Aurora Cultural Centre

AGENDA

Board of Directors Meeting #3 2023
HYBRID (in person and virtual)
Tannery Room, Aurora Town Hall

Join on your computer, mobile app or room device

Click here to join the meeting
Meeting ID: 214 469 872 642
Passcode: EUu2Ns

Wednesday April 12, 2023 @ 7pm **Eric Acker, Chair**

1 (1 min)	Agenda **MOTION** to Approve the Agenda	Eric Acker
2 (1 min)	Welcome new Board Member – Michelle Lockie	Eric Acker
3 (1 min)	Previous Minutes **MOTION** to approve the minutes for March 23, 2023	Eric Acker
4 (1 min)	**Statements of Conflict of Interest**	ALL
5 (15 min)	**Finance & Audit Committee** Report from the Committee • Interim Statements to February 28, 2023 **MOTION** to Approve the Interim Financial Statements to February 28, 2023 **MOTION** to Accept the Finance & Audit Committee Report	Laura Hostick
6 (10 min)	**Executive Director Report** • Monthly Report – March • Q1 Compliance Report • Q1 Complaints Report • Q1 Managerial Report **MOTION** to Receive the Q1 Compliance & Complaints reports **MOTION** to Approve the Managerial Commentary for Q1 2023, AND that Q1 Commentary be sent to Town of Aurora, AND that Q1 Commentary be made available for public release. **MOTION** to Receive the Executive Director Report	Suzanne Haines

7 (15 min)	**Governance & Nominating Committee** Report from the committee • Board assessment – Due April 15, 2023 • Q1 Risk Assessment • Imagine Canada Compliance Report **MOTION** to accept the Q1 Risk Assessment as presented **MOTION** to accept the Imagine Canada Compliance Report as presented and direct the Executive Director to submit the report by the April 30, 2023 deadline. **MOTION** to Receive the Governance & Nominating Committee Report	Edlene Antonio
8 (10 min)	**Development Committee** Report from the Committee • 2023 start of year report **MOTION** to Accept the Development Committee Report	Mandana Gholami Mobarakabadi
9	**New Business**	ALL
10	**Next Meeting** April 12 at 7pm in Tannery Room/MS Teams	
11	**MOTION** to Adjourn Meeting	ALL

Aurora Cultural Centre

Minutes

Board of Directors Meeting #3 2023
HYBRID (in person and virtual)
Tannery Room, Aurora Town Hall

Join on your computer, mobile app or room device

Attendees: Eric Acker, Edlene Antonio, Andrea Chan (virtual), Damien Chan, John De Faveri, Laura Hostick (virtual), Sharon Kelly (virtual), Michelle Lockie, Mandana Gholami Mobarakabadi (virtual),

Regrets: Cllr. Harold Kim, Parisa Sabet, Cllr. Michael Thomson, Anita Townsend

Wednesday April 12, 2023 @ 6:30pm **Eric Acker, Chair**

1 (1 min)	Agenda **MOTION** to Approve the Agenda Moved: John De Faveri Seconded: Sharon Kelly CARRIED	
2 (1 min)	Welcome new Board Member – Michelle Lockie	Eric Acker
3 (1 min)	Previous Minutes **MOTION** to approve the minutes for March 23, 2023 Moved: Sharon Kelly Seconded: John De Faveri CARRIED	Eric Acker
4 (1 min)	**Statements of Conflict of Interest - none**	ALL
5 (15 min)	**Finance & Audit Committee** Report from the Committee • Interim Statements to February 28, 2023 **MOTION** to Approve the Interim Financial Statements to February 28, 2023 Moved: Mandana Gholami Mobarakabadi Seconded: Damien Chan CARRIED **MOTION** to Accept the Finance & Audit Committee Report Moved: Damien Chan Seconded: Edlene Antonio CARRIED	Laura Hostick

6 (10 min)	**Executive Director Report** • Monthly Report – March • Q1 Compliance Report • Q1 Complaints Report • Q1 Managerial Report **MOTION** to Receive the Q1 Compliance & Complaints reports Moved: John De Faveri Seconded: Edlene Antonio CARRIED **MOTION** to Approve the Managerial Commentary for Q1 2023, AND that Q1 Commentary be sent to Town of Aurora, AND that Q1 Commentary be made available for public release. Moved: Sharon Kelly Seconded: Michelle Lockie CARRIED **MOTION** to Receive the Executive Director Report Moved: Mandana Gholami Mobarakabadi Seconded: John De Faveri CARRIED	Suzanne Haines
7 (15 min)	**Governance & Nominating Committee** Report from the committee • Board assessment – Due April 15, 2023 • Q1 Risk Assessment • Imagine Canada Compliance Report **MOTION** to accept the Q1 Risk Assessment as presented Moved: Damien Chan Seconded: Michelle Lockie CARRIED **MOTION** to accept the Imagine Canada Compliance Report as presented and direct the Executive Director to submit the report by the April 30, 2023 deadline. Moved: John De Faveri Seconded: Damien Chan CARRIED	Edlene Antonio

	MOTION to Receive the Governance & Nominating Committee Report Moved: Mandana Gholami Mobarakabadi Seconded: Damien Chan CARRIED	
8 (10 min)	**Development Committee** Report from the Committee • 2023 start of year report **MOTION** to Accept the Development Committee Report Moved: John De Faveri Seconded: Michelle Lockie CARRIED	Mandana Gholami Mobarakabadi
9	**New Business - none**	ALL
10	**Next Meeting** May 17th, 2023 at 7pm in Tannery Room/MS Teams	
11	**MOTION** to Adjourn Meeting Moved: John De Faveri Seconded: Damien Chan CARRIED Meeting Adjourned: 7:24pm EST	ALL

Signed,

Andrea Chan, Secretary

Aurora Cultural Centre

Board of Directors –April 2023
EXECUTIVE DIRECTOR'S UPDATE
February - March 2023

SPECIAL EVENTS

Family Day Aurora Pops Up – A Magical Family Day
February 20, 2023 at The Armoury and Trinity Anglican Church
We invited families to bring the kids in out of the cold with the warmth of sing-alongs, live musical performances and family art activities. Offered at two accessible locations in the heart of Aurora. Lots to do, including the Town of Aurora's Arctic Adventure in Town Park.

AURORA POPS UP! Live Music Reunion at The Armoury
Performers from our popular 2021 & 2022 outdoor summer music series

10:00 am – 10:50 am	**MUSIC CIRCLE** with **Glenn Marais, James Brown and Sina Bathaie** | Creating music all together
11:00 am – 11:30 am	**George St. Kitts** | Motown, funk, soul
11:45 am – 12:15 pm	**Basset** | Folk duo
12:25 pm – 12:55 pm	**Jessica Sevier** | Country
1:05 pm – 1:35 pm	**Yanchan Rajmohan** | Mridangam (South Indian hand drum)
1:45 pm – 2:15 pm	**Hasheel Lodhia** | Bansuri (Hindustani flute)
2:25 pm – 2:55 pm	**Sophie Lukacs** | Kora (West African 21-stringed instrument)
3:05 pm – 3:35 pm	**Justin Massey** | Saxophone
3:45 pm – 4:15 pm	**Mimi O'Bonsawin** | Indigenous & French-Canadian Roots

AURORA POPS UP! Live Music Reunion at Trinity Anglican Church
Performers from our popular 2021 & 2022 outdoor summer music series

10:00 am – 10:45 am	**Bryan Holt & Bora Kim** | Cello & violin
10:55 am – 11:40 am	**Rebekah & Jurecka Duo** | Classical, jazz, world music
12:30 pm – 1:30 pm	**MUSIC CIRCLE** with **Glenn Marais, James Brown and Sina Bathaie** | Creating music all together

Wizard Wand-Making Workshop
10:00 am – 2:30 pm || Drop in and create!

Performing Arts Programming

The Sandbox
February 11 at Theatre Aurora
Attendance: 161 reserved (all tickets fully subsidized) (capacity 180)
In The Sandbox, a world of stories emerges through shadows, objects, and music! Two performers take us on a journey from the playground to lands faraway in a performance that engages all the senses and our imaginations. Created by Tenon Mortaise, The Sandbox is an interdisciplinary performance introduces children to puppetry, clowning and shadow play. It's a playful and poetic journey through the five senses, organized around a sandbox full of surprises.

Amanda Rheaume
March 4, 2023 at NC The Armoury
Attendance: 62 sold (capacity 150)
Amanda Rheaume's rootsy, guitar-driven ballads introduce crucial dimensions to the world of Heartland Rock. In a genre characterized by anthems of underdogs, assumptions and unfair advantages, Rheaume's sound and story crucially and radically expand the boundaries, geographic and cultural, to make space for new perspectives on resistance and resilience. A Citizen of the Métis Nation, and an active and proud member of the 2SLGBTQ+ community, Rheaume's music is indeed from the heart, and the land.
https://auroraculturalcentre.ca/event/amanda-rheaume/

Hogtown Brass
March 11, 2023 at St. Andrews College
Attendance: 233 reserved (all tickets fully subsidized) (capacity 233)
Hogtown Brass is a dynamic Canadian ensemble comprised of accomplished musicians from a variety of diverse artistic backgrounds. Hogtown Brass is committed to presenting unique concert experiences, as well as entertaining and informative educational programs including workshops, masterclasses, and residencies. https://auroraculturalcentre.ca/event/hogtown-brass-quintet/

Dominique Fils-Aimé
March 24, 2023 at St. Andrews College
Attendance: 188 sold (capacity 233)
Dominique Fils-Aimé traverses the broad spectrum of stripped-down blues to the emotional lushness of Soul music of yesterday and tomorrow, celebrating the rich legacy of African-American music. On stage, whether in Canada, Europe or the United States, Fils-Aimé draws the listener in with her refreshingly powerful yet subdued voice and radiant glow.

Making a remarkable entrance on the music scene in 2018 with her debut 'Nameless', Dominique Fils-Aimé's sophomore album 'Stay Tuned!' won several awards including the JUNO for Vocal Jazz Album of the Year, the Félix for Jazz Album of the Year at the ADISQ Gala in addition to being shortlisted for the Polaris Music Prize and featured among the 19 best Canadian albums of 2019 from CBC.
https://auroraculturalcentre.ca/event/dominique-fils-aime/

John Sheard presents Legends of Motown
March 25, 2023 at St. Andrews College
Attendance: 223 sold (capacity 233)
The 60's and 70's were the glory days of Motown featuring some of the best songs ever written, sung by some of the greatest voices. John Sheard and his 7-piece band celebrate the reign of superstars, including Marvin Gaye, The Supremes, The Four Tops, The Temptations, Smokey Robinson, Gladys Knight, Stevie Wonder and many others. The concert featured Selena Evangeline, Quisha Wint and Thomas Nelson as frontline vocalists.
https://auroraculturalcentre.ca/event/john-sheard-presents-legends-of-motown/

Upcoming Live Events
April 28: Jaeden Izik-Dzurko
https://auroraculturalcentre.ca/event/jaeden-izik-dzurko/

Gallery Program

Mayor's Celebration of Youth Arts (MCOYA)
February 11, 2023 – March 18, 2023
Virtual Gallery was available until April 1, 2023

The Mayor's Celebration of Youth Arts (MCOYA) student art exhibition continues now into its twelfth year! We are elated for this year's exhibition featuring artwork from the grade 12 students from across Aurora and runs in person from Saturday, February 11th – Saturday, March 18th, 2023 and online from Saturday, February 11th to Saturday, April 1st, 2023 on this webpage.

Students participated in a curatorial workshop that enabled them to install the show and be critically engaged throughout each stage of the exhibition. They also met new and fellow like-minded artists in each other.

Opening Reception at Town Hall was on Wednesday February 15, 2023 from 6:00 to 9:00 pm
https://auroraculturalcentre.ca/mcoya2023/

Upcoming Gallery Exhibit
Illusions of Separation
Solo Exhibition by Samar Hejazi
In person April 1 – 29, 2023
Virtual April 1 – June 3, 2023
https://auroraculturalcentre.ca/illusions/

Education Programs
Term Classes, Workshops and Short Courses
We offered programming at Aurora Public Library due to a facility issue at Aurora Town Hall. Many classes ended in March as the winter term ended. Below is a list of the classes in the winter term. Spring term begins in April.

Class/Workshop/Camp	Enrollment	Dates	Adult/Youth	Capacity	% filled
Total: [AFTER SCHOOL] You Can Uke It! - Winter 2023	11	January 18 - March 8	Youth	12	92%
Total: A Journey Through Art & Time - Winter 2023	11	January 28 - March 25	Youth	12	92%
Total: Around the World with Art - Winter 2023	9	January 28 - March 25	Youth	12	75%
Total: Beginning Guitar - Winter 2023	7	January 18 - March 8	Adult	12	58%
Total: Carve Your Own Love Spoon - Winter 2023	10	February 5	Adult	10	100%
Total: Drawing & Sketching - Winter 2023	12	January 23 - March 6	Adult	12	100%

Total: Expand Your Horizons in Acrylics Level 2 - Wint...	12	January 17 - March 7	Adult	12	100%
Total: Exploring Watercolours (Intermediate/Advanced) ...	12	January 18 - March 8	Adult	12	100%
Total: Famous Artists & Their Styles - Winter 2023	10	January 28 - March 25	Youth	12	83%
Total: Make Your Own Mosaic - Winter 2023	16	February 26	Adult	16	100%
Total: Make Your Own Stained Glass Suncatcher - Winter...	22	January 21, 22	Adult	22	100%
Total: March Break Arts Buffet - Winter 2023	16	March 13 - 17	Youth	16	100%
Total: PA Day Programs - Winter 2023	33	January 20, February 3	Youth	33	100%
Total: Start Painting Now with Acrylics - Winter 2023	9	January 17 - March 7	Adult	12	75%
Total: The Art of Calligraphy - Winter 2023	10	March 5	Adult	15	67%
Total: Ukulele for Beginners - Winter 2023	9	January 18 - March 8	Adult	12	75%
Total: VIRTUAL - FREE! Learn to Draw with Jan Dolby	16	January 18	Adult	16	100%
Total: VIRTUAL - Winter Walks in Watercolours - Winter...	9	February 2 - 23	Adult	14	64%
Total: Watercolours: Basic & Beyond - Winter 2023	10	January 19 - March 9	Adult	12	83%
Total: Woodcarving 101: Make Your Own Bunny - Spring 2023	10	March 26	Adult	10	100%

Kaleidoscope in the Schools

We produced two tours for KITS in February and March. One leg of Hogtown Brass was cancelled due to COVID diagnosis prior to the first week. It has been rescheduled to May 2023. We delivered the program to 8 schools across York Region and 2023 children in grades JK – grade 4.

Date	Performance	School	Community	Students
February 27, 2023	Hogtown Brass	Sutton Public School	Sutton	270
February 28, 2023	Hogtown Brass	St. Jerome Catholic Elementary School	Aurora	257
March 1, 2023	Hogtown Brass	Morning Glory Public School	Pefferlaw	213
March 2, 2023	Hogtown Brass	Aurora Heights Public School	Aurora	255
March 28, 2023	Little Pear Dance Garden	Hartman Public School	Aurora	315
March 29, 2023	Little Pear Dance Garden	Jersey Public School	Keswick	116
March 30, 2023	Little Pear Dance Garden	R.L. Graham Public School	Georgina	284
March 31, 2023	Little Pear Dance Garden	Northern Lights Public School	Aurora	318

Administration

- The Town Budget, including our increase for 2023, was passed by Council on January 31, 2023. Special thanks to the Town of Aurora Council and senior staff for their continued support.
- Audit field work is happening throughout March. The draft will be brought to the Finance & Audit committee on April 28th with a presentation to the Board on May 17th. Special thanks

to our bookkeepers and accountants at Heming & Heming for their support in this work.
- We received an OAC grant for our music programming for 2023.
- The team hosted a review of our programming on Family Day. It is clear the community appreciated our event with over 1200 people attending across the two venues (Aurora Armoury and Trinity Anglican Church). The team confirmed the need for this kind of programming by us in the community and will look for ways to include a free Family Day program at Aurora Town Square in collaboration with the Town.
- We are building new collateral for our sponsorship and donation (membership) drives within communications. These materials will support our renewed campaigns.
- We have begun practical conversations with Town staff on using systems that will be necessary for their Customer Service Representatives to facilitate our education and performing arts programs. We will be having a conversation later in April about the booking process and necessary elements to consider with booking a performing arts space.
- The Aurora Cultural Centre Community Arts Survey launches the week of April 11th. Please watch for details and we encourage you to fill it in, and forward it on to your networks. We are hoping to receive 1000 responses from Aurora, York Region, Simcoe Region and the GTA, our primary audience base.
- We will be at the Aurora Home Show on April 15th from 9am – 5pm and April 16th from 10am – 4pm. Please stop by and if you are able to stay, please let me know and we will look for a time that still needs support. The task is to speak to community members about the Aurora Cultural Centre and encourage participation in our community arts survey.

Human Resources

- Staff meet bi-weekly via Zoom to check in. Last meeting of the month is held in person.
- Please welcome Clare Acott, Volunteer & Front of House Coordinator
- We reorganized the administration to provide more support to our communications department. Kristen Donoghue-Stanford (PT Gallery Assistant) will be joining us fulltime as our Gallery & Marketing Assistant.
- Our summer positions close on April 11, 2023 as we allow a bit more time to solicit applications for our senior counsellor roles. There are 4 roles offered to university students.
- We reposted for the Education & Outreach Manager and are finalizing 2nd interviews next week. We hope to have the position filled by May.
- We have a posting for a Performing Arts Associate Programmer, a part-time mentorship contract that is offered to an artist from an equity-seeking community. The posting remains open until April 11, 2023.
- The benefit program renewal occurred on April 1, 2023 with a cost increase of 8%. Employees bear part of this increase through STD and LTD programs which is employee-paid.
- The Creative Spaces Mentoring Network program facilitated by Arts Build Ontario started at the end of March. With support of the Board President, I applied earlier this year to participate in this mentorship program to support my learning about and approach to opening a new cultural venue in the community. I have been paired with Michael Tunney, Manager of Cultural Planning with the City of Mississauga. Our commitment is to meet at least 3 hours per month and work on pre-set goals that related to our relationship with Aurora Town Square. This program runs for 9 months to January 2024.

Facilities

- Gallery in person visits continue Monday – Saturday from 8:30 – 4:30pm. Monday – Friday patrons enter through the main front door. Patrons are welcomed through the 3rd floor entrance on Saturdays and for after hours special events.
- Our program room at Town Hall continues to be unusable as the roof is being repaired. Town facilities are aware of the issue. Our programs have been moved to the Aurora Public Library program rooms to give Town Facilities time to repair the space.
- We have requested health & safety information for the Aurora Public Library from Town facilities as this space is a primary activation space so that we can share this information with our staff and contractors. Receipt is pending.
- Town staff tabled a report to Aurora Town Council about internal renovations to 22 Church Street that are necessary for renewal and maintenance of the space upon return. The report was passed by Council. Work is expected to be done in 2023 between gaining occupancy of the space and our move back in.

Board Activities

Executive Committee Meeting: no meeting
Development Committee Meeting: February 7, March 23
Facility Task Force Meeting: February 6, March 20
Facility Task Force sub-committee meeting: February 6, March 3, March 13
Finance & Audit Committee Meeting: February 13, 2023
Governance & Nominating Committee Meeting: February 6, March 13
Outreach Committee Meeting: February 14, March 21
Board Orientation: February 9, April 5

Community Connections/Artistic Events

- Monthly meeting with Director of Community Services
- Ontario Presents bi-monthly provincial calls
- Attended the Mayor's Luncheon with the Aurora Chamber of Commerce.
- Attended an artist reception for Steve Snake at Royal Rose Gallery.

Respectfully Submitted by
Suzanne Haines
Executive Director