. The Board discussed the value of building a full strategic plan for the next 3-5 years with such uncertainty. A new transitional plan was developed instead for the 2024 and 2025 years to focus attention on the tactical elements of building our presence in the community so there is an audience ready to populate Aurora Town Square once it opens.

There continued to be dedicated work on our relationship with Council and members of Town staff to build a solid foundation for the future. The Board's Facility Task Force negotiated with the Town about our involvement in Aurora Town Square, identifying how our skills and expertise could be used for the benefit of the community. In September, we were invited to participate in the 2024-2026 Aurora Town Square Business Plan presentation to Council in a meaningful way as a full partner in the Hybrid Governance Model.

Fundraising for the organization continued to lag as we moved out of the pandemic. The organization invested in a fundraising professional to join the staff to help stimulate campaigns and build much needed structure. The results were lower than expected in 2023 but commitments were made for 2024 tied to the completion of Aurora Town Square. The timing of the project opening will impact our success on 2024 fundraising targets.

The organization met compliance with Imagine Canada standards with a reaccreditation required in 2025. These standards accredit organizations exhibiting excellence in governing a not-for-profit organization. The standards also require the organization to be responsive to the community and focus attention on Board health, resiliency, succession, and composition. The Governance & Nominating committee continued its work on finding diversity on the Board with the skill sets of its members, representation from different lived experiences including equity seeking groups, ethnic backgrounds, age, and gender balance.

On behalf of our Board of Directors I want to sincerely thank Suzanne Haines and her team for the outstanding work they did to navigate our first full programming year coming out of the pandemic. A big thank you to the members of the Board of Directors who stepped up to join me on the Executive as we transitioned to a new team of Officers leading the organization.



John De Faveri, President

Executive Committee members Jan-June 2023:
Eric Acker (President/ Chair), Andrea Chan, John De Faveri, Sharon Kelly, Laura Hostick

Executive Committee members June-Dec 2023:
John De Faveri (President/ Chair), Damien Chan, Michelle Lockie, Parisa Sabet Sarvestani

Staff Supporting Committee in 2023: Suzanne Haines



Suzanne Haines, Executive Director

Message from the Executive Director

Programming in 2023 offered diverse voices across added genres in performing arts, brought vibrant and important topics in the gallery, and saw uniquely talented instructors return in the education program. While health lockdowns were a thing of the past, uncertainty continued for the Aurora Cultural Centre. We navigated new timing for the completion of Aurora Town Square throughout the year, shifting programming to offsite venues in 2–3-month chunks. We were nimble, adaptable, innovative and responsive.

Our work with Town staff was rewarding throughout the year. Deeper relationships formed across the organization to support our transition to Town systems for customer service. We learned and built new processes and looked to form a strong foundation of understanding between the two organizations. In August, the two teams came together to build a shared vision of success for Aurora Town Square including a mission statement and strong core values we could all believe in. These outcomes became a cornerstone of the relationship in the new business plan for Aurora Town Square that went to Council September 25, 2023. We collaborated with the Town to present the plan to Town Council, discussing the areas where our expertise could be of service. This presentation and three years of communication and work with Town staff informed the evolution of the relationship between the Town and the Aurora Cultural Centre.

As we would be transitioning our operating model to better serve the new relationship with the Town, our website new design concepts needed to also evolve and respond to our shared mandate, new customer service model and new IT systems. With the delays, a lot of planning started and then paused to wait for construction to catch up.

Internally, we mirrored the collaborative model. Staff, operational volunteers, and the Board worked closely to build a tactical plan for 2024 and 2025 that focuses on increasing demand and revenue for the organization as we planned for our future in Aurora Town Square. The tactics are practical examples of how the organization can be better positioned to deliver programs to the community while taking on additional roles and responsibilities in Aurora Town Square. We are poised for success with a flexible roadmap that functions across staff and Board roles.

Our fundraising strategy included a seasoned fundraising professional bringing new skills and energy to enable growth. Glenn was hired in January 2023 to build community partnerships and relationships that would flower once we returned to our home. Originally scheduled for a return in early 2023, and knowing the impact the additional staffing resource could bring, we budgeted aggressive fundraising targets. As construction completion dates slipped, our fundraising results also became challenging. We cut summer programming, moved our Kaleidoscope in the Schools performances to 2024 instead of the fall and held expenses wherever we could. The year resulted in a deficit position on operations.

I am so proud of the programming and operational team at the Aurora Cultural Centre. The team works incredibly hard to find the right mix of programming, while being responsible and accountable to the needs of artists and our community. While it seems we are moving so quickly, there are great moments where we could be stopped in our tracks at the beauty of an art piece in the gallery, the wonder in the eyes of a 4-year-old seeing a dancer for the first time, or the sound of music that washes over you and takes all stress with it. We serve the community to build these opportunities and believe that it makes Aurora a more liveable community. We are grateful for health and care for each other, audience, patron and staff alike to allow us to experience the power and transformation of the arts.

I thank the staff, artists, Board, and volunteers at the Aurora Cultural Centre for your energy and enthusiasm, creativity and intelligence, and deep compassion and care for each other and the community. We are building something special here in Aurora.

Suzanne Haines

Suzanne Haines, Executive Director

2023 Highlights: Snapshot of 2023 Activities

Programs

- 14 Professional music concerts (both in-person and digital)
- 5 Professional performing arts shows for families
- 6 Professional visual art exhibitions
- 1 Student visual art exhibition
- 56 Educational arts classes for all ages with professional artists
- 8,107 Participants in professional performing arts events in elementary schools
- 31 Workshops for students in elementary schools
- 13 Summer visual art camps
- 135 Mentorship and skills exchange with industry and the community
- 8 Special community programs at no cost
- 314 Artists contracted

Administration

- In-house management of all activities and events
- Box office and e-commerce services
- Bookkeeping, accounting, audit
- In-house marketing and communications
- Maintain and grown active website and social media platforms
- Operations moved temporarily off-site for the Town of Aurora Town Square project

Governance

- Board of Directors assume fiduciary responsibility for the governance of the Centre and provide broad oversight of the Centre's operations
- Create, review and administer policies and procedures
- Develop & review strategic plans
- Oversee all aspects of the organization
- Oversee compliance, legal and reporting protocols
- Ensure compliance with Canada Revenue Agency, Imagine Canada Standards, Provision of Cultural Services Agreement (PCSA), Strategic Plan, Ontario Corporations Act
- Serve as a resource to Town of Aurora for various cultural studies, committees etc.

Key Performance Indicators (KPIs)*

	KPI (reference to PCSA)	How Calculated	Measure
1a.	Customer satisfaction with Program mix	Question in Annual customer satisfaction survey**	80% satisfied or very satisfied
1b.	Customer Satisfaction with Quality Level	Question in Annual customer satisfaction survey**	The quality of each program is assessed by those using them (ranked satisfied or very satisfied)
	1. Educational Programs		1. 74% adult; 90% youth;
	2. Gallery Programs		2. 89%
	3. Live Performing Arts Programs		3. 96%
	4. Special Events		4. 90%
	5. Volunteer Program		5. 63%
1c.	Public perception of how well the Aurora Cultural Centre is governed	Question in Annual Customer Satisfaction Survey**	Survey respondents rated the organization as 4.6 out of 5 stars
1d.	Customer Recognition and Awareness of Centre	Question in Annual Customer Satisfaction Survey**	Our Net Promoter Score is 40. Of the total survey respondents, 56% are ranked as Promoters of the Centre (with a score of 9 or 10 in response to the question).
2.	Programming spending vs. total spending	Programming Spend/Total Spend	88%
3.	Programming hours per capita	Programming hours/population	14%
4.	Town Grant as % of Total Revenue	Town Grant/Total Revenue	40%
5.	Town Grant per capita	Town Grant/Population	$8.11
6.	Number of Partnerships	Number of partnerships	41
7.	Volunteer hours as a % of total hours to operate the Centre annually+	Total volunteer hours / (Paid + Volunteer hours)	11%
8.	Number of Visits Annually both virtual and in-person	Current year visits	42,595

**The Aurora Cultural Centre is required to report on key performance indicators (KPI) identified by the Provision of Cultural Services Agreement with the Town of Aurora. Additional organizational KPIs can be found on page 24.

**Customer satisfaction information is gathered through an annual survey distributed in the winter of the following year of operation. The Centre has been operating offsite from 22 Church Street since March 2020.

+ Volunteer program information can be found on on page 23.

Programming at the Centre

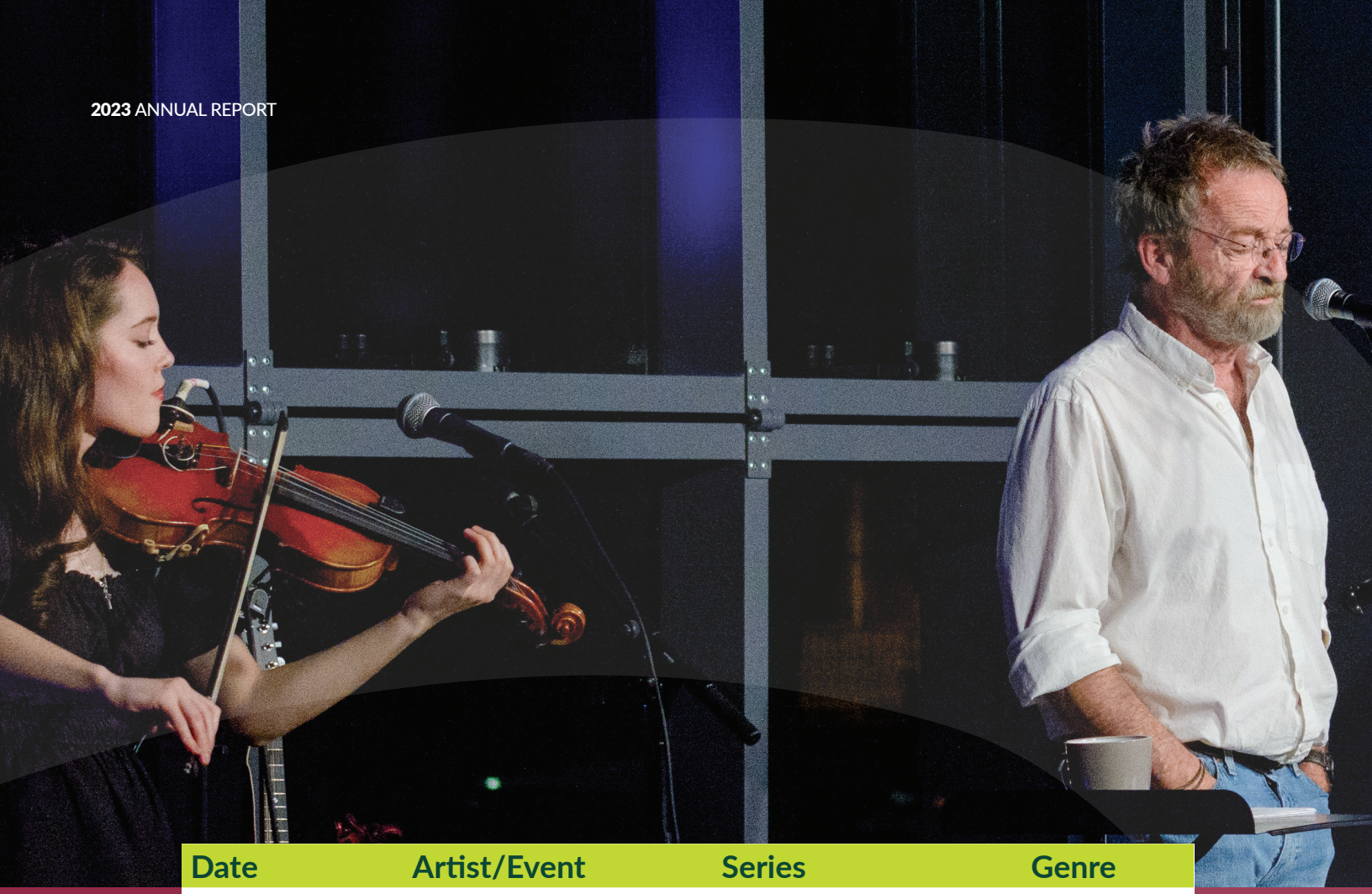
Live Performing Arts

Due to the Aurora Town Square project, the Centre continues to present our performing arts programming throughout the community in multiple venues. We acknowledge and thank: Niagara College Aurora Armoury, St. Andrew's College, Theatre Aurora, Trinity Anglican Church, and the Town of Aurora - Aurora Seniors Centre.

We present multiple series geared towards different communities.

- Popular music genres were divided into Signature Series (established) and RBC Emerging Artist Series for the past few years. Moving into our 2023-2024 season, we replaced the Signature and RBC Emerging Artist Series with Aurora Cultural Centre Presents to shift emerging artists onto the same playbill as established artists, giving them greater exposure and talent growth synergies;
- Great Artist Music Series features classical music artists and a pre-show lecture to support education;
- Kaleidoscope Family Series featuring music, theatre, dance, and multi-discipline artists who program from age 5+, and
- Meridian Magic Carpet Series featuring music, theatre, dance, and multi-discipline artists who program from age 18 months+.

Image: Amanda Rheaume in performance at the Voices of the World Series



Date	Artist/Event	Series	Genre
January 21	**John Sheard Presents Tribute to the Beatles Part 2**	Signature Series	Folk, Classic Rock
January 27	**Payadora Tango Ensemble**	Great Artist Music Series Pre-Show Talk, Digital Livestream Concert	Argentinian/ Uruguayan Tango, Folk music
February 11	**The Sandbox**	Meridian Magic Carpet Series	Theatre, Puppetry, Sensory
March 4	**Amanda Rheaume**	Signature Series	Indigenous Roots, Folk
March 11	**Hogtown Brass Quintet**	Kaleidoscope Family Series	Brass Instrumental
March 24	**Dominique Fils-Aimé: Three Little Words**	RBC Emerging Artist Series	Jazz, Blues
March 25	**John Sheard presents Legends of Motown**	Signature Series	Motown, R&B
April 28	**Jaeden Izik-Dzurko**	Great Artist Music Series Pre-Show Talk, Digital Livestream Concert	Classical Piano
May 5	**Carousel Players - The Adventures of Mary Jane Mosquito**	Kaleidoscope Family Series	Theatre, Indigenous playwright
May 11	**Kaia Kater**	RBC Emerging Artist Series Digital Livestream Concert	Bluegrass, Soul, Jazz



Image: David Francey in performance in the Voices of the World Series

Date	Artist/Event	Series	Genre
June 3	**WeeFestival - G'zaagiin maleńki – I Promise You a Forest**	Meridian Magic Carpet Series	Theatre, Music, Poetry, Indigenous Themes
June 10	**Seiler Trio**	Great Artist Music Series Pre-Show Talk Digital Livestream Concert	Classical Violin/ Cello
June 17 (Matinee and Evening show)	**John Sheard presents 'The Last Hurrah'**	Signature Series	Canadian, Folk, Rock
October 20	**Joe Sealy & Paul Novotny supported by Thompson Egbo-Egbo**	Aurora Cultural Centre Presents	Jazz, Piano
November 4	**Basia Bulat**	Aurora Cultural Centre Presents	Contemporary, Folk
November 16	**Philip Chiu**	Great Artist Music Series Pre-Show Talk Digital Livestream Concert	Classical Piano
November 24	**David Francey**	Aurora Cultural Centre Presents	Folk
December 2	**Windborne supported by Freeplay**	Aurora Cultural Centre Presents	A Cappella, Folk
December 16	**Ariko**	Family Series	Folk, Fiddle



Image: Student with artwork,
Mayor's Celebration of Youth Arts 2023



Image: Vertical Food Shelf by Phil Fung,
Letters to the Earth

Gallery Programs: Exhibitions

The gallery program existed in our temporary gallery space on the 2nd floor of Aurora Town Hall. We are grateful for the support and location that supports the artists and their art. Gallery exhibits are offered in person and digitally in full. As we install the new exhibit, gallery programming continues to be available for the public on our website.

In-person Virtual Gallery

Inspirations From a Space of Healing

Group Exhibition and Sale
Temporary Gallery space on the 2nd floor of Town Hall and Hilary House Historic National Site

Featured from the Society of York Region Artists:
Bill Lunshof, Carol Walthers, Catherine Fairs, Christine Valentini, George Keltika, Hans Backer, Karin Adams, Kevin McBean, Linda Welch, Lucy Quin, Melinda Schnalzer, Sharon Nielsen, Vikki Mikkola

In-person: December 10, 2022 – January 28, 2023
Virtual Gallery: December 10, 2022 - February 10, 2023

Mayor's Celebration of Youth Arts

Group Youth Art Exhibition
Temporary Gallery space on the 2nd floor of Town Hall

In-person: February 11 – March 18, 2023
Virtual Gallery: February 11 – April 1, 2023

Illusions of Separation

Samar Hejazi
Solo Exhibition and Sale
Temporary Gallery space on the 2nd floor of Town Hall
In-person: April 1 – 29, 2023
Virtual gallery: April 1 – June 3, 2023

Seasons of Being

Grace Shi
Solo Exhibition and Sale
Temporary Gallery space on the 2nd floor of Town Hall
In-person: May 11 – 18, 2023

Letters to the Earth: Between Despair and Hope

Group Exhibition and Sale curated by Carmel Brennan
Temporary Gallery space on the 2nd floor of Town Hall
In-person: June 3 – August 23, 2023
Virtual gallery: June 3 – September 8, 2023

A Path to Totality

Vicky Talwar
Solo Exhibition and Sale
Temporary Gallery space on the 2nd floor of Town Hall
In-person: September 9 – November 18, 2023
Virtual gallery: September 11 – December 1, 2023

Perennial Darkness

Group Exhibition and Sale
Temporary Gallery space on the 2nd floor of Town Hall
In-person: December 2, 2023 – January 27, 2024
Virtual gallery: December 2, 2023 – February 9, 2024



Image: Installation view of *Illusions of Separation*



Image: Rose Zhao (Artist) and friend, *Perennial Darkness*



Image: Her Honour the Honourable Elizabeth Dowdeswell with exhibiting artist D. Ahsén:nase Douglas

Gallery Events and Art Bytes

Each exhibit is accompanied by a gallery launch event for the artist(s), tours, and at least one educational event for the public. In addition, all exhibitions are supported by digital Art Bytes, including conversations with the artists.

Art Bytes	Date
Mayor's Celebration of Youth Arts (MCOYA) – Curation 101	February 11
MCOYA – Meet Sophie	February 11
MCOYA – Meet Luna	February 11
MCOYA – Meet Hania	February 11
Illusions of Separation – Installation	March 31
Illusions of Separation – Through the Illusions with Samar Hejazi	April 17
Seasons of Being – A Glimpse Into the Studio of Grace Shi	May 1
Letters to the Earth – Installation	June 2
Letters to the Earth – Opening Reception	June 8
Letters to the Earth – Mid-Exhibition Harvest	September 2
A Path to Totality – Installation Part 1	September 15
A Path to Totality – Installation Part 2	September 19
A Path to Totality – Opening Reception	September 19
A Path to Totality – Found Object Mandala Workshop	November 2
Perennial Darkness - Artist-Poet Gathering with Writer's Community of York Region	December 18
Perennial Darkness – Reimagining the Archive with Molly Steels	January 5
Perennial Darkness – Foraging for Installations with Janet Hinkle	January 8



Educational Programs:

Term Classes, Workshops and Short Courses

Term education classes are built around the two disciplines produced in our other pillars of programming: visual arts and performing arts. Courses are most often 8 weeks long, with some short courses over 4 weeks, and weekend or one-day workshops. The summer term exclusively offers children and youth visual art camps.

Winter

We offered 22 in-person classes for adults and youth from our temporary programming room at Aurora Town Hall and the newly designed program room at the Aurora Public Library.

[After School] You Can Uke It!
A Journey Through Art & Time
Around the World with Art
Beginning Guitar
Carve Your Own Love Spoon
Drawing & Sketching
Expand Your Horizons in Acrylics Level 2
Exploring Watercolours (Intermediate/Advanced)
Famous Artists & Their Styles
Make Your Own Mosaic
Make Your Own Stained Glass Suncatcher – 2 Workshops
March Break Arts Buffet
Professional Activity Day Program – January 20, February 3
Start Painting Now with Acrylics
The Art of Calligraphy
Ukulele for Beginners
Virtual - Learn to Draw with Jan Dolby
Virtual - Winter Walks in Watercolours
Watercolours: Basics & Beyond
Wood Carving 101: Make Your Own Bunny

Spring

Throughout April to June, in-person programming continued to be offered through the program room at the Aurora Public Library.

A Journey Through Art & Time
Around the World with Art
Beginning Guitar
Crepe Paper Flowers
Drawing & Sketching
Expand Your Horizons in Acrylics Level 2
Exploring Watercolours (Intermediate/Advanced)
Famous Artists & Their Styles
Make Your Own Stained Glass Suncatcher
Pointed Pen Calligraphy
Professional Activity Day Program – June 2
Springtime Paint-Along
Start Painting Now with Acrylics
Ukulele for Beginners
Watercolours: Basics & Beyond

Educational Programs:

Summer

Our summer camp programs ran successfully through July and August. We offered 9 weeks of half-day and full-day visual arts camps from our temporary educational space at the Aurora Public Library. The summer visual arts camps are incredibly impactful for young artists and the community.

Week 1 The Wonderful World of Nature and Animals
Young Artist Studio
(half day)
Ages 4-6

Week 1 The Wonderful World of Nature and Animals
Mixed Media Mashup
(half day)
Ages 7-12

Week 2 Artistic Imaginations
Young Artist Studio
(half day)
Ages 4-6

Week 2 Artistic Imaginations
Mixed Media Mashup
(half day)
Ages 7-12

Week 3 Colour Around Us
Young Artist Studio
(half day)
Ages 4-6

Week 3 Colour Around Us
Mixed Media Mashup
(half day)
Ages 7-12

Week 4 Sculpt it!
Young Artist Studio
(half day)
Ages 4-6

Week 4 Sculpt it!
Mixed Media Mashup
(half day)
Ages 7-12

Week 5 Art Around the Globe
Mixed Media Mashup
(full day)
Ages 7-12

Week 6 Faces + Places
Mixed Media Mashup
(full day)
Ages 7-12

Week 7 Art through the Ages
Mixed Media Mashup
(full day)
Ages 7-12

Week 8 Famous Artists + their Styles
Mixed Media Mashup
(full day)
Ages 7-12

Week 9 Now Streaming: Future Artists!
Mixed Media Mashup
(full day)
Ages 7 - 12

Fall

We were back at Aurora Town Hall for our fall programs, with children's professional activity day programs offered at the Aurora Public Library.

[After School] Comic Drawing

An Introduction to Modern Brush Calligraphy

Around the World with Art

Beginning Guitar

Crepe Paper Flowers

Drawing & Sketching

Expand Your Horizons in Acrylics Level 2

Exploring Watercolours (Intermediate/Advanced)

Famous Artists & Their Styles

Painterly Printmaking

Pointed Pen Calligraphy

Professional Activity Day Program – September 22, October 20, November 17

Relief Printmaking

Start Painting Now with Acrylics

Ukulele for Beginners

Watercolours: Basics & Beyond

Wood Carving



Image: You Can Uke It! Youth Ukulele class

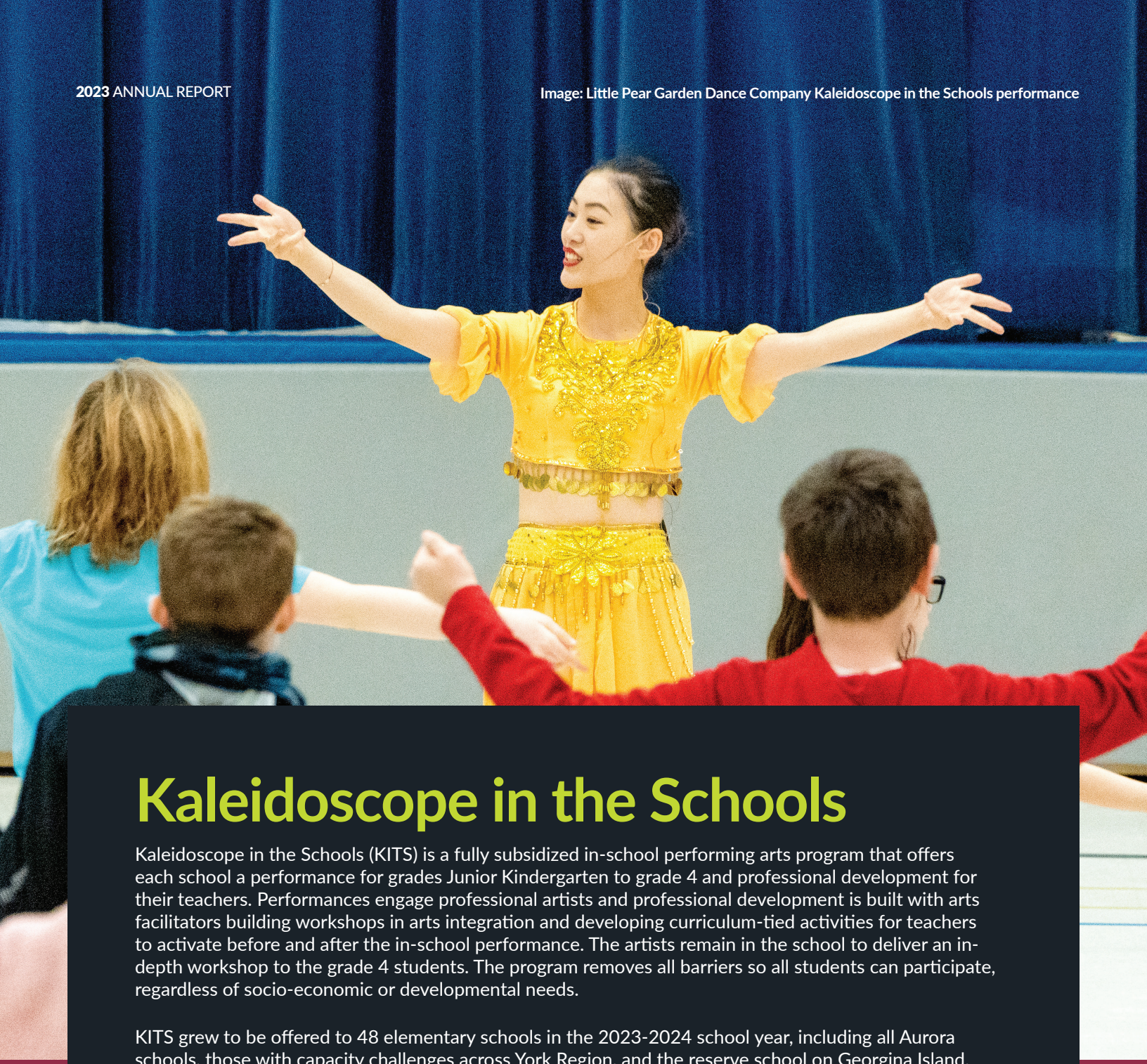


Image: Little Pear Garden Dance Company Kaleidoscope in the Schools performance

Kaleidoscope in the Schools

Kaleidoscope in the Schools (KITS) is a fully subsidized in-school performing arts program that offers each school a performance for grades Junior Kindergarten to grade 4 and professional development for their teachers. Performances engage professional artists and professional development is built with arts facilitators building workshops in arts integration and developing curriculum-tied activities for teachers to activate before and after the in-school performance. The artists remain in the school to deliver an in-depth workshop to the grade 4 students. The program removes all barriers so all students can participate, regardless of socio-economic or developmental needs.

KITS grew to be offered to 48 elementary schools in the 2023-2024 school year, including all Aurora schools, those with capacity challenges across York Region, and the reserve school on Georgina Island. Each production has its own voice and vision for performing arts excellence with young audiences within the overall programming ethos of voices from Black, Indigenous, and world voices, with French and English offerings across several performing arts disciplines.

Winter and Spring of 2023 programming included 20 performances to 21 schools with 5,589 participants in this part of the 2023 KITS season.

The KITS 2023-2024 season was launched to the School Boards over the summer, offering 8 productions across Chippewas of Georgina Island, YCDSB, YRDSB, Mon Avenir, and Viamonde School Boards. In the fall, the performances began with six shows across two productions, running in November 2023. There were 2,518 participants in the fall 2023 KITS programming for a total of 8,107 participants in all of 2023.

KITS Production	Dates	Elementary Schools	Community
Hogtown Brass – NO FUN ALLOWED!	February 27	Sutton Public School	Sutton
Hogtown Brass – NO FUN ALLOWED!	February 28	St. Jerome Catholic Elementary School	Aurora
Hogtown Brass – NO FUN ALLOWED!	March 1	Morning Glory Public School	Pefferlaw
Hogtown Brass – NO FUN ALLOWED!	March 2	Aurora Heights Public School	Aurora
Little Pear Garden Dance Company – The Tales of Godddesses and a Painter	March 28	Hartman Public School	Aurora
Little Pear Garden Dance Company – The Tales of Godddesses and a Painter	March 29	Jersey Public School	Keswick
Little Pear Garden Dance Company – The Tales of Godddesses and a Painter	March 30	R.L. Graham Public School	Georgina
Little Pear Garden Dance Company – The Tales of Godddesses and a Painter	March 31	Northern Lights Public School	Aurora
Bon Debarras – Playing Hooky	April 11	Deer Park Public School	Keswick
Bon Debarras – Playing Hooky	April 12	Lake Simcoe Public School	Keswick
Bon Debarras – Playing Hooky	April 13	St. Nicholas Catholic Elementary School	Newmarket
Bon Debarras – Playing Hooky	April 14	Light of Christ Catholic Elementary School	Aurora
Carousel Players – The Incredible Adventures of Mary Jane Mosquito	May 2	Regency Acres Public School	Aurora
Carousel Players – The Incredible Adventures of Mary Jane Mosquito	May 3	Waabgon Gamig School, Morning Glory Public School	Pfefferlaw
Carousel Players – The Incredible Adventures of Mary Jane Mosquito	May 4	St. Bernadette Catholic Elementary School	Sutton
Hogtown Brass – NO FUN ALLOWED!	May 16	Wellington Public School	Aurora
Hogtown Brass – NO FUN ALLOWED!	May 17	Rick Hansen Public School	Aurora
Hogtown Brass – NO FUN ALLOWED!	May 18	Aurora Grove Public School	Aurora
Hogtown Brass – NO FUN ALLOWED!	May 19	Black River Public School	Keswick
Tottering Biped Theatre - Carnival of Animals	June 12	Holy Spirit Catholic Elementary School	Aurora
Tottering Biped Theatre - Carnival of Animals	November 7	Unionville Meadows Public School	Markham
Little Pear Garden Dance Company – Tales of Goddesses and a Painter	November 20	Maple Leaf Public School	Newmarket
Little Pear Garden Dance Company – Tales of Goddesses and a Painter	November 21	Aurora Grove Public School	Aurora
Little Pear Garden Dance Company – Tales of Goddesses and a Painter	November 22	Wilclay Public School	Markham
Little Pear Garden Dance Company – Tales of Goddesses and a Painter	November 23	Light of Christ Catholic Elementary School	Aurora
Tottering Biped Theatre - Carnival of Animals	November 28	Canadian Martyrs Catholic Elementary School	Newmarket

Community Engagement Events



Aurora Chamber Street Festival
June 4



Aurora Farmer's Markets
June 24 & July 15



A Magical Family Day! Aurora Pops Up Reunion
February 20



Canada Day
July 1



March Break Crafternoon
March 15



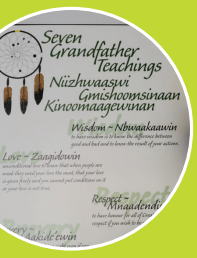
Market Brewing Bingo
July 6, 13, 20, and 27th



Home Show
April 15/16



Multicultural Festival
September 23



The Seven Grandfather Teachings: Teaching on Love
April 22



Culture Days: Camp Retrospective: A Journey Through Young Artistry
September 25th to October 14



Metrolinx / Go Station Outreach
May 31



Newcomer Community Event
September 27



Parisa Sabet Sarvestani,
Chair, Governance & Nominating Committee

Governance & Nominating Committee Report

The Governance and Nominating Committee oversees governance and compliance for the organization, including Board and committee membership, and the overall health of the Board. The committee conducts quarterly risk assessments and remains dedicated to upholding compliance standards for our Imagine Canada accreditation. Additionally, it has established a robust schedule for both committee and Board activities.

Regular duties also include reviewing and updating the Terms of Reference for each committee and task force, as well as supervising committee endeavors aligned with the organization's objectives. The committee is responsible for succession planning within the Board and nominating individuals to fill committee and Board positions. Since 2022, we have implemented a successful mentorship program to support new Board members.

In 2023, the committee developed Anti-Harassment, Equity, and Inclusion policies for the Board, which were adopted in November 2023, and created a new process for each committee to track their Imagine Canada responsibilities. Moreover, the Governance and Nominating Committee fosters a positive and impactful partnership with the Town to enrich the cultural experience of our community at our newly established cultural space, the Aurora Town Square.

A special thank you to our committee members for their ongoing support and invaluable contributions to enhancing the governance framework of the Aurora Cultural Centre.

Board Governance and Nominating Committee members in 2023: Parisa Sabet Sarvestani (Chair), Eric Acker, Edlene Antonio, Andrea Chan, John De Faveri (Ex-offico), Alicia Lauzon

Staff Supporting Committee in 2023: Suzanne Haines

Parisa Sabet Sarvestani,
Chair, Governance & Nominating Committee

IMAGINE CANADA



Craig Mather,
Chair, Facility Task Force

Facility Task Force

The Facility Task Force (FTF), formed in June 2019, continued its work during 2023 supporting the Aurora Cultural Centre (Centre) through the complexity of a changing relationship with the Town of Aurora (Town) and operational and programming needs of the Centre. The Centre continues to program offsite as Aurora Town Square (ATS) construction continues and is expected to be completed and operational in 2024.

Two key documents formalize the working relationship between the Centre and the Town in 2013, namely the Provision of Cultural Services and Lease agreements. The management and operational roles and responsibilities of the Town and the Centre will change substantially within the Aurora Town Square governance model. It is important from the Centre's point of view that these relationships are well defined and agreed to through the updating of these two documents before the new and existing facilities within Aurora Town Square become operational.

The FTF continued in 2023 to support the Executive Director (ED) in the refining of the drafts developed through 2022 of the new Provision of Cultural Services and Lease agreements. This effort continued to involve meetings both internally and with Town staff to ensure that these documents represented the new roles and responsibilities of both the Town and the Centre. It must be recognized that the work to date has been at the staff level only and ultimately approval is required by both the Centre's Board of Directors and Aurora Town Council. It is expected that additional work will be required by the FTF on these documents before Council and Board approval is obtained.

In addition to its work on the documents, the FTF provided advice to the ED on various budget and operational matters related to the staffing, programming, and management of the Centre's new, and in some cases expanded role, in the delivery of its stated mission within the new framework of the Aurora Town Square.

Thank you to the members of the Task Force who continue to bring their unique set of skills and expertise to assist the staff and Board of the Aurora Cultural Centre during this very exciting time for the Centre.

Facility Task Force members in 2023: Craig Mather (Chair), Eric Acker, John De Faveri, Suzanne Haines, Bonnie Kraft, Paul Martin

Craig Mather, Chair, Facility Task Force

Image: Volunteer ushers at a concert performance



Image: Volunteer support at March Break Crafternoon



Volunteer Program 2023

2,486 hours in 2023

985 Volunteer team hours in 2023
(excluding Board hours)

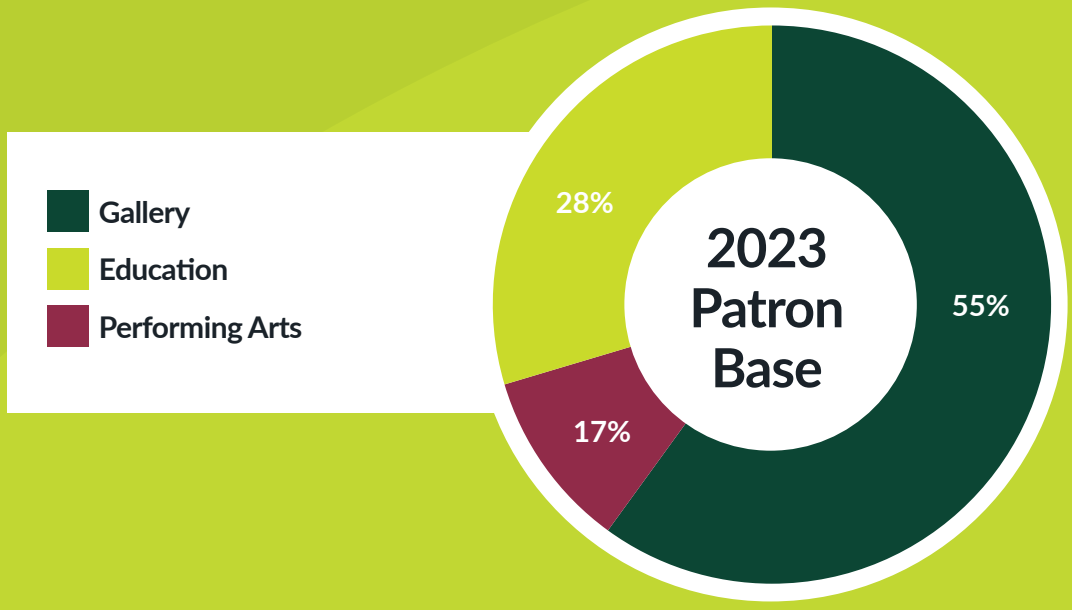
1,501 Board Hours

37,913 hours-to-date
(Jan 2011 – Dec 31, 2023)

Assist with

- Wayfinding
- Ticket taking/scanning
- Ushering
- Special event setups
- Board Governance duties
- Administrative support
- Reception support
- Processing registrations and sales
- Planning and supporting events
- Photography
- Supporting Education programs
- Supporting Summer Camp programs
- Concession sales
- Fundraising
- Outreach activities
- As Cultural Ambassadors in our community

Organizational Key Performance Indicators

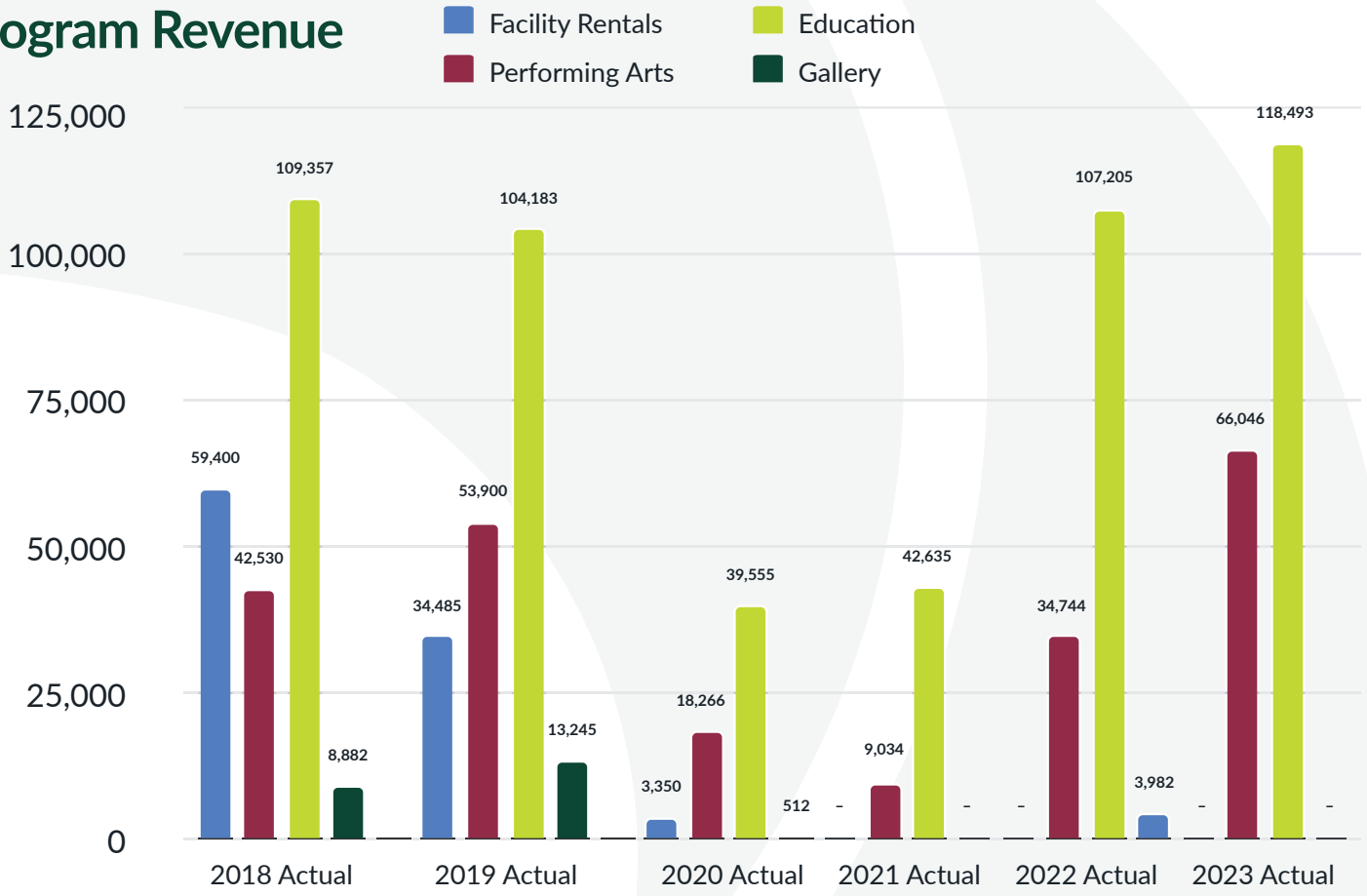


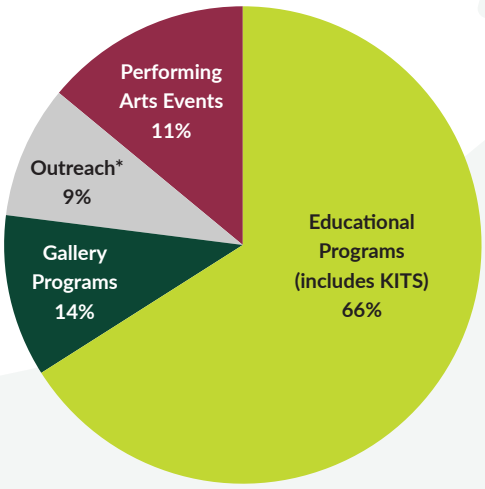
2023	Gallery*	Performing Arts	Education	Total
In person engagements	668	6,843	12,064	**19,575**
Virtual engagements**	22,642	353	25	**23,020**
Total	**23,310**	**7,196**	**12,089**	**42,595**

*In-person gallery visits are only tracked on Saturdays when there are ACC staff present.

**Virtual engagements are counted when a patron does something active to access programming (take an online class, participate in an event). There were thousands of imprints where people saw the postings but did not click through. These are not recorded as participation.

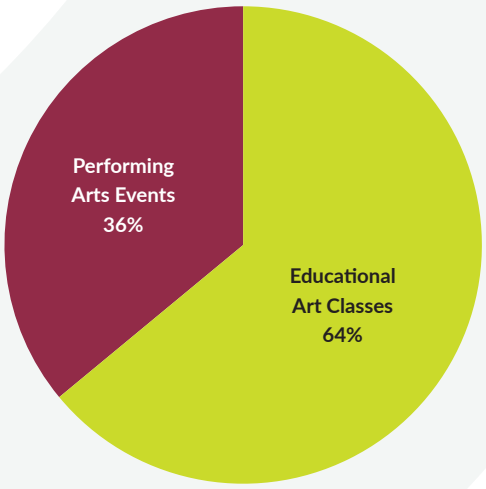
Program Revenue





Types of Activation

* Includes Special events (Family Day, March Break Crafternoon, Metrolinx, Farmer's Markets, Canada Day, Culture Days and National Day of Truth & Reconciliation)



Direct Revenue



Michelle Lockie,
Treasurer and Chair, Finance
& Audit Committee

Finance & Audit Committee Report and Treasurer Report

Finance & Audit Committee Report

The Finance & Audit Committee meets monthly to review the operations and the financial position of the Aurora Cultural Centre.

In July 2023, the Finance Committee underwent several transitions. Laura Hostick concluded her tenure as treasurer and handed the reins to me, Michelle Lockie. Despite stepping down from the treasurer role, Laura remained an active member of the committee. I am grateful for her support as she helped me transition into the role and would like to extend my heartfelt thanks. Additionally, during this period, John de Faveri (President of the Board) and Morry Patoka joined the committee, bringing fresh perspectives and expertise.

In 2023, our grant revenue and program revenue surpassed budget expectations thanks to newly secured grants and a return to pre-pandemic programming levels. Although we fell short of our fundraising goal, we are optimistic that we will have a successful year of fundraising in 2024, especially as we approach the grand opening of the Aurora Town Square. We proactively adjusted certain expenses downward to mitigate the fundraising gap, however we still experienced a deficit in 2023. Despite the deficit, the Aurora Cultural Centre continues to have a strong Statement of Financial Position.

Throughout 2023, our close collaboration with Town staff was pivotal in defining a shared vision of success for the Aurora Town Square. This collaborative effort significantly influenced the development of our 2024-2026 budget, which was formally presented in November 2023. As we eagerly anticipate the opening of the Town Square, we recognize that budget variances may arise depending on timing. We are excited to move into the new space and expand our services for the community.

Finance and Audit Committee in 2023: Michelle Lockie (Chair), Eric Acker, John De Faveri (Ex-offico), Heidi Franken, Mandana Gholami Mobarakabadi, Laura Hostick, Morry Patoka

Staff Supporting Committee in 2023: Suzanne Haines

Treasurer's Report

The Aurora Cultural Centre has an external audit performed annually. The 2023 audit is now complete and there were no significant misstatements or difficulties encountered. There were also no significant findings to report in the Management Letter. The Board of Directors approved two reserve fund transfers. One was from the Classical Music Fund reserve as The Great Artist Music Series reported a deficit in the program. The second fund transfer moved funds from the Special Project Reserve to cover I.D.E.A. expenses as originally budgeted by the Board. These were performed in accordance with our Working Capital and Reserve Fund policy.

Michelle Lockie, CPA, CA
Treasurer and Chair, Finance & Audit Committee

2023 Operating Budget and Actual

	2023 Budget (approved Nov 2022)	% of Total Budget	2023 Year End Audited	% of Total Actual
REVENUE				
Town of Aurora Operating Grant	538,793	37%	538,760	38%
Aurora Town Square Displacement Costs	175,641	12%	129,860	9%
Fundraising: Grants, Donations and Sponsorships	577,322	39%	489,572	35%
Programs	164,760	11%	204,917	14%
Total Income	**1,456,516**	**99%**	**1,363,109**	**96%**
EXPENSES				
Administrative Salaries and benefits	65,565	4%	59,974	4%
Program Salaries and benefits	815,050	55%	869,843	61%
Programs	477,103	32%	383,571	27%
Professional fees	44,240	3%	45,579	3%
Fundraising	17,500	1%	5,600	0%
OTHER (Office, phone, equip lease, bank, insurance etc.)	56,318	4%	53,245	4%
Total Expense	**1,475,776**	**100%**	**1,417,812**	**100%**
Excess/-Deficiency of Revenues over Expenditures	($19,260)	-1%	($54,703)	-4%
Less: Amortization			($14,756)	
Net Position			($69,459)	

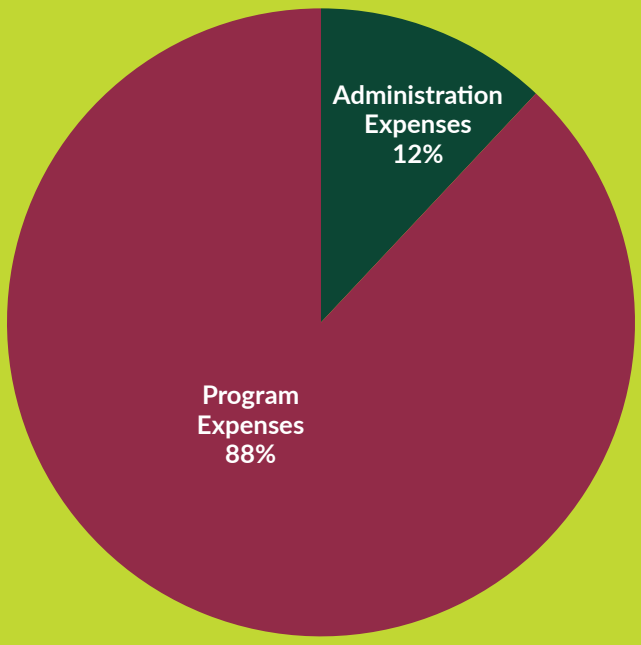
2023 Statement of Financial Position

	2023 Year End Audited
ASSETS	
CURRENT ASSETS	
Cash	240,638
Restricted Cash	307,108
Amounts Receivable	83,682
Prepare Expenses	7,294
TOTAL CURRENT ASSETS	638,722
FIXED ASSETS	
Capital Assets	25,252
TOTAL ASSETS	**663,974**
LIABILITIES AND NET ASSETS	
CURRENT LIABILITIES	
Accounts Payable and Accruals	70,351
Revenues Received in Advance	44,462
Deferred Grants	195,124
Deffered Contributions	28,607
TOTAL CURRENT ASSETS	338,544
LONG TERM LIABILITIES	
Deferred Contributions	20,401
TOTAL CURRENT AND LONG TERM LIABILITIES	358,945
NET ASSETS	
Unrestricted	(6,930)
Internally Restricted	307,108
Externally Restricted	-
Invested in Capital Assets	4,851
TOTAL NET ASSETS	305,029
TOTAL LIABILITIES AND NET ASSETS	**663,974**

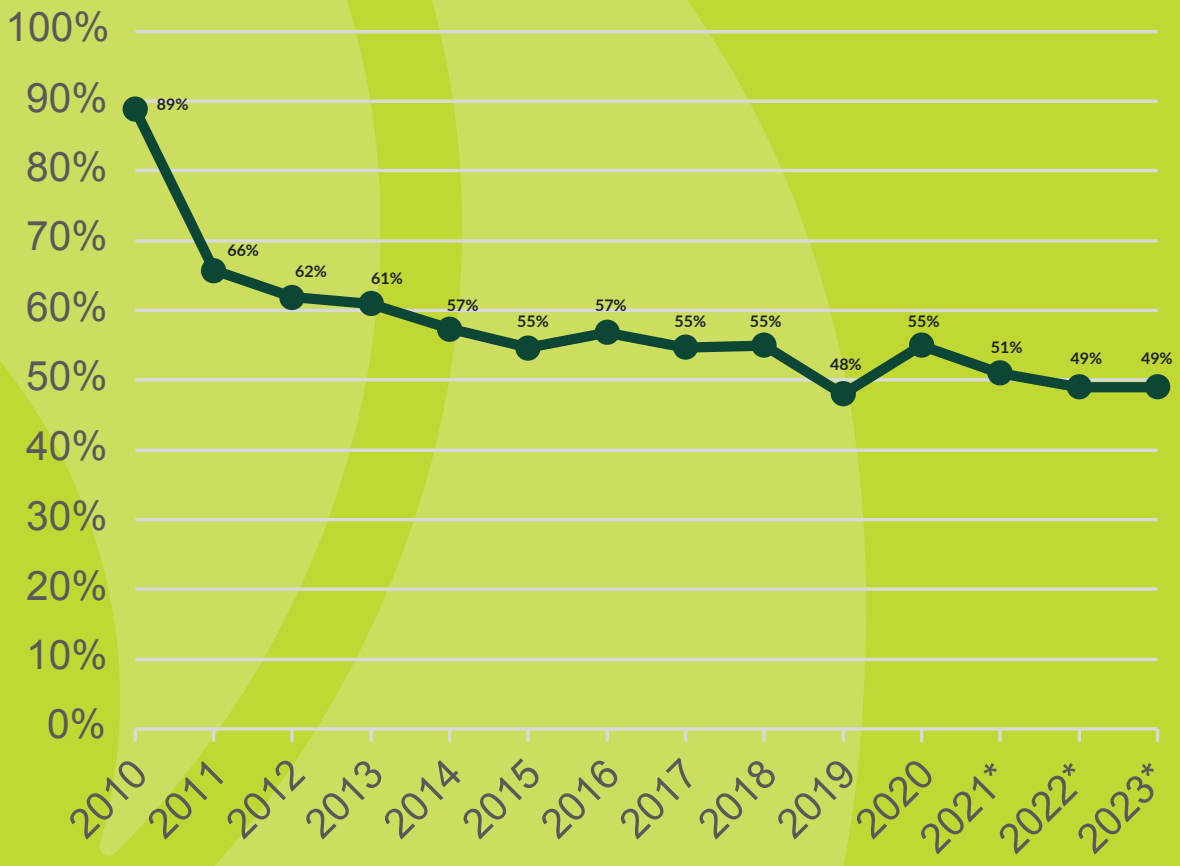
2023 Reserves

Contingency Reserve Funds	182,274
Classical Music Reserve Funds	74,834
Special Project Reserve Fund	$50,000

Program and Administrative Expenses



Aurora Cultural Centre Dependency on Town Funding



*Incudes Aurora Town Square Displacement Reimbursement

Aurora Cultural Centre Earned Revenue as a percentage of Town Grant

	2010 Actual	2018 Actual	2019 Actual	2020 Actual*	2021 Actual*	2022 Actual*	2023 Actual
Town of Aurora Base Operating Grant	340,000	415,700	415,700	482,700	501,680	523,100	538,760
Total Revenue	382,496	755,445	870,392	707,764	816,949	1,379,082	1,363,109
Other Earned Revenue	38,698	339,745	454,692	225,064	315,269	855,982	824,349
Earned Revenue as a % of Town Grant	11%	82%	109%	47%	63%	164%	153%

*Earned revenue impacted by COVID-19



Anita Townsend,
Chair, Outreach Committee

Outreach Committee Report

The Outreach Committee supports the development of marketing plans and staff activities in the ongoing promotion and advertising for the Aurora Cultural Centre's programs. Each month the committee reviews any upcoming and ongoing programs, events or board initiatives and provides support and input for staff with their planning and implementation.

The Outreach Committee's focus this year was supporting the development, distribution, analysis, and summary of results for the Aurora Cultural Centre's community survey. The goal of the survey was to capture much needed information to guide planning required to serve the arts and cultural needs of the community, and to provide information to support the Centre's ongoing negotiations of a partnership with Aurora Town Square.

The Outreach Committee members provided input to the staff on the design and distribution of the Community survey. Committee members reviewed the overall format of the survey as well as reviewed and revised the questions, both for the online survey and the additional questions for the stake-holder person to person interviews. An extensive distribution plan included both traditional paper-based marketing strategies, the use of social media, email, and the Cultural Centre's website. The goal was to reach out to the wider community in York Region and beyond. Committee members provided valued input into the strategies for this more extensive outreach into the community.

Outreach Committee members actively participated in the launch of the community survey at the Aurora Home show and follow up public marketing events at the Metrolinx Aurora Go Station and the Aurora Street festival.

A consulting agency was engaged by the Cultural Centre to analyse and present the results of the Community survey. Outreach Committee members reviewed the data and the summary presentation in preparation for the report to the board for final approval.

In December 2023 the members of the Outreach Committee participated in a staff and board survey to provide initial data for the Board's Strategic planning process in the upcoming year.

Outreach Committee members provided support throughout the year, by attending the many performances and community events, acting as ambassadors for Aurora Cultural Centre.

Outreach Committee members in 2023: Eric Acker, Jia Yi (Angela) Fang, John De Faveri (Ex-offico), Rachel Gilliland, Sharon Kelly, Madelene Lauris, Alicia Lauzon, Anita Townsend (Chair)

Staff Supporting Committee in 2023: Suzanne Haines, Lisa MacDonald, Jordana Polito, Jane Taylor

Anita Townsend, Chair, Outreach Committee



Damien Chan,
Chair, Development Committee

Development Committee Report

The Aurora Cultural Centre is committed to engaging, enriching, and inspiring our community through year-round arts and cultural heritage programming/activities. One important way the Centre achieves this is through the work of the Development Committee, whose mandate it is to build relationships, make connections and stimulate investment in the Aurora Cultural Centre. The Committee works in partnership with the staff who are responsible for grant and foundation applications to ensure that all fundraising activities and practices are done in a professional and ethical manner.

Glenn Coulson joined the organization as the Development officer in January 2023. Glenn brings over 20 years of experience in partnership development and sponsorship acquisition and stewardship in the not-for-profit performing arts sector. Glenn worked with the committee to assess and build strategic campaigns and stewardship structure. The goals had been set prior to his arrival and needed adjustment after assessing the market and timing needed for securing major donors and sponsors. While there were many new relationships built in the year, the longer timeline for acquisition means we will see those dollars in 2024, not 2023.

As part of the ongoing commitment to good governance, the committee reviewed its Terms of Reference and all fundraising policies during the year. There was only one slight change to enable the organization to receive securities as gifts.

Thank you to our incredible committee members for your time and efforts to support the Aurora Cultural Centre's needs. A very special thank you to our donors, sponsors, and continued support from grant funding partners from all levels of government. A large thank you to the community members and corporations who continue to believe in the need for artistic expression, opportunity, and growth to build a creative community.

Development Committee members in 2023: Eric Acker, John De Faveri (Ex-offico), Damien Chan (Chair), Sandra Iacobelli, Mandana Gholami Mobarakabadi, Siobhan Moran, Morry Patoka, Janet Riches, Sydney Walter

Staff Supporting Committee in 2023: Glenn Coulson, Suzanne Haines, Lisa MacDonald, Jordana Polito

Damien Chan, Chair, Development Committee

Individual Donors

Eric Acker
Janette and Craig Armour
Marlene Ash
Geoff & Cindy Bartle
Elizabeth Becker
Damien Chan
Glenn Coulson
Judy Craig
Kent Dinning
Joan Dottori
John De Faveri
Debera Fung
Glenn & Reaghan Fortin
Heidi Franken
Joan Gardner
Mandana Gholami Mobarackabadi
Suzanne Haines & Joao Canhoto
Mary Beth and Richard Hess
Youngmi Hong
Marilyn Howe
Sandra Iacobelli – In memory of Tina D'Acunto
Mary Ellen Jonas
Sharon Kelly
Matthew Knox
Bonnie & Norbert Kraft
Marylou Kumagawa
Michelle Lockie
Craig Mather
Sue Miller
Melinda Moore
Mary & Stan Neal
Mary Jeanne Oliver
Elizabeth Ramsell
Jo Anne Richardson
Janet Riches – In honour of Suzanne Haines
Sandee Robinson
Margaret Stevens
Jane Taylor
Anita Townsend
Chiara Ubertino
D. Unwin
Peter & Louise Walter
Linda Zack – In memory of Douglas Zack

Thank you for the generosity received from 20 anonymous donors.

Corporate Donors

Aurora Black Community
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CIBC
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Corporate Sponsors and Funders

Sustaining Partner

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AppleSuites FLEXIBLE OFFICE SPACE

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cosmo PRO Complete Event A/V Solutions

YAMAHA

Media Partners

The New Classical 96.3 fm

JAZZ.FM91

THE AURORAN Aurora's Community Newspaper

Hospitality Partners

CAFÉ ALEXANDRA Living the Organic Life

MICROTEL INN & SUITES BY WYNDHAM

Holiday Inn

Venue Partners

THE ARMOURY EST. 1874

Trinity Church Aurora

SAC EST. 1900 St. Andrew's College

Funders

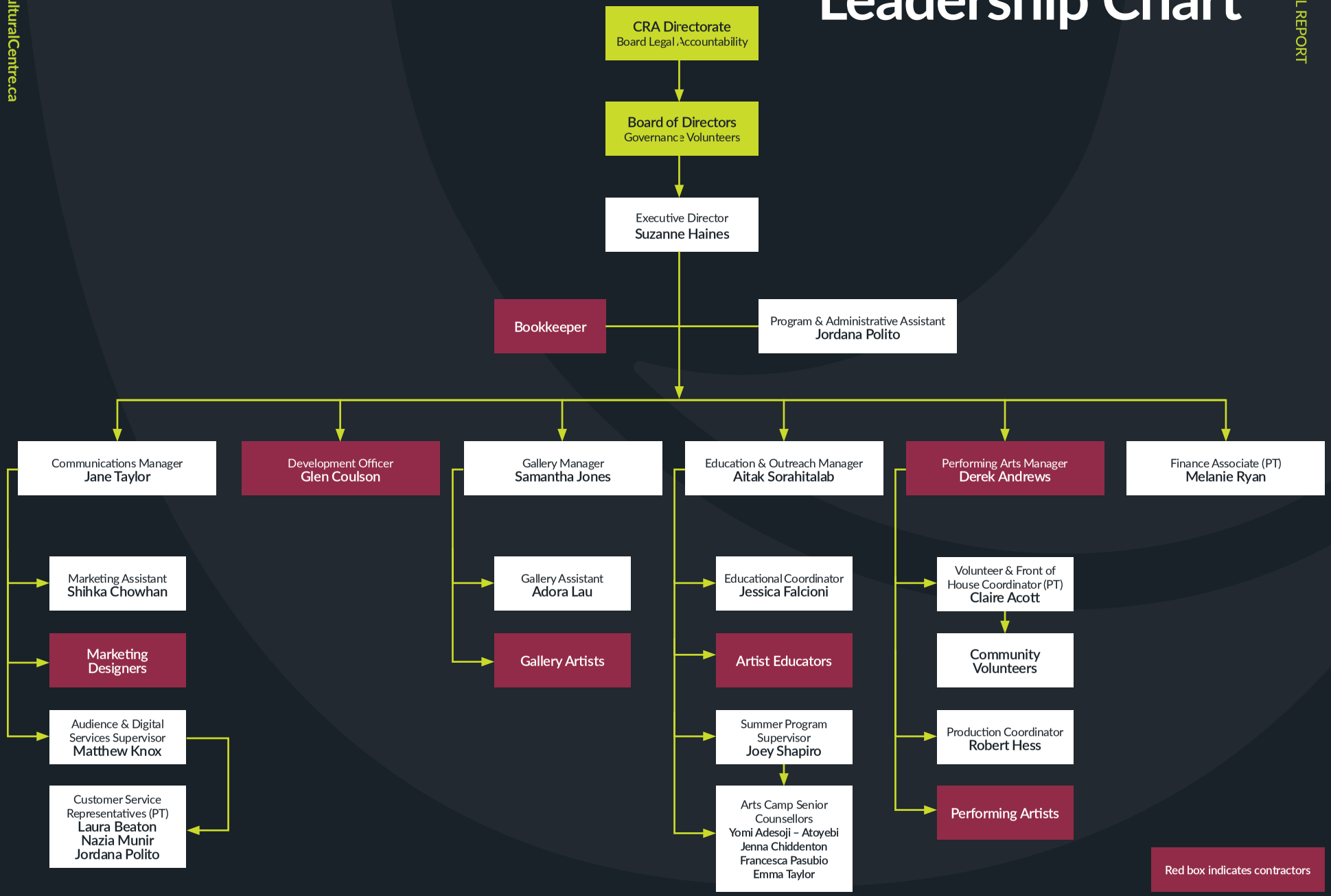
ONTARIO ARTS COUNCIL CONSEIL DES ARTS DE L'ONTARIO
an Ontario government agency
un organisme du gouvernement de l'Ontario

Canada

Ontario Trillium Foundation
Fondation Trillium de l'Ontario
An agency of the Government of Ontario
Un organisme du gouvernement de l'Ontario

ONTARIO CREATES

2023 Organizational Leadership Chart



Board of Directors

President (to June 2023)	**Eric Acker**	His professional career began in the early 1970s in the political milieu of Ottawa. He then spent sixteen years in the aerospace industry followed by fourteen years in the health sector. Eric retired after serving as President of one of Canada's largest behavioural health companies where his focus was on operations including human resources, information technology, finance, customer relations, and service delivery. Born and educated in Nova Scotia, Eric made Aurora his home in 1989.
President	**John De Faveri**	John has been a member of the Aurora community for nearly forty years where he and his wife raised their four daughters. He began his career in education in 1979, holding a variety of leadership positions and eventually retiring in the capacity of Director of Education with the Thunder Bay Catholic District School Board. After a year, he decided to explore possibilities in the not-for-profit sector. He was the Executive Director at Georgina Trades Training Inc. in Sutton and then continued to serve on the Board, three years of which he was the Chair. John intends to use all of his experiences to further the mission of the Aurora Cultural Centre.
Vice President	**Damien Chan**	VP Personal and Small Business Technology at CIBC with responsibility to transform the client experience in the Banking Centres. Prior to this, Damien was a Client Director at HP Enterprises and IBM Canada. Damien is also a mentor at Futurpreneur Canada for young entrepreneurs.
Treasurer (to June 2023)	**Laura Hostick**	Laura Hostick is a CPA, CA and was in the public accounting business from 2007 to 2020, most recently coming from her own small accounting firm which was sold in 2020. Laura has always worked with small to medium sized businesses and enjoys teaching business owners and individuals about accounting, taxes and general financial literacy. You can always strike up a conversation with Laura about running, wellness and her two daughters, Isla and Maren.
Treasurer	**Michelle Lockie**	Michelle Lockie is a seasoned financial professional with a strong background in accounting and finance. As a Chartered Professional Accountant (CPA) Michelle brings over a decade of experience across various industries, including public accounting, manufacturing and the public sector. Joining the Board of Directors at the ACC, Michelle blends her financial expertise with her dedication to giving back to the community.

Secretary	**Parisa Sabet**	Award-winning composer Parisa Sabet writes music that is commissioned and performed internationally. Her distinctive musical language springs from her Iranian roots, Western education, and passion for socially engaged arts. Interweaving sounds both recognizable and new, her compositions evoke emotions, conjure images, and relate stories, often about pressing social issues. Sabet earned the Doctor of Musical Arts and Master of Music degrees in composition from the University of Toronto, where her honors included the Mirkopoulos and Miller/Khoshkish fellowships and the Tecumesh Sherman Rogers Graduating Award given to a musician on the cusp of making important contributions to the field. She completed her Bachelor of Music degree with honors at Roosevelt University in Chicago. Among her teachers are Christos Hatzis, Keith Tedman, Kyong Mee Choi, Ka Nin Chan, and Stacy Garrop. Her adventure with music began at age 9 with piano lessons in Shiraz.
Director	**Edlene Antonio**	Edlene Antonio has been a resident of Aurora since 2018. She has volunteered for Aurora One Sport Day and she was a member of the Town's Anti-Black Racism and Anti-Racism Task Force. She has over 10 years' experience in administrative support within both private and not-for-profit sectors. Currently, she is a Program Coordinator for Adopt4Life, a not-for-profit organization that offers support and advocacy for the adoption, kinship and customary care communities.
Director (to June 2023)	**Andrea Chan**	Andrea Chan is a well established HR Professional and owns the Canadian rights to an international arts and craft textile hardener company. In addition, she is licensed with Health Canada and has partnership to import and distribute PPE in Canada. Having worked in progressive HR leadership positions with large blue chip global organizations and Canadian industry leaders in Insurance, IT and Consumer Packaged Goods, Andrea has been independently providing HR Management Consulting and Executive Leadership Coaching services to privately held organizations and senior managers over the last few years. She has also previously served as a national Board of Director and Chair of an Advisory Committee for the printing industry in partnership with the federal government. Andrea has a CHRL designation from HRPA, an ACC from the ICF, and also holds a B.A. (Economics) and an M.A. (Ed) in Adult Teaching and Learning.
Director	**Mandana Gholami Mobarakabadi**	Mandana Gholami M. has been painting in oil on canvas for more than 20 years and had a group exhibition in her home in Iran. Recently graduated from the BBA program at Yorkville University, she is currently studying online for an MBA at the University of Fredericton while also working at Amazon. She is passionate about art in general, enjoys writing and reading, and just a few months ago submitted a short story for Writer's Digest. Also, back home in Iran she had a Bachelor of Nursing and worked for over 10 years as a Registered Nurse.
Director	**Sharon Kelly**	Educator with 45 years of experience with the Toronto Catholic District School Board. Served in a variety of roles: elementary and secondary teacher, department head, consultant, program designer and administrator. Spent 10 years at Covenant House developing in-house school, Chair of Project Work and a variety of board committees with the focus of integration for students with developmental and/or physical disabilities. Member of the community colleges' advisory committees.

Director	**Alicia Lauzon**	Alicia Lauzon is York Regional Police's first Equity and Inclusion Supervisor, whose concentration is on the equity and inclusivity of the organization in relation to its employees. A public sector vet., Alicia has 28 years' experience working in policing. She is passionate about breaking down silos and being a connector in the workplace and out in the community. Her motto is embrace change, take risks. When she is not working, Alicia can be found hiking through the woods and exploring nature with her dogs.
Director	**Morry Patoka**	Morry started his career writing comedy for stand-ups, eventually becoming an award-winning ad agency Creative Director. When Morry made the leap to COO and partner in an early-stage CRM tech company, he applied his learning to other areas of business, including software development, finance, and operations, growing the company 10X with high profile clients such as Bell Canada, Harvard Business Review, RBC, among many Fortune 1000's. When it was time for Morry's next, "what's next", he leveraged his diverse experience to guide established business leaders in AI, technology, retail, automotive, hospitality, consumer packaged goods, health care, and more, as well as becoming President of a Private Equity firm. Today Morry continues doing what he loves...advising, consulting, and occasionally taking fractional C-Suite roles to work with Founders and CEO's creating the conditions for their companies' success. He is also a Mentor for Boundless Accelerator, an engaging public speaker, writer, enthusiastic food lover and cook.
Director	**Anita Townsend**	Anita has worked in a variety of positions in the education sector both in Canada and internationally for 40 years. Before starting her own educational consulting company, she worked in three large Ontario School Boards in a variety of teaching and administrative positions, designing and coordinating Program and Leadership development. Through her consulting company, Anita has worked with several for profit and not for profit companies and organizations that support individual schools, boards of education and Ministries of Education across Canada. Anita has also been involved at the post – secondary level teaching additional qualification courses for teachers and leadership training for school administrators. For many years she has partnered with international educational consultant groups to organize international professional development programs for both teachers and students. She is committed to the belief that as educators we should look beyond the school walls and has maintained a focus on social justice projects where she has established many international partnerships for students and educators. As a school principal she was designated as one of Canada's Outstanding Principal's by the Learning Partnership together with the Canadian Association of Principals.
Ex Officio Director	**Councillor Harold Kim**	Harold Kim has been working in the financial services sector for over 25 years and is currently serving his third term on Aurora's Town Council. He has also served on the Aurora Library Board, Aurora Accessibility Committee, Aurora Economic Development Corporation Board, Finance Advisory Committee, and now the Board of the Aurora Cultural Centre.
Ex Officio Director	**Councillor Michael Thompson**	Michael Thompson was first elected as a Councillor in 2010 and is currently serving his fourth term on Aurora's Town Council. In addition to serving as a Councillor, Michael also works as a Senior Director, Business and Retail Development, for a large retail pharmacy group where he interacts with over 500 independently owned pharmacies and community pharmacists from across Ontario and Atlantic Canada.



Image: Concert patrons at The Hogtown Brass



Image: Saturday Children's Art class



Image: Hasheel Lhodia, Aurora Pops Up! Magical Family Day

2023 Annual Report

AuroraCulturalCentre.ca

Aurora Cultural Centre

Minutes # 5B
2023 Annual General Meeting of Members
Hybrid: Temporary Gallery at Aurora Town Hall/ZOOM
Aurora Town Hall, 2nd Floor
June 24, 2023 at 7:00 PM

Join Zoom Meeting
https://us06web.zoom.us/j/83417223656?pwd=S4t5OMYrR5FqPGKlIR6lFIQVQuNTYP.1

Meeting ID: 834 1722 3656
Passcode: 457876

John De Faveri, Chair

Attendance: Eric Acker, Edlene Antonio, Geoff Bartle, John De Faveri, Trevor Dearham, Kim Egan, Joan Gardner, John Green, Sharon Kelly, Cllr Harold Kim, Bonnie Kraft, Michelle Lockie, Stephen Lusk, Katie Micak, Mary Ann McConkey, James McNeill, Sharmilee Patel, Morry Patoka, Parisa Sabet, Aya Sato, Ron Sciulli, Grazyna Tonkiel, Anita Townsend, Cllr Michael Thompson, Joanne Zeidenberg

Regrets: Mandana Gholami Mobarakabadi

Staff: Suzanne Haines (Executive Director)

	WELCOME	John De Faveri
1	**Agenda** Motion to Approve Agenda MOVED: Parisa Sabet 2nd by: Michelle Lockie, CARRIED	all
2	**Previous Minutes** Motion to Approve Minutes from Previous Members Meeting [June 14, 2023) MOVED: Anita Townsend 2nd by: Edlene Antonio CARRIED	all
3	**Statements of Conflict of Interest**	all
4	**President's Report**	John De Faveri
5	**Executive Director's Report** 2023 Annual Report	Suzanne Haines

6	**Treasurer's Report** Presentation of the 2023 Audited Financial Statements **MOTION** The Members of the Aurora Cultural Centre receive the Audited Financial Statements for year ended December 31, 2023, which Financial Statements were previously approved by the Board of Directors. MOVED: Morry Patoka 2nd by: Anita Townsend CARRIED Confirmation of Auditor **MOTION**: To confirm FOSTER THIBEAULT YOUELL RADLEY PC as the 2024 Auditors. MOVED: Parisa Sabet 2nd by: Morry Patoka CARRIED	Michelle Lockie

7	**Governance & Nominating Report** **2023-2024 Slate of Directors** **MOTION** Be it resolved that: 1. The following Directors be approved for a 2-year term, expiring in June 2026: Edlene Antonio, Phiona Durrant, Stephen Lusk, Mary Ann McConkey, Sharmilee Patel, Anita Townsend 2. The following current Directors who have 1 year remaining in their current 2-year term that expires June 2025 be confirmed: John De Faveri, Sharon Kelly, Michelle Lockie, Mandana Gholami Mobarakabadi, Morry Patoka, Parisa Sabat MOVED: Morry Patoka 2nd by: Edlene Antonio CARRIED	Parisa Sabat
8	Acknowledgement and thank you to the Board and Committee members	John De Faveri

9	Open Floor to Comments/questions	All
10	Confirmation of next meeting dates ● Next Public Meeting: Wed September 18, 2024 @ 6:30PM ● Next AGM: Wed June 18, 2025 @ 7PM	John De Faveri
11	Motion to Terminate Annual General Meeting of Members MOVED: Michelle Lockie 2nd by: Parisa Sabet CARRIED	All

Submitted by Parisa Sabet

Secretary, Executive Committee

Aurora Cultural Centre

Aurora Cultural Centre
Board of Directors Post AGM meeting #5C
JUNE 24, 2024
Hybrid (Aurora Town Hall Tannery Room or via Teams)

Join the meeting now
Meeting ID: 246 592 529 001
Passcode: GbWUZS

1	Election of Officers Nominations will be called for the positions of: • President • Vice President • Treasurer • Secretary **MOTION**: To elect [ ] as President Elected President will preside over the meeting **MOTION** to elect [ ] as Vice President **MOTION** to elect [ ] as Treasurer **MOTION** to elect [ ] as Secretary	Suzanne Haines, ED
2	Welcome and Introductions	President
3	Committee membership Board members will be asked to choose at least one committee to join. Committee Chairs will be chosen at the first meeting of the committee. Finance & Audit Development Governance & Nominating Outreach	President
4	Confirmation of the Signing Authority Current policy states that there is one to sign under $10,000 and two to sign >$10,000. Signing authority is assigned to the President, Treasurer and Executive Director	President

	MOTION: to confirm [President], [Treasurer], and Suzanne Haines as signing authorities for the Aurora Cultural Centre	
6	Confirmation of next meeting • July 17, 2024 at 7pm HYBRID in person at Aurora Town Hall, Tannery Room and on TEAMS	President
7	Adjourn **MOTION** to adjourn	

Aurora Cultural Centre

Minutes # 5C
Aurora Cultural Centre
Board of Directors Post AGM meeting #5C
JUNE 24, 2024
Hybrid (Aurora Town Hall Tannery Room or via Teams)

Join the meeting now
Meeting ID: 246 592 529 001
Passcode: GbWUZS

John De Faveri, Chair

Attendance: John de Faveri, Edlene Antonio, Michelle Lockie, Anita Townsend, Parisa Sabet, Mary Ann McConkey, Sharmilee Patel, Stephen Lusk, Morry Patoka, Cllr Michael Thompson, Cllr Harold Kim

Regrets: Phiona Durrent, Mandana Gholami Mobarakabadi, Sharon Kelly

Staff: Suzanne Haines (Executive Director)

1	Election of Officers Nominations will be called for the positions of: ● President John De Faveri ● Vice President ● Treasurer ● Secretary **MOTION**: To elect [John De Faveri] as President Nomination: Morry Patoka, Anita Townsend MOtion: Morry, Edlene Antonio Motion: Elected President will preside over the meeting **MOTION** to elect [Morry Patoka] as Vice President Nomination: Michelle Lockie 2nd by: Anita Townsend Motion: MOVED: Edlene Antonio 2nd by: Anita Townsend CARRIED **MOTION** to elect [Michelle Lockie] as Treasurer Nomination: Morry Patoka 2nd by: Parisa Sabet	Suzanne Haines, ED

	Motion: MOVED: Morry Patoka 2nd by: Parisa Sabet CARRIED **MOTION** to elect [Parisa Sabet] as Secretary Nomination: John Faveri De 2nd by: Edlene Antonio Motion: MOVED: Morry Patoka 2nd by: Edlene Antonio Carried	
2	Welcome and Introductions	President
3	Committee membership Board members will be asked to choose at least one committee to join. Committee Chairs will be chosen at the first meeting of the committee. Finance & Audit: Michelle Lockie, Morry Patoka, Sharmilee Patel, Mandana Gholami Mobarakabadi Development: Morry Patoka, Stephen Lusk, Mary Ann McConkey Governance & Nominating: Parisa Sabet, Edlene Antonio, Mary Ann McConkey Outreach: Edlene Antonio, Anita Townsend, Sharon Kelly, Phiona Durrent	President
4	Confirmation of the Signing Authority Current policy states that there is one to sign under $10,000 and two to sign >$10,000. Signing authority is assigned to the President, Treasurer and Executive Director **MOTION**: to confirm [President], [Treasurer], and Suzanne Haines as signing authorities for the Aurora Cultural Centre MOVED: Morry Patoka 2nd by: Stephen Lusk CARRIED	President
6	Confirmation of next meeting ● July 17, 2024 at 7pm HYBRID in person at Aurora Town Hall, Tannery Room and on TEAMS	President
5 (5 min)	**Executive Director Report** ● June ED Report – reporting on May activity	Suzanne Haines

	MOTION to Receive the Executive Director Reports MOVED: Michelle Lockie 2nd by: Morry Patoka CARRIED	
5 (5 min**)**	**Finance & Audit Committee** Report from the committee ● Interim Financial Statement to April 30, 2024 ● Q1 Interim Financial Statement to March 31, 2024 **MOTION** to Approve the Interim Financial Statements to April 30, 2024 MOVED: Morry Patoka 2nd by: Edlene Antonio CARRIED **MOTION** to Approve the unaudited interim financial statements for the 3 months ended March 31, 2024 (the Q1 Report) and to approve the filing of the Q1 Report with the Town of Aurora as per the Provision of Cultural Services Agreement. MOVED: Parisa Sabet 2nd by: Anita Townsend CARRIED **MOTION** to Accept the Finance & Audit Committee Report MOVED: Morry Patoka 2nd by: Anita Townsend CARRIED	Michelle Lockie
6 (5 min)	**Outreach Committee Report** Report from the committee **MOTION** to Accept the Outreach Committee Report MOVED: Michelle Lockie 2nd by: Morry Patoka CARRIED	Anita Townsend
7	Adjourn	

	MOTION to adjourn **MOTION** to Adjourn Meeting MOVED: Morry Patoka 2nd by: Anita Townsend CARRIED	

Submitted by Parisa Sabet
Secretary, Executive Committee