Aurora Cultural Centre

AGENDA

Board of Directors Meeting #10 2021

7 pm

Wednesday December 8th, 2021 **Eric Acker, Chair**

Join Zoom Meeting
https://us02web.zoom.us/j/82701368585?pwd=SURMQ0lQU0w3TmNzNUtsZ0ZDTVZnUT09
Meeting ID: 827 0136 8585
Passcode: 130182
Find your local number: https://us02web.zoom.us/u/ki6nOr5B8

1 (1 min)	Agenda **MOTION** to Approve the Agenda	Eric Acker
2 (1 min)	Previous Minutes **MOTION** to Approve Minutes of previous meeting (November 10, 2021)	Eric Acker
3 (1 min)	**Statements of Conflict of Interest**	ALL
4 (15 min)	**Executive Director Report** • Monthly Report • Q3 Managerial Commentary • Q3 Compliance Statement • Q3 Complaints Statement **MOTION** to Approve the Managerial Commentary for Q3 2021, AND that Q3 Commentary be sent to Town of Aurora, AND that Q3 Commentary be made available for public release. **MOTION** to Receive the Q3 Compliance and Complaints Statements **MOTION** to Receive the Executive Director Report	Suzanne Haines
6 (15 min)	**Finance & Audit** Report from the committee • Interim Financial Statements to October 31, 2021 • Q3 Interim Financial Statements **MOTION** to Approve the unaudited interim financial statements for the 9 months ended at September 30, 2021 (the Q3 Report) and to approve the filing of the Q3 Report with the Town of Aurora as per the Provision of Cultural Services Agreement. **MOTION** to Approve the Interim Financial Statements to October 31, 2021 **MOTION** to Accept the Finance & Audit Committee Report	Laura Hostick

7 (15 min)	**Outreach** Report from the committee • 2022 Marketing and Outreach Plan **MOTION** to Receive the Outreach Committee Report	Christina Kerr
8 (10 min)	**Fund Development** Report from the committee • 2021 YTD numbers • KITS crowdfunding: KITS4kids **MOTION** to Receive the Fund Development Committee Report	John De Faveri
9 (10 min)	**Facility Task Force** Report from the committee **MOTION** to Receive the Facility Task Force Report	Eric Acker
10 (15 min)	**Governance & Nominating** Report from the committee • 2022 Planning Calendar • Imagine Canada Committee Compliance Reports (see separate report) • Board succession • Notice of Special Meeting of the Members on January 12, 2022. **MOTION** to Appoint John De Faveri as Vice President of the Board. **MOTION** to Receive the Governance & Nominating Committee Report	Eric Acker
11	**New Business**	ALL
12	**Confirmation of next Meeting** January 12th at 7:00pm via ZOOM for BOARD MEETING	ALL
11	**MOTION** to Adjourn Meeting	ALL

Aurora Cultural Centre

MINUTES

Board of Directors Meeting #10 2021
Wednesday December 8th, 2021 @ 6:30 pm
ZOOM MEETING

IN ATTENDANCE: Eric Acker (President), Laura Hostick (Treasurer), Sharon Kelly (Secretary), Andrea Chan, John De Faveri, Cllr Wendy Gaertner, Mandana Gholami, Christina Kerr
REGRETS: Nitin Bagga, Damien Chan, Cllr Rachel Gilliland, Parisa Sabat
STAFF: Suzanne Haines **Eric Acker, Chair**

1	Agenda **MOTION** to Approve the Agenda **MOVED** by: John De Faveri 2nd: Laura Hostick **CARRIED**	Eric Acker
2	Previous Minutes **MOTION** to Approve Minutes of previous meeting (November 10, 2021) **MOVED** by: Christina Kerr 2nd: Andrea Chan **CARRIED**	Eric Acker
3	**Statements of Conflict of Interest - NONE**	ALL
4	**Executive Director Report** • Monthly Report • Q3 Compliance Statement (deferred to Jan 2022) • Q3 Complaints Statement (deferred to Jan 2022) **MOTION** to Approve the Managerial Commentary for Q3 2021, AND that Q3 Commentary be sent to Town of Aurora, AND that Q3 Commentary be made available for public release. **MOVED** by: Andrea Chan 2nd: Christina Kerr **CARRIED** **MOTION** to Receive the Executive Director Report **MOVED** by: John De Faveri 2nd: Christina Kerr **CARRIED**	Suzanne Haines
5	**Finance & Audit** Report from the committee • Interim Financial Statements to October 31,2021	Laura Hostick

	MOTION to Approve the unaudited interim financial statements For 9 months ended September 30, 2021 (the Q3 Report) And to approve the filing of the Q3 Report with the Town of Aurora as per the Provision of Cultural Services Agreement. **MOVED** by: John De Faveri 2nd: Andrea Chan **CARRIED** **MOTION** To Approve the Interim Financial Statements to October 31, 2021 **MOVED** by: John De Faveri 2nd: Christina Kerr **CARRIED** **MOTION** to Accept the Finance & Audit Committee Report **MOVED** by: Mandana Gholami 2nd: Andrea Chan **CARRIED**	
6	**Outreach** Report from the committee • 2022 Marketing and Outreach Plan **MOTION** to Receive the Outreach Committee Report **MOVED** by: Laura Hostick 2nd: Andrea Chan **CARRIED**	Christina Kerr
7	**Fund Development** Report from the committee • 2021 YTD numbers • KITS crowdfunding: KITS4kids **MOTION** to Receive the Fund Development Committee Report **MOVED** by: Wendy Gaertner 2nd: Christina Kerr **CARRIED**	John De Faveri
8	**Facility Task Force** Report from the committee **MOTION** to Receive the Facility Task Force Report **MOVED** by: Laura Hostick 2nd: John De Faveri	Eric Acker

	CARRIED	
9	**Governance & Nominating** Report from the committee • 2022 Planning Calendar • Imagine Canada Committee Compliance Reports (deferred to January 2022) • Board succession • Notice of Special Meeting of the Members on January 12, 2022. **MOTION** to Appoint John De Faveri as Vice President of the Board. **MOVED** by: Andrea Chan 2nd: Laura Hostick **CARRIED** **MOTION** to Receive the Governance & Nominating Committee Report **MOVED** by: Mandana Gholami 2nd: Laura Hostick **CARRIED**	Eric Acker
10	**New Business** • GIFT BASKETS for STAFF; to be delivered by Board Members	ALL
11	**Confirmation of next Meeting** January 12th at 7:00pm via ZOOM for BOARD MEETING	ALL
12	**MOTION** to Adjourn Meeting @ 8:45 p.m. **MOVED** by: John De Faveri 2nd: Andrea Chan **CARRIED**	ALL

Aurora Cultural Centre

Board of Directors – December 2021
EXECUTIVE DIRECTOR'S UPDATE

November 2021

Live Events Programming

Barbra Lica Live In-Person at the Armoury
November 5th 7:30pm

Juno-nominated artist Barbra Lica is a Canadian singer and songwriter celebrated for her unique approach that stresses subtlety, grace and storytelling. Based in Toronto, Barbra's live show captivates audiences all over North America with her genuine warmth and confident stage presence. A seasoned act on the Canadian and American club and festival circuits, Barbra Lica has performed everywhere from New York City's legendary Birdland to Toronto's prestigious Koerner Hall. She has also headlined at festivals across the continent including Festival International de Jazz de Montréal, Vancouver International Jazz Festival and Xerox Rochester International Jazz Festival, and opened for the likes of Christian McBride, Pat Metheny, Bob Dorough, and Terence Blanchard. Barbra appears tonight on stage with her quintet, including Ian Wright (drums), Tom Fleming (guitar), Mark Godfrey (bass) and Joel Visentnin (piano, accordion).

Barbra Lica Live Stream Concert

The November 5th concert took place live in-person at the Aurora Armoury, in the heritage core of Aurora, Ontario, Canada. This special live in-person show was accompanied by a professional live-streamed performance – that was enjoyed from the comfort of our patron's living room. This was a dynamic digital experience, with multiple cameras and professional sound. Ticket included a link to the show sent via email just prior to the performance.

Upcoming performances:

December 10, 2021 @ 8pm Craig Cardiff at the Armoury, with Livestream
December 11, 2021 @ 2pm The Fitzgeralds at the Armoury [SOLD OUT!]

Gallery Program

CONSTELLATIONS - EMILY CARRIERE
Oct 30, 2021 – Feb 5, 2022

Constellations is a solo exhibition presenting the intricate and colourful vinyl and acrylic artworks by award winning emerging artist Emily Carriere. Through experimentation and intuition, Carriere's creates abstract images with intricately cut and layered patterns and shapes. Placing value in the process of creating as much as the final content, she continuously reworks and reimagines her ever evolving pieces. This exhibition of all new works, will immediately draw you in with its bright colours, sparkle and shine, overlapped with the repeated use of organic yet symmetrical forms. We are thrilled to be hosting Carriere's first solo exhibition outside of Toronto

Virtual Gallery- Explore the exhibition in The Aurora Town Hall Gallery Space in the 360 Virtual Gallery. Feel like you're there in person as you travel through the exhibition, seeing the scale of the artworks and how as they speak to each other.
https://auroraculturalcentre.ca/constellations/

Education Programs

Class	Dates
Wood Carving with Marlene Ash (Adult)	September 20-November 1
Painting in Acrylics with Helen Walter (Adult)	September 28- November 16
Exploring Watercolours (Intermediate/Advanced) with Kathryn Christensen (Adult)	September 29- November 17
Watercolours: Basics & Beyond with Kathryn Christensen (Adult)	September 30-November 18
A Journey Through Art & Time (Ages 4-6)	October 16-December 4
Around the World with Art (Ages 7-10)	October 16-December 4
Famous Artists & Their Styles (Ages 11-15)	October 16-December 4
Drawing & Sketching	November 8-December 13

Kaleidoscope in the Schools

In November:

- Staff confirmed the four performances for the 2021/22 school year: Kattam and his Tam Tams, The Carnival of Animals, The Incredible Adventures of Mary Jane Mosquito & The Fitzgeralds
- Meeting with new St. Jean principal to inform of program, genesis and next steps
- Meeting with new YCDSB Superintendent (former Aurora principal) to update on program & next steps
- Meeting with all Aurora YCDSB Principals to present show options and have them rank
- Information and copy uploaded to website: https://auroraculturalcentre.ca/kaleidoscope-in-the-schools/kits-school-booking-information/
- Conversation with YRDSB re: show selection/deferred to New Year
- Study Guide development for The Carnival of Animals – early stages
- Free Drama & the Arts Integration PD Workshop for JK-4 teachers: Survey comment feedback: "It was fantastic. Keep offering these kinds of programs. They are much appreciated." "Thank you for sharing your expertise! I am looking forward to sharing these activities with my students."

Administration

- The Town IT department offered training sessions to ACC FT staff team to support Microsoft Teams and OneDrive.
- Applied to the Canadian Heritage COVID-19 response Venue Recovery Fund on November 18, 2021.
- Applying to the Ontario Trillium Foundation COVID-19 Response Resilience Fund on December 8th for support for the organization. This program is for the organization to gain support to learn/adapt/grow to be better post-COVID.
- Applying for the Canadian Heritage COVID-19 Reopening Fund on January 10, 2022.
- We will be delivering thank you cards/gifts to Sponsors that participated with us in 2019, 2020 and 2021 the week of December 13th.
- We completed calls to external donors for thank you/renewals.

- Presented 2022 Budget to Town of Aurora on November 20, 2022 with Eric Acker, President and Laura Hostick, Treasurer.
- Participated in newly created workgroup for the Aurora Town Square Opening Ceremonies.
- Continued conversation with Town Staff on Provision of Cultural Services Agreement to work through changes.

Human Resources

- Staff meet weekly via Zoom to check in, build future ACC programming and support programming initiatives
- While Town Hall is expected to 'open' in January, staff continue to work from home when they are not in direct program delivery.

Facilities

- Town Hall is expected to open for our programs on January 10th, 2022.
- The Gallery program continues on the 2nd floor. Timed access will begin for patrons as of January 10, 2022 on Monday, Wednesday and Friday from 10am – 2pm. Patrons will only be able to access the gallery through timed access and will be hosted by staff.
- The program room is prepared to accept adult programs weekly and children's programs on the weekend starting in later January. All daytime/weekday programs for children remain at the Armoury.
- The poster we have in the elevator of Town Hall will assist with COVID related procedural communication for our gallery programs (to help with wayfinding and expectations)
- We participated in an Aurora Town Square video project to put a 'face' to the project for the community. The video features myself speaking on behalf of the Aurora Cultural Centre with images of us moving through the site. Here is the link to the video: https://engageaurora.ca/auroratownsquare/news_feed/behind-the-scenes-ep-3

Board Activities

Finance & Audit Committee Meeting: November 25
Governance & Nominating Committee Meeting: December 1
Outreach Committee Meeting: November 11, December 6
Fund Development Committee Meeting: November 30
Facility Task Force Meeting: November 8
Facility Task Force agreement working group: November 29, December 2

Community Connections/Artistic Events

- Attended CAPACOA Online Conference Nov 17-24, 2021
- Ontario Presents provincial presenting network bi-weekly meetings
- Monthly meeting with Director of Community Services
- Minister Lisa McLeod Town Halls/Technical briefings
- Public Art Working Group meeting

Respectfully Submitted by

Suzanne Haines
Executive Director