

Managerial Commentary – Q2 2023

Introduction

The Aurora Cultural Centre's gallery, performing arts, and education programming were back up to maximum programming levels in Q2 while offsite from our home. Our programming frequency and capacity for most activities are reduced in temporary/rented venues. Our education facilities at Town Hall were challenged due to a facility issue so classes continued in the new Program Rooms adjacent to the Aurora Public Library.

We launched the first half of our 2023-2024 performing arts season on June 20, 2023. This included programming from September 2023 – January 2024 due to the uncertainty of timing of Aurora Town Square. The event was a special VIP invitation-only event for sponsors, partners, donors, and subscribers to the Centre. Please see the listing below under special events. Programming for the second half of our season from February – June 2024 will be launched in the community in November 2023.

We were honoured to host one of the special events to discuss the Grandfather Teachings with seven other professional galleries. Dazaunggee returned to our gallery to discuss 'Love' with our community in April 2023.

Kaleidoscope in the Schools continued to close out our 2022-2023 season in elementary schools in Aurora and low-capacity schools throughout York Region. The project continues to inspire the teachers, principals, students, and the producing team with wonderfully professional artists joining us in the schools and captivated and responsive students and teachers. While there were many beautiful moments, a highlight was including our closest Indigenous neighbours from the Waabgon Gamig School on Georgina Island in the program.

Our Imagine Canada accreditation was confirmed in April with another year of compliance for 2022. This strong and important national accreditation confirms excellence in good governance for the Aurora Cultural Centre Board and operations in Board management and governance, financial accountability and transparency, fundraising policies and practices, human resource management, and volunteer program management.

We continue to work closely with Town staff on the governance and operational requirements for Aurora Town Square related to our programming and how we can support the success of the facilities for the whole community. We look forward to bringing these ideas forward to Council with Town staff in the fall.

Our Annual General Meeting for 2022 was held on June 14, 2023. Our 2022 external financial audit was concluded with a clean audit and no management letter or direction to the Board for changes in operation. At the conclusion of 9 years on the Board, Eric Acker stepped down from the President role. We are so grateful for his commitment, his perspective, his leadership, and his continued friendship with the Centre. Thank you, Eric, for your extended and significant service. Eric continues to be involved on our Facility Task Force and the Finance & Audit Committee.

Our new President, John De Faveri steps into the role with a strong executive team of Damien Chan as Vice President, Michelle Lockie as Treasurer, and Parisa Sabet as Secretary for our upcoming year.

The second quarter of 2023 brought optimism with audiences returning, success in granting to build for our future in Aurora Town Square, and a continued strong relationship with our stakeholders, including our sustaining partner, the Town of Aurora.

THANK YOU TO OUR SUPPORTERS



A SNAPSHOT OF AURORA CULTURAL CENTRE Q2 OPERATIONS

April – June 2023

SPECIAL EVENTS

2023-24 Performing Arts Season Launch

Voices of the World Phase One: In the Community

June 20, 2023

CWFI - Aurora Armoury

Supporters and partners with the Aurora Cultural Centre joined us in celebrating Phase One (October to January) of our concert program mix at venues throughout the community. Mingling Folk, Jazz and Classical music, the season will feature a half-dozen Aurora debuts along with some familiar faces. See the first half of our season here:

<https://auroraculturalcentre.ca/performing-arts/>

 October 20 Joe Sealy Supporting artist: Thompson Egbo-Egbo Jazz piano magic 🎫 \$40	 November 4 Basia Bulat Dreamy folk pop 🎫 \$50	 November 16 Philip Chiu Great Artist Music Series Classical solo piano 🎫 \$35	 November 24 David Francey Celtic Folk poet storyteller 🎫 \$40
 December 2 Windborne Supporting Artist: Freeplay A cappella vocal quartet 🎫 \$30	 December 16 Ariko Family Show French folk family band 🎫 \$15 each Family package: 4 tickets for the price of 3!	 January 19 The Last Waltz All-star Band tribute 🎫 \$50	 January 27 Elizabeth Shepherd Supporting Artist: Charlotte McAfee-Brunner Women jazz innovators 🎫 \$30

The Seven Grandfather Teachings - Teaching Four: Love

Saturday, April 22, 10:30 to 12:30 pm

Temporary Gallery Location: Aurora Town Hall, Second Floor

<https://auroraculturalcentre.ca/event/seven-grandfather-teachings/>

Started by Indigenous artist and gallery alumni Dazaunggee (Paul Shilling), this project invited four artists of diverse cultural backgrounds to creatively interpret each of the learnings of the Seven Grandfather Teachings: Bravery, Honesty, Humility, Love, Truth, Respect, and Wisdom. Through a seven-part event series across the region, this project presented each of the artists' creations to share the learnings of the Seven Grandfather Teachings; one learning at a time.

The Aurora Cultural Centre is honored to have been selected to host one of the seven events. In our event led by Dazaunggee (Paul Shilling), the artists displayed and discussed their interpretation of the teaching, **Love**.

The most important thing for anyone is to know yourself... We all come into this world knowing we are beautiful. We have layers like blankets placed on top of us as we grow up, go to school, get a job, have children, grow old. We must remove those layers to see our true selves, and realize we are all beautiful human beings.

– Dazaunggee

Participating artists included Dazaunggee, Julie Tian, Xavier Fernandes, and Ted Fullerton. Light refreshments provided by the Orillia & District Arts Council. This project is funded by the Canada Council for the Arts.

PERFORMING ARTS EVENTS

Jaeden Izik-Dzurko

April 28, 2023 at 7:30pm with preshow lecture at 6:30pm with Norbert Kraft in conversation with Jaeden Izik-Dzurko

Trinity Anglican Church

<https://auroraculturalcentre.ca/event/jaeden-izik-dzurko/>

Born in Salmon Arm, British Columbia, 23-year-old pianist Jaeden Izik-Dzurko is a Grand Prize winner at the Federation of Canadian Music Festivals' National Competition, a winner of Juilliard's prestigious Gina Bachauer Scholarship Competition, and a Laureate of the Cochran International Piano Competition. Most recently, he was awarded First Prize at the 2022 Hilton Head International Piano Competition and the 2022 Maria Canals International Piano Competition.

Jaeden completed his Bachelor of Music at the Juilliard School under Dr. Yoheved Kaplinsky. He currently studies with Dr. Corey Hamm at the University of British Columbia. An experienced recitalist, Jaeden has organized and presented numerous solo recitals to benefit both local community projects and international humanitarian organizations. He has collaborated with Canadian and international instrumentalists, vocalists and chamber ensembles, and has performed with the Calgary Philharmonic Orchestra, the Hilton Head Symphony Orchestra, the Okanagan Symphony Orchestra, the Kamloops Symphony, Jove Orquestra Nacional de

Catalunya and the Lions Gate Sinfonia. Jaeden's recordings have been broadcast nationally and streamed internationally on CBC, and in September 2019, his performance in Juilliard's Paul Hall was broadcast live on WQXR in New York. In 2020, he recorded a recital for the first episode of "Virtually VRS" presented by the Vancouver Recital Society.

The Adventures of Mary Jane Mosquito

May 5, 2023 at 6:30pm

CFWI - Aurora Armoury

<https://auroraculturalcentre.ca/event/the-incredible-adventures-of-mary-jane-mosquito/>

In this story of a misfit searching for her place in the world, Mary Jane is a mosquito who doesn't have wings. At home in Petit Petit Le Paw she is teased by the other mosquitos, who won't be friends with her. She is sent off to school, and then to live with her auntie in the city, as she searches for a place where she can fit in and make friends. After many adventures, Mary Jane learns to make friends sharing her language, her kind heart, and her songs with the world.

This musical show explores themes of feeling like an outsider, dealing with bullying, moving to a new place, and feeling different from what is considered normal. As Mary Jane tells her tale through song and story, Tomson Highway has woven in Cree words and phrases that are taught to the audience through playful interaction. With live music throughout, and supported with puppetry and fanciful costumes, this is an engaging piece for younger audiences.

Carousel Players is an award-winning professional theatre company for young audiences based in the Niagara. Guided by their mandate: "We believe live theatre develops artistic awareness, learning skills and a sense of well-being in children," their work is committed to ensuring that young people engage with theatre, and how it transfers into their everyday lives.

Kaia Kater

May 11, 2023 at 7:30pm

CFWI - Aurora Armoury

<https://auroraculturalcentre.ca/event/kaia-kater-2023/>

Smithsonian recording artist Kaia Kater makes a rare stop in the GTA between shows in NYC and Europe. Continuing the tradition of the Carolina Chocolate Drops, Allison Russell, Rhiannon Giddens and Leyla McCalla, these talented young Black women are shining a spotlight on Americana music and the central role of the banjo. For this concert, Kaia will perform in a duo configuration along with an upright bassist. Fresh off a win at the recent Canadian Screen Awards for Best Original Song (for CBC's "The Porter"), Kaia Kater draws upon so many musical influences – from her home province of Quebec, her Grenadian roots, and Appalachian folk traditions to create a sound uniquely her own.

Montreal-born Kaia Kater's old-time banjo-picking skills, deft arrangements, and songwriting abilities have landed her in the spotlight in North America and the UK, garnering critical acclaim from outlets such as NPR, CBC Radio, Rolling Stone, BBC Music, and No Depression. She grew up influenced by her instrument-builder grandfather, her mother's folk festival obsession and by the hip-hop mix tapes lent to her by her dad. A banjo that fell into her hands at a bluegrass festival workshop eventually led to a scholarship to study old time music in college in West Virginia. As a skilled songwriter she began recording songs about close-to-home themes such as poverty and racism, and more personal topics such as love in the digital age. Her musical

journey eventually took her to Grenada to investigate her background as a self-described “hyphenated Canadian.” It resulted in her critically heralded third album Grenades where she explores the culture and tumultuous politics of the country her father escaped as a refugee. Musically, she taps into her wide range of influences in an album that cross-pollinates bluegrass, soul, jazz, hip hop and of course old-time folk. Grenades was long listed for a Polaris prize in 2019 and nominated for a Juno. Critics have called Kater’s music ancient and authentic and brand new; she’s a true original.

G’zaagiin maleñki – I Promise You a Forest

WeeFestival

June 3, 2023 at 11am

Aurora Seniors Centre

<https://auroraculturalcentre.ca/event/weefestival/>

Inspired by the seasons and the Indigenous Medicine Wheel, an Abitibi experimental cellist, an Anishinabeg artist and traditional musician, and a Polish-born director, unite to create an immersive space full of sounds, textures and poetic movement for young children to discover.

Drum, cello, voice, breath and the stage tell the story of the encounter of these three women who intertwine past and present, tradition and contemporaneity in a poetic and inclusive process. This immersive theatrical music concert will stimulate your senses and warm your heart! G’Zaagiin means I love you!

Seiler Trio

June 10, 2023 at 7:30pm with preshow lecture at 6:30pm by Rick Phillips

Trinity Anglican Church

<https://auroraculturalcentre.ca/event/seiler-trio/>

The Seiler Trio brings together three outstanding Canadian musicians, exploring the great traditions of the piano trio repertoire with their unique blend of intensity, passion and generosity, along with forays into different styles and new Canadian music. Mayumi, Rachel and Angela have performed together in various formations over the last two decades, with the Via Salzburg Chamber Series, Ensemble Made In Canada, and the Mercer-Park Duo, and since 2010 as the Seiler Trio.

“...the audience was transfixed as Seiler and Mercer weaved lyrically in and out with their violin and cello respectively, between an equally memorable piano part by Park...Seiler and Mercer demonstrated seemingly effortless ease...all three ladies played with passion and emotion, leaving even the most athletic people in the room in awe of their stamina.”

John Sheard presents 'The Last Hurrah'

Matinee and Evening performances

June 17, 2023 at 2pm and 7:30pm

CFWI - Aurora Armoury

<https://auroraculturalcentre.ca/event/john-sheard-presents-mamas-and-papas-lovin-spoonful-matinee/>

<https://auroraculturalcentre.ca/event/john-sheard-presents-mamas-and-papas-lovin-spoonful/>

It was John's final stop in Aurora, and he brought a hand-picked band and vocalists to cap off his legendary series. The repertoire was classic Sheard, featuring a first half of favourite selections from The Mamas & the Papas, and The Lovin' Spoonful. After the break, it was a look back at some of his most popular shows, artists and repertoire from the past 12 years.

Selections from the British Invasion, the Beatles, Ella & Louis, Ron Hynes, a country tune or two, more Canadian Folk Legends, some favourite instrumentals – all wrapped up with stories and anecdotes from John's side of the piano bench.

Featuring: John Sheard, Russell deCarle, Mia Sheard, Greg Wyard, Sheila Carabine, Steve Briggs, Ryan Granville-Martin and Russ Boswell.

GALLERY PROGRAM

In-person gallery visits are in the temporary gallery space on 2nd floor of Aurora Town Hall.

Gallery hours are now Monday - Saturday from 8:30am-4:30pm during exhibitions. Exhibitions are also accessible through our online gallery and a virtual 3D map.

<https://auroraculturalcentre.ca/gallery-exhibitions/>

Illusions of Separation

Solo Exhibition by Samar Hejazi

In person April 1 – 29, 2023

Virtual April 1 – June 3, 2023

Temporary Gallery Location: Aurora Town Hall, Second Floor

<https://auroraculturalcentre.ca/illusions/>

Illusions of Separation is solo exhibition of works by Samar Hejazi, a multi-disciplinary artist living between Toronto and Dubai. Hejazi brings the art of installation into our temporary gallery at Aurora Town Hall, as well as numerous works from her studio based in Dubai, UAE. Suspending artworks in open air, Hejazi focuses on the constant transformability of material by playing with light and shadow, vantage points, and shifting perceptions. The work, described by Hejazi, "create(s) a performance that make defining the limitations of boundaries between artwork and viewer imperceptible."

Persistent in the artist's work is a constant challenging of the perception of boundary identification, often expressed symbolically through textiles. Embroidery work, for example, is presented with the absence of a fabric foundation; intricate strings simultaneously intertwining and unravelling in open spaces. Through this practice Hejazi challenges the belief that embroidery can only exist with the support of fabric: "I attempt to reveal the complexities of boundaries and question what is considered substance in the identification of a body. This

series encourages the viewer to realize that perception of boundaries are continuous interpretations based in the encounter between themselves and the other.”

[Samar Hejazi](#) is a multi-disciplinary visual artist living between Toronto and Dubai. Since graduating with a BFA in new media from Ryerson University in Toronto, she has attended instructional residencies at Arquetopia in Oaxaca, and Puebla in Mexico and Cusco, Peru in 2016 and 2019 respectively. She also attended the Takt Art Residency in Berlin in 2016 and completed a studio residency at the Museum of Contemporary Art in Toronto in 2019, which concluded in a group show. Her work has been exhibited nationally and internationally at the Textile Museum of Canada, Warehouse421 in Abu Dhabi, Possum Gallery in Berlin, Motion Art Gallery in Cairo, Egypt and Decentered Gallery in Puebla, Mexico. Her artwork is part of multiple collections around the world.

Seasons of Being

Solo Exhibition by Grace Shi

In person: May 11 - 18, 2023

Virtual: April 1 – June 3, 2023

Temporary Gallery Location: Aurora Town Hall, Second Floor

<https://auroraculturalcentre.ca/event/seasons/>

The Aurora Cultural Centre is shining a community spotlight on local artist Grace Shi. Having participated in numerous group exhibitions across the GTA, Shi holds an extensive portfolio of paintings and drawings waiting patiently to be presented in their own show. We are honoured to be the gallery to host Grace Shi's first ever solo exhibition!

Shi identifies one main protagonist in her artwork: the Light. She believes in the animism of the world; everything as a source of energy, life, and spirit. Often using the people closest to her in her life as inspiration; friends, families, and acquaintances, Shi uses the power of imagination to extend their spirit into the painted world around them. In *Seasons of Being*, Shi takes us on a fantastical journey through time and space. Through her artist lens we witness the world in transition between the four seasons of the year; landscapes lucid with life and change, and shining characters thriving within.

Grace Shi was born in China. After immigrating to Canada, she went to the Story Arts Centre of Centennial College to study Fine Arts. During her time at Centennial, she greatly enhanced her technical skills while broadening her vision as an artist and learned how to push her creative thinking into new realms. She finds inspiration for her paintings in everything around her. She combines media such as acrylic and oil paint to translate her profound awareness of the relationship of human society to nature in her artworks. She joined in the Fever Exhibition in March 2017 at Urban Gallery and the Emerging Show in April 2017 at Centennial Gallery. She also had paintings in the “Reverie” group show at the Artists Network Gallery in Toronto in March 2019. She has been a part of the Exhibition of Chinese Art and Education Association of Canada in the Chinese Cultural Central of Greater Toronto three times (July 2014, June 2015, and August 2017). During her education, she had joined many times in art exhibitions and won prizes for her work. Even at the beginning of her career, in 1988, she won the third prize in the Caricature Exhibition in Beijing.

Letters to the Earth: Between Despair and Hope

Group exhibition curated by Carmel Brennan

In person: June 3 – August 23, 2023

Virtual: June 3 – September 8

Temporary Gallery Location: Aurora Town Hall, Second Floor

<https://auroraculturalcentre.ca/event/letters-to-the-earth/>

Letters to the Earth: Between Despair and Hope is a conversation about the environmental crisis happening around the world and affecting Canadians directly. Prompted by curator Carmel Brennan, artists wrote a “letter to the earth” as part of their commitment to this exhibition; one exhibition of several occurring across Canada and abroad throughout 2023-2024.

“Letters to the Earth was a campaign begun in 2019 in the UK with a book of that title, in response to the UN Climate Change Conference (COP26) in Scotland. The campaign called for a response to the awareness of climate change and an ecological emergency. “Letters to the Earth”, and a phrase spoken by Australian artist, Janet Laurence about being “between despair and hope’, struck me as significant. Letters to the Earth is an ongoing campaign. It is spreading around the world. To take a quote from the book of the same name, ‘we need to rethink and re-imagine what was previously deemed impossible. The stakes couldn’t be greater the time for action is now.’ I am on board with this action: Letters to the Earth – Between Despair and Hope.”

– Carmel Brennan, Curator of Letters to the Earth: Between Despair and Hope

Gallery Art Bytes

Art Bytes are an ongoing online series that accompanies our exhibitions and give viewers an opportunity to deepen their understanding about the art and artists. Art Bytes are available for viewing through our YouTube channel during and after gallery exhibitions. Art Bytes can be found here: [Gallery Art Bytes link](#)

Art Byte Topic	Related Exhibition	Date Posted
Through the Illusions with Samar Hejazi	Illusions of Separation	April 17, 2023
A Glimpse Into the Studio of Grace Shi	Seasons of Being	May 1, 2023
Installation	Letters to the Earth: Between Despair and Hope	June 2, 2023
Opening Reception	Letters to the Earth: Between Despair and Hope	June 8, 2023

EDUCATION PROGRAM

Term Education Classes

There were 15 arts education classes running for adults and youth (4-15 years) throughout the second quarter. Classes included one-day workshops and multi-week courses in various artistic disciplines and mediums. Our commitment to providing a vibrant and inclusive learning environment was evident in the range of classes offered and the positive feedback received from participants. Below is a listing of those programs and their target age group. To see current

educational offerings please visit: <https://auroraculturalcentre.ca/adult-classes/> or <https://auroraculturalcentre.ca/childrens-classes/>

Class/Workshop	Dates	Adult/Youth
Make Your Own Stained Glass Suncatcher	April 15	Adult
Expand Your Horizons in Acrylics Level 2	April 18 – June 6	Adult
Start Painting Now with Acrylics	April 18 – June 6	Adult
Beginning Guitar	April 19 – June 7	Adult
Exploring Watercolours (Intermediate/Advanced)	April 19 – June 7	Adult
Ukulele for Beginners	April 19 – June 7	Adult
Watercolours: Basics & Beyond	April 20 - June 8	Adult
A Journey Through Art & Time	April 29 - June 24	Youth (4-6)
Around the World with Art	April 29 - June 24	Youth (7-10)
Famous Artists & Their Styles	April 29 - June 24	Youth (11-15)
Crepe Paper Flowers	May 7	Adult
Drawing & Sketching	May 15 - June 26	Adult
Springtime Paint-Along	May 28	Adult
PA Day	June 2	Youth (4 – 12)
Pointed Pen Calligraphy	June 18	Adult

Kaleidoscope in the Schools (KITS)

In the second quarter of 2023 we hosted four KITS productions: Bon Debarras' "Playing Hooky", Hogtown Brass' "No Fun Allowed!", "The Incredible Adventures of Mary Jane Mosquito" by Carousel Players, and "Carnival of Animals" by Tottering Biped Theatre (Trevor Copp). There were some special moments in the performances - the kids sang "Twinkle, Twinkle Little Star" in a round with Bon Debarras. The children gasped when Mary Jane said that she didn't have friends, and instantly said that they would be her friend. When Trevor Copp began acting out the tortoise, they laughed and squealed with delight. When exiting one of the shows a child yelled "I didn't like it, I LOVED IT!". We are so thrilled how well the KITS program is being received by children and educators alike. These 12 shows (see schedule below) brought us to the end of the KITS 2022/2023 Season with tremendous support from educators

and students.

You can view the landing page for KITS programming and school booking information for 2023-2024 here: <https://auroraculturalcentre.ca/kaleidoscope-in-the-schools/>

Production Schedule (April – June 2023)

Date	Performers	School	Community
11-Apr-23	Bon Debarras	Deer Park Public School	Keswick
12-Apr-23	Bon Debarras	Lake Simcoe Public School	Keswick
13-Apr-23	Bon Debarras	St. Nicholas Catholic Elementary School	Newmarket
14-Apr-23	Bon Debarras	Light of Christ Catholic Elementary School	Aurora
2-May-23	Carousel Players	Regency Acres Public School	Aurora
3-May-23	Carousel Players	Waabgon Gamig School Morning Glory Public School	Georgina Island Pfefferlaw
4-May-23	Carousel Players	St. Bernadette Catholic Elementary School	Sutton
16-May-23	Hogtown Brass	Aurora Grove Public School	Aurora
17-May-23	Hogtown Brass	Black River Public School	Keswick
18-May-23	Hogtown Brass	Wellington Public School	Aurora
19-May-23	Hogtown Brass	Rick Hansen Public School	Aurora
12-Jun-23	Carnival of Animals	Holy Spirit Catholic Elementary School	Aurora

ACTIVITY STATS YTD Q2 2023

	2023	Q1	Q2
1	Educational Programs	36	39
2	Volunteer hours donated	836	558
3	Art Exhibitions	2	3
4	Art Bytes	4	4
5	Art Bytes Online Views	345	516
6	Artists Exhibited	32	65
7	Virtual Gallery Views	2650	3502
8	Performing Arts Events	9	7
9	Free Community Events	2	2
10	Public Meeting	0	2
11	Visitors	8111	7589

Organizational Information

CENTRE HOURS

Business Hours	In-person temporarily closed; available by phone and webchat	
Staff Office Hours	Monday to Friday	8:30 AM – 4:30 PM plus in-person programming needs
Gallery Hours	In person Monday – Saturday 8:30am – 4:30pm Online 24/7	
Events	As programmed	
Classes	In-person in Q2	

AURORA CULTURAL CENTRE STAFF

Executive Director	Suzanne Haines
Communications Manager	Jane Taylor
Development Officer	Glenn Coulson
Gallery Manager	Samantha Jones
Gallery Assistant	Kristen Donoghue-Stanford
Acting Education & Outreach Manager	Jessica Falcioni
Performing Arts Programmer	Derek Andrews
Production Coordinator	Robert Hess
Program & Administrative Assistant	Lisa MacDonald Perron
Artistic Outreach Coordinator	Asleysha Ramasamy
Audience & Digital Services Supervisor	Matthew Knox
Facility Supervisor (part time)	Laura Beaton, Nazia Munar, Jordana Polito
Administrative Assistant (on leave)	Jennifer Marrocco

BOARD OF DIRECTORS – Q2 at end of June 2023

EXECUTIVE

President	John De Faveri
Vice President	Damien Chan
Treasurer	Michelle Lockie
Secretary	Parisa Sabet

DIRECTORS

Edlene Antonio
Mandana Gholami Mobarakabadi
Sharon Kelly
Alician Lauzon
Morry Patoka
Anita Townsend
Councillor Harold Kim* Councillor
Michael Thompson*

**Ex officio Town of Aurora Directors. Ex-officio Directors have the full rights & responsibilities of Directors of a corporation under the Ontario Corporations Act.*

COMMITTEES OF THE BOARD OF DIRECTORS

Executive Committee
Finance & Audit Committee
Development Committee
Governance & Nominating Committee

MEETINGS

The Board of Directors meet approximately 10 times per year and committees meet monthly as required.

COMPLIANCE & REPORTING CONTROLS

The Centre has strict compliance, oversight, and reporting procedures in place; third party bookkeeping, a Finance & Audit Committee, several specialized Board committees, the day-to-day oversight of the Executive Director and the monthly review by the Board of Directors who each have personal and collective fiduciary responsibilities related to the governance and financial health of the Centre.

MONTHLY

Financial

- Third Party bookkeeper processes bi-weekly AP/AR and payroll, reconciles financial activity each month and creates financial statements that are reviewed by Treasurer, Finance & Audit Committee and Executive Director (ED).
- Statement of Account for Current Source Deductions (and payment) made to CRA.

Operational

- ED creates monthly activity report and presents to Board of Directors; once approved this is posted to the public website.

QUARTERLY

Financial

- Accountant creates GAAP quarterly financial report based on bookkeeper's financial statements. This is reviewed by the Treasurer and Finance & Audit Committee and presented to the Board. Opportunity for questions from Directors. Once approved, ED provides this report to the Director, Community Services at the Town of Aurora as per our Agreement (and to the Mayor, Town Council, and Town CAO as a courtesy).

Operational

- ED creates a Managerial Commentary reporting on activities during the quarter in question.
- This is presented to the Board. Once approved, ED provides this report along with the Quarterly financial Report to the Director of Community Services (and Mayor, Council, and CAO). This report is posted on public website.

Oversight

- ED provides a compliance statement to the Board stating that all payments have been made and all areas of the Centre's compliance responsibilities have been met.

ANNUALLY

Town of Aurora

- As per Agreement

Canada Revenue Agency (Federal Government)

- Registered Charity Information Return
- Ontario Corporations Information Act Annual Return

Imagine Canada

- Annual report on compliance of the Standards identified by IC as a requirement of our accreditation.
- Board reviews Compliance report and IC comments

Current Funders (this is variable)

Young Canada Works via Canadian Heritage, (Federal Government)

Canada Summer Jobs via (Federal Government)

Canadian Heritage (Federal Government)

Ontario Arts Council

Ontario Trillium Foundation

Financial Review

Third Party Audit undertaken annually.

Financial standing publicly posted annually on the websites of the CRA, Imagine Canada, and our website.

ONGOING COMPLIANCE

- Town of Aurora
- Imagine Canada
- Banks
- Insurance
- Canadian Anti-Spam Legislation (CASL)
- Service Ontario (Provincial Government)
- Canadian Code of Practice for Consumer Protection in Electronic Commerce
- SOCAN/Entandem

Respectfully Submitted,



Suzanne Haines, Executive Director