Aurora Cultural Centre

AGENDA

Board of Directors Meeting #2 2022

7 pm

Wednesday February 16th, 2022 **Eric Acker, Chair**

Join Zoom Meeting
https://us02web.zoom.us/j/86158275144?pwd=Mm4zTkFuQVRFejFLRDh2REZyTWZRQT09
Meeting ID: 861 5827 5144
Passcode: 454889
Find your local number: https://us02web.zoom.us/u/ki6nOr5B8

1 (1 min)	Agenda **MOTION** to Approve the Agenda	Eric Acker
2 (1 min)	Previous Minutes **MOTION** to Approve Minutes of previous meeting (January 12, 2022)	Eric Acker
3 (1 min)	**Statements of Conflict of Interest**	ALL
4 (15 min)	**Executive Director Report** • Monthly Report **MOTION** to Receive the Executive Director Report	Suzanne Haines
5 (20 min)	**Facility Task Force** Report from the committee • Update on Box Office General Principles for the new PCSA with the Town **MOTION** to Receive the Facility Task Force Report	Craig Mather
6 (45 min)	**Finance & Audit Committee** Report from the committee • Interim Financial Statements to December 31, 2021 • 2023 Town Budget request **MOTION** to Approve the Interim Financial Statements to December 31, 2021 **MOTION** to Receive the Finance & Audit Committee Report	Laura Hostick
7 (10 min)	**Outreach Committee** Report from the committee • Communications Plan **MOTION** to Receive the Outreach Committee Report	Nitin Bagga

8 (20 min)	**Governance & Nominating** Report from the committee • Imagine Canada All Standards report • 2021 Imagine Canada Compliance Report **MOTION** to Receive the Governance & Nominating Committee Report	Parisa Sabat
9 (10 min)	**Executive Committee** Report from the committee **MOTION** to Receive the Executive Committee Report	Eric Acker
10	**New Business**	ALL
11	**Confirmation of next Meeting** April 13th at 6:30pm via ZOOM for PUBLIC BOARD MEETING	ALL
12	**MOTION** to Adjourn Meeting	ALL

Aurora Cultural Centre

Minutes
Board of Directors Meeting #2 2022
7 pm

Wednesday February 16th, 2022 **Eric Acker, Chair**

In Attendance: Eric Acker (Chair), Damien Chan, John de Faveri, Cllr Wendy Gaertner, Mandana Gholami Mobarakabadi, Laura Hostick, Christina Kerr, Parisa Sabet
Regrets: Andrea Chan, Nitin Bagga, CLLR Rachel Gilliland, Sharon Kelly
Staff: Suzanne Haines

1 (1 min)	Agenda **MOTION** to Approve the Agenda Moved By: Wendy Gaertner Seconded By: Christina Kerr CARRIED	Eric Acker
2 (1 min)	Previous Minutes **MOTION** to Approve Minutes of previous meeting (January 12, 2022) Moved By: John de Faveri Seconded By: Damien Chan CARRIED	Eric Acker
3 (1 min)	**Statements of Conflict of Interest** None	ALL
4 (15 min)	**Executive Director Report** • Monthly Report **MOTION** to Receive the Executive Director Report Moved By: Mandana Gholami M Seconded By: Damien Chan CARRIED	Suzanne Haines
5 (40 min)	**Facility Task Force** Report from the committee • Update on Box Office General Principles for the new PCSA with the Town Staff presented the organizational structure for Aurora Cultural Centre's operations in Aurora Town Square based on a new model of customer service delivery.	John de Faveri

	MOTION: To accept the revised general principles of governance of Aurora Town Square for the new Provision of Cultural Services Agreement between the Town and the Aurora Cultural Centre which outlines that the Town of Aurora will provide Aurora Cultural Centre box office services to the community through their customer service team. Moved by: Mandana Gholami M Seconded: Laura Hostick **MOTION** to Receive the Facility Task Force Report Moved By: Laura Hostick Seconded By: Damien Chan CARRIED	
6 (25 min)	**Finance & Audit Committee** Report from the committee • Interim Financial Statements to December 31, 2021 • 2023 Town Budget request **MOTION** to Approve the Interim Financial Statements to December 31, 2021 Moved By: Mandana Gholami M Seconded By: John de Faveri CARRIED **MOTION** to Receive the Finance & Audit Committee Report Moved By: Parisa Sabet Seconded By: Damien Chan CARRIED	Laura Hostick
7 (10 min)	**Outreach Committee** Report from the committee • Communications Plan **MOTION** to Receive the Outreach Committee Report Moved By: Parisa Sabet Seconded By: Wendy Gaertner CARRIED	Suzanne Haines
8 (15 min)	**Governance & Nominating** Report from the committee • Imagine Canada All Standards report • 2021 Imagine Canada Compliance Report	Parisa Sabat

	MOTION: To accept the imagine Canada compliance report for 2022 and direct staff to submit the report by the April deadline. Moved by: Laura Hostick Seconded: John de Faveri CARRIED **MOTION** to Receive the Governance & Nominating Committee Report Moved By: Damien Chan Seconded By: John de Faveri CARRIED	
9 (5 min)	**Executive Committee** Report from the committee **MOTION** to Receive the Executive Committee Report Moved By: Mandana Gholami M Seconded By: Parisa Sabet CARRIED	Eric Acker
10	**New Business** Enquiry about when in person meetings can resume. Staff will send a poll to the Board prior to the May meeting to assess comfort of in person meetings.	ALL
11	**Confirmation of next Meeting** April 13th at 6:30pm via ZOOM for PUBLIC BOARD MEETING	ALL
12	**MOTION** to Adjourn Meeting Moved by: Wendy Gaertner Seconded by: Mandana Gholami M Meeting adjourned at 8:55	ALL

Aurora Cultural Centre

Board of Directors – February 2022
EXECUTIVE DIRECTOR'S UPDATE

January 2022

Live Events Programming

Live events scheduled in January were pushed later into the year in the hopes that the lockdown will end and provide an opportunity to produce the shows.

Upcoming (tickets on sale on our website):
February 10 – Sounding Thunder artist reception – 6pm (virtual)
February 21 – Kattam Kaleidoscope family presentation – 2pm (virtual)
March 11 – Sarah Hagan GAMS presentation – 7:30pm (live at Trinity Anglican)
March 16 – Crafternoon family event (live at Aurora Armoury)
March 19 – Dufflebag Theatre presents Robin Hood – 2pm (Theatre Aurora)
April 7 – Leela Gilday - 7:30pm (live at Aurora Armoury)

Gallery Program

CONSTELLATIONS - EMILY CARRIERE
Oct 30, 2021 – Feb 5, 2022
Constellations is a solo exhibition presenting the intricate and colourful vinyl and acrylic artworks by award winning emerging artist Emily Carriere. Through experimentation and intuition, Carriere's creates abstract images with intricately cut and layered patterns and shapes. Placing value in the process of creating as much as the final content, she continuously reworks and reimagines her ever evolving pieces. This exhibition of all new works, will immediately draw you in with its bright colours, sparkle and shine, overlapped with the repeated use of organic yet symmetrical forms. We are thrilled to be hosting Carriere's first solo exhibition outside of Toronto

Virtual Gallery- Explore the exhibition in The Aurora Town Hall Gallery Space in the 360 Virtual Gallery. Feel like you're there in person as you travel through the exhibition, seeing the scale of the artworks and how as they speak to each other.
https://auroraculturalcentre.ca/constellations/

Upcoming:
MAYOR'S CELEBRATION OF YOUTH ARTS 2022
Online: Tuesday February 15 – Friday March 25, 2022
In-Person: Wednesday February 23 – Saturday March 19, 2022
Since 2011, we have featured the stories, creativity and budding expertise of the senior art classes of Aurora. The Mayor's Celebration of Youth Arts (MCOYA) student art exhibition has continued to be an annual favourite abundant with passion and skill. The 2022 exhibition will feature artwork from the classes of Aurora High School, Cardinal Carter CHS, École Secondaire catholique Renaissance and St. Maximilian Kobe CHS.

Presented in the Centre's temporary gallery on the 2nd floor of Aurora Town Hall, MCOYA 2022 will have accessibility through an online gallery and a virtual 3D map. In addition, accompanying video content called Art Bytes will premiere weekly on our

website throughout the exhibition!

Education Programs

Due to the lockdown, we postponed the start of winter classes to see if we could offer in person delivery. Full list below of classes from February 12 – April 13

1. **VIRTUAL PA Day with Kimberley Smith** Ages 4 – 6 January 15
2. **VIRTUAL Winter Walks in Watercolour with Nancy Newman (B.A.)** Adults (16+) February 3 – 24
3. **A Journey Through Art & Time with Karen Johnston (B.F.A., RECE)** Ages 4 – 6 Feb 12 – April 2
4. **Around the World with Art with Karen Johnston (B.F.A., RECE)** Ages 7 – 10 February 12 – April 2
5. **Famous Artists & Their Styles with Karen Johnston (B.F.A., RECE)** Ages 11 – 15 Feb 12 – April 2

Adults (16+)

6. **Winter Paint Along with Giovanna Gallupo (B.F.A.)** February 13
7. **Drawing & Sketching with Katcho Yazedjian** February 14 – March 28
8. **Painting in Acrylics with Helen Walter (B.A.A.)** February 15 - April 5
9. **Exploring Watercolours (Intermediate/Advanced) with Kathryn Christensen (B.F.A.)** Feb 16–Apr 6
10. **[AFTER SCHOOL] You Can Uke It! with Anthony Clayton (B.A. Hons., B.Ed., Orff)** Ages 8+ February 16 – April 13
11. **Ukulele for Beginners with Anthony Clayton (B.A. Hons., B.Ed., Orff)** February 16 – April 13
12. **Beginning Guitar with Anthony Clayton (B.A. Hons., B.Ed., Orff)** February 16 – April 13
13. **Watercolours: Basics & Beyond with Kathryn Christensen (B.F.A.)** February 17 – April 7
14. **The Art of Calligraphy with Salman Khattak** February 27
15. **VIRTUAL Drawing with Lines with Jan Dolby (B.F.A.)** March 6
16. **Make Your Own Stained Glass Suncatcher with Siobhan Lynch** March 6
17. **March Break Arts Buffet with Karen Johnston (B.F.A., RECE)** Ages 4 – 12 March 14 – March 18
18. **Floral Pin Beading with Marissa Magneson (B.F.A., Hons, M.A.)** March 27

KITS UPDATE

Staff provided update to administrators/principals/superintendents that we would not be commencing performances in February & March, as assembly is not yet allowed in schools. We were hopeful in our messaging that we can potentially bring in-school performances and workshops in April, May, and June if restrictions allow.

In lieu of being able to offer in-school performances and workshops, as part of the KITS program, we continue to offer Free Drama & the Arts Integration PD Workshop for JK-4 teachers. New this year, we hope to work with a former French-speaking contractor to offer the PD Workshop to our French school board partners, as well as our YRDSB French immersion schools. We hope to have these come on stream in March.

Administration

- Applied for COVID-19 Business Support Grants application on January 27, 2022.
- Continued conversation with Town Staff on Provision of Cultural Services Agreement to work through changes. Meetings on January 13, 19, 21, 28 and February 4th.
- Consulted for Town on technical needs with ATS project team on January 28 & February 8
- We will be supporting Aurora Black Community's Closing Ceremonies on February 26th at 6pm by contracting an artist to participate.

Human Resources

- Staff meet weekly via Zoom to check in, build future ACC programming and support programming initiatives. Virtual meetings will shift to every two weeks as in person programming starts.
- Team members continue to work from home unless involved in
- Please welcome new team members:
  - Vana Chainani joins us as our new part time Gallery Assistant as of February 4, 2022
  - Jordana Polito and Julia Lyubarsky join us as our new part time Facility Supervisors as of February 9, 2022.
- We will be adding new HR software called Collage to help manage employee database, PTO and other leaves, performance management, and payroll to reduce manual work currently on the ED's plate. The new software can also pay contractors (we have 100-150 annually) and issue T4As which is something we currently do through Telpay and our bookkeeper.

Facilities

- Town Hall is open for in person programming.
  - Gallery in person visits begin February 23, 2022 on Wednesday, Friday and Saturday form 10am – 3pm in half hour time slots for up to 4 people.
  - Education classes commence in person in the program room in Town Hall on February 12, 2022. Weekday children's classes (PA day, March Break camp) will take place at the Armoury.

Board Activities

Executive Committee Meeting: January 24
Facility Task Force Meeting: January 7
Facility Task Force agreement working group: February 4
Governance & Nominating Committee Meeting: January 10
Outreach Committee Meeting: January 31

Community Connections/Artistic Events

- Panelist for Aurora Black Community Courage talks on January 15
- Town of Aurora Public Art Working Group Jan 17 and Feb 9
- Participating as a facilitator for the Town Public Art Forum on March 31 from 10-4
- Ontario Presents provincial presenting network bi-weekly meetings
- Monthly meeting with Director of Community Services
- Minister Lisa McLeod Town Halls/Technical briefings

Respectfully Submitted by

Suzanne Haines
Executive Director