Aurora Cultural Centre

AGENDA

Board of Directors Meeting #5

6 pm

Wednesday June 9th, 2021 **Eric Acker, Chair**

Join Zoom Meeting
https://us02web.zoom.us/j/85383351665?pwd=NEE1RWhRaFVXak5pRWh4MUl5bEprQT09
Meeting ID: 853 8335 1665
Passcode: 150673

Find your local number: https://us02web.zoom.us/u/ki6nOr5B8

1 (1 min)	Agenda **MOTION** to Approve the Agenda	Eric Acker
2 (1 min)	Previous Minutes **MOTION** to Approve Minutes of Previous Meeting (May 12th, 2021)	Eric Acker
3 (1 min)	**Statements of Conflict of Interest**	ALL
4 (15 min)	**Executive Director Report** • Monthly Report • Q1 Managerial Commentary • Q1 Compliance Statement • Q1 Complaints Statement **MOTION** to Approve the Managerial Commentary for Q1 2021, AND that Q1 Commentary be sent to Town of Aurora, AND that Q1 Commentary be made available for public release. **MOTION** to Receive the Q1 Compliance and Complaints Statements **MOTION** to Receive the Executive Director Report	Suzanne Haines
5 (20 min)	**Finance & Audit** Report from the committee • Interim Financial Statements to April 30, 2021 • Q1 2021 Interim Financial Statements • 2020 T3010 • Internal Controls Review (Telpay/electronic payment) **MOTION** to Approve the Interim Financial Statements to April 30, 2021 **MOTION** to Approve the unaudited interim financial statements for the 3 months ended at March 31, 2021 (the Q1 Report) and to	Laura Hostick

	approve the filing of the Q1 Report with the Town of Aurora as per the Provision of Cultural Services Agreement. **MOTION** to Approve the 2020 T3010 and direct the release to the CRA **MOTION** to Accept the Finance & Audit Committee Report	
6 (20 min)	**Governance & Nominating** Report from the committee • Q2 Risk Assessment • Updates TOR for the Governance & Nominating Committee **MOTION** to accept the Quarterly Risk Assessment as presented **MOTION** to approve the updated Terms of Reference 3 Governance & Nominating Committee as presented. **MOTION** to Receive the Governance & Nominating Committee Report	Parisa Sabat
7 (10 min)	**Facility Task Force** Report from the committee **MOTION** to Receive the Facility Task Force Report	Nicole Asquith
8	**Directors Move to Annual General Meeting** **MOTION:** to Adjourn the Board of Directors 5A meeting.	Eric Acker

Aurora Cultural Centre

MINUTES

Board of Directors Meeting #5A

6 pm

Wednesday June 9th, 2021 **Eric Acker, Chair**

In Attendance: Eric Acker (President), Laura Hostick (Treasurer), Sharon Kelly (Secretary), Cllr Rachel Gilliland, Cllr Wendy Gaertner, Nicole Asquith, Nitin Bagga, Christina Kerr, Amy Lane, Parisa Sabat
Staff: Suzanne Haines

1 (1 min)	Agenda **MOTION** to Approve the Agenda Moved by: Nicole Asquith 2nd: Laura Hostick **CARRIED**	Eric Acker
2 (1 min)	Previous Minutes **MOTION** to Approve Minutes of Previous Meeting (May 12th, 2021) Moved by: Nitin Bagga 2nd: Parisa Sabat **CARRIED**	Eric Acker
3 (1 min)	**Statements of Conflict of Interest - NONE**	ALL
4 (15 min)	**Executive Director Report** • Monthly Report • Q1 Managerial Commentary • Q1 Compliance Statement • Q1 Complaints Statement **MOTION** to Approve the Managerial Commentary for Q1 2021, AND that Q1 Commentary be sent to Town of Aurora, AND that Q1 Commentary be made available for public release. Moved by: Amy Lane 2nd: Christina Kerr **CARRIED** **MOTION** to Receive the Q1 Compliance and Complaints Statements Moved by: Parisa Sabat 2nd: Laura Hostick **CARRIED** **MOTION** to Receive the Executive Director Report Moved by: Nitin Bagga 2nd: Cllr Rachel Gilliland **CARRIED**	Suzanne Haines

5 (20 min)	**Finance & Audit** Report from the committee • Interim Financial Statements to April 30, 2021 • Q1 2021 Interim Financial Statements • 2020 T3010 • Internal Controls Review (Telplay/Electronic Payment) • Board Survey (need for members to better understand financial reports) **MOTION** to Approve the Interim Financial Statements to April 30, 2021 Moved by: Christina Kerr 2nd: Amy Lane **CARRIED** **MOTION** to Approve the unaudited interim financial statements for the 3 months ended at March 31, 2021 (the Q1 Report) and to approve the filing of the Q1 Report with the Town of Aurora as per the Provision of Cultural Services Agreement. Moved by: Parisa Sabat 2nd: Nicole Asquith **MOTION** to Approve the 2020 T3010 and direct the release to the CRA Moved by: Parisa Sabat 2nd: Christina Kerr **CARRIED** **MOTION** to Accept the Finance & Audit Committee Report Moved by: Amy Lane 2nd: Nicole Asquith **CARRIED**	Laura Hostick
6 (20 min)	**Governance & Nominating** Report from the committee • Q2 Risk Assessment • Updates TOR for the Governance & Nominating Committee • Orientation of New Board and Committee Members **MOTION** to accept the Quarterly Risk Assessment as presented Moved by: Cllr Rachel Gilliland	Parisa Sabat

	2nd: Nicole Asquith **CARRIED** **MOTION** to approve the updated Terms of Reference 3 Governance & Nominating Committee as presented. Moved by: Laura Hostick 2nd: Christina Kerr **CARRIED** **MOTION** to Receive the Governance & Nominating Committee Report Moved by: Cllr Wendy Gaertner 2nd: Nitin Bagga **CARRIED**	
7 (10 min)	**Facility Task Force** Report from the committee **MOTION** to Receive the Facility Task Force Report Moved by: Cllr Rachel Gilliland 2nd: Christina Kerr **CARRIED**	Nicole Asquith
8	**Directors Move to Annual General Meeting** **MOTION:** to Adjourn the Board of Directors 5A meeting at **6:55 pm.** Moved by: Nicole Asquith 2nd: Damien Chan **CARRIED**	Eric Acker

Aurora Cultural Centre

Board of Directors – June 2021
EXECUTIVE DIRECTOR'S UPDATE

May 2021

Special Events

Arts Education & Children's Mental Health
Arts Talk Series #1
May 18, 2021

The effects of arts education on a child's mental health is vital at the best of times. Over the past year, in-school arts programs have either been drastically scaled back or temporarily eliminated due to health and safety guidelines. The Aurora Cultural Centre and a panel of experts came together to discover the benefits of arts education to a child's mental health and sense of community-building, how they view the challenges of the past year, and the way forward as we re-engage children in the arts. Questions and insights were welcomed after the presentation. Offered over Zoom.

Live Events Programming

Wee Festival
May 24-30

The WeeFestival offers our patrons four wonderful performances for children aged 2.5+ (and their grownsups) that can be accessed anytime during the festival. Shows are pre-recorded and between 15 and 45 minutes long.

Included in the ALL ACCESS PASS:

Cyclo
Co-production: Compañía Aranwa (Chile) and Comedia Köln Theater (Germany)
Genre: Music/Dance/Puppetry
Runtime: 43 minutes

A musical and visual feast! The cycles of life, like the cycles of nature are celebrated in this festive production that combines music and dance from Mexico, Guatemala, Panama, Colombia, Ecuador, Peru, Bolivia and Chile to create a captivating performance for young children.

Taama
Production: Théâtre de la Guimbarde & Soleil Theatre (Burkina Faso)
Genre: Music Theatre
Runtime: 30 minutes

A woman is searching for a new place to call home, along the way, she meets a traveling musician who joins her on a shared musical path that crosses borders of culture and language.

Taama – "Journey" in the Dioula language of Burkina Faso – brings together a Burkinabe singer and a Breton violinist in a colourful world that mixes traditional rhymes and classical melodies. Friendship and play discovered through the universal language of music!

Old Man and the River
Production: Weefestival (Canada)
Genre: Puppetry
Runtime: 30 minutes

This hilarious and heartwarming show unfolds in a storybook world where rivers sing, trees laugh, and curious dragonflies come to visit. Old Man and the River, a favourite of children and families returns for the long weekend to charm and delight!

DreamScape
Production: ThinkArts (India)
Genre: Sensory Film
Runtime: 23 minutes

In a collection of short stimulating sensory films, Dreamscape (at Home) takes the child on a visual and audio journey through the sensory-rich materials of paper, wool, clay, and the dreamy worlds of forest and sky.

Accompanying resources support caregivers and educators to create sensory worlds in their homes or nurseries.

Gallery program

MAYOR'S CELEBRATION OF YOUTH ARTS (MCOYA)
March 6, 2021 to May 1, 2021

The Mayor's Celebration of Youth Arts (MCOYA 21) student art exhibition continues to be one of our most popular annual exhibitions! This year's exhibition features exceptional artwork from the grade 12 students of Aurora. This year MCOYA21 is installed in the newly renovated gallery space on Aurora Town Hall's second floor at 100 John West Way. While Town Hall is closed to the public due to pandemic safety measures, we are excited to showcase the outstanding student artwork online. This digitally accessible exhibition format allows everyone from near and far to celebrate the creativity of Aurora's senior visual arts students safely and from anywhere.

Patrons were able to enjoy our accompanying virtual content. These engagement pieces, **Art Bytes**, include a 360 virtual tour of the gallery, a behind-the-scene video, a limited run art performance video, an 'Ask an Artist' video and the stories behind the artworks.

Sangmin Lee: Flowers in the Park
Sat May 15 – Sat July 24, 2021
This year's Spring/Summer art show is a contemporary solo exhibition from Toronto-based mixed media artist Sangmin Lee. Curated by Clare Bolton, this exhibition features both Lee's hanging wall artwork and his Ricebag Pillowcases art installation. This installation is the central piece of the exhibition and it is our first time presenting an installation in the Aurora Town

Hall Gallery Space. In addition to the installation, the gallery walls are populated by 24 unique pieces, the majority of which are wooden panels which the artist has engraved or otherwise transferred his prevailing rose motif. There are 22 of the 25 hanging artworks for sale, as well as 10 of the 60 rice bags. From the Gallery Team first discovering his Flowers in the Park wood panel series in 2019, Lee's art practice continues to evolve and expand. So much so that we are excited to include artworks as newly completed as this month!

Son of Korean immigrants, Lee was raised in the densest high-rise community in Canada, St. James Town Toronto. As one of the most ethnically rich neighbourhoods in North America, Lee takes inspiration from this "world within a block" and translates that into in his mixed-media artwork which explores stories of integration, displacement, and cultural survival. His artwork seeks to finds beauty in the ordinary and romanticizes the familiar, by presenting common cultural images and then reimaging them in new ways. The title of the exhibition, Flowers in the Park, is a play on the modernist architectural 'Towers in the Park' style in which St. James Town is based. In the artists own words, "These are the roses that grow from drywall. Despite the bareness of its plaster composite, they continue to take root. The lack of light only inches them closer, till one day they crack through the rows of their enclosures and overcome. "

This exhibition online only as Town Hall is closed to the public. It is easily accessible online through our website and features a 360 clickable virtual tour, high resolution photographs of all the works, friendly didactics unpacking the two primary artworks, and accompanying Art Bytes videos to be released throughout the duration of the exhibition.
auroraculturalcentre.ca/flowers-in-the-park

Art Bytes:
Art Bytes are an ongoing online series which accompanies our exhibitions and give viewers an opportunity to deepen their understanding about the art and artists.

- Saturday May 15 - Virtual 360 Tour
- Thursday May 20 - Behind the Scenes Video
- Thursday June 10 - In Conversation with Sangmin Lee Video

https://auroraculturalcentre.ca/flowers-in-the-park-art-bytes

Education Programs

VIRTUAL - Cherry Blossom Paint-Along with Kimberley Smith
Adult (Ages 16+)
Saturday, May 22 10:30 am – 12:30 pm

VIRTUAL - Crepe Paper Daffodils with Jessie Chui
Adult (Ages 16+)
Saturday, May 29 1:00 pm - 3:00 pm

VIRTUAL - PA Day Program with Kimberley Smith & Special Guest Jenna Shamata
Ages 4 – 12
Monday, May 31 10:00 am – 3:00 pm

VIRTUAL – Exploring Acrylics with Helen Walter

Adult (Ages 16+)
Saturday, June 5 10:30 am – 12:30 pm

VIRTUAL - Watercolours: Basics & Beyond with Kathryn Christensen
Adult (Ages 16+)
Saturday, June 12 10:30 am – 12:30 pm

VIRTUAL - The Magic of Pastels with Clarence Porter
Adult (Ages 16+)
Saturday June 26 10:00 am - 1:00 pm

Summer Plans

We are currently planning for virtual camps in July and virtual and in-person camps for August.

July will be similar to last summer with 4 potential sessions daily, half day morning for 4-6 year olds and half day afternoon for 7-12 year olds. Each virtual camp will have a synchronous period and asynchronous art projects for the student.

August will repeat the virtual camp structure but only 2 sessions will be possible daily as two of the counsellors will be onsite at the Armoury for all-day camps for 7-12 year olds.

Kaleidoscope in the Schools

In May 2021, we offered our second virtual free KITS Teacher PD workshop in Drama & The Arts Integration with Marjie Chud. This workshop had 18 registrants signed up, and 10 present on the day of. The workshop focused on simple ways to integrate drama and the arts into the curriculum, and more specifically how to engage students in this element in the virtual sphere. The workshop was incredibly well received, and in a feedback survey teachers said:

- It was really great to do the workshop and get a boost of enthusiasm, inspiration and creativity to get through the rest of the school year! Much appreciated!
- It was an amazing workshop. I am so happy to have been able to participate. Thank you for giving me tools I can take back to virtual learning!
- I really was pleasantly surprised that Marjie could get a group of exhausted educators to not only turn on their cameras and microphones but actually get us participating, laughing, and having fun! Very promising for using these activities with our students.

Administration

- We have engaged Dr. Cynthia Wesley-Esquimaux for a workshop on current Indigenous affairs scheduled for June 9th from 9am – 12 noon. All Board members are welcome to attend this seminar on foundational understanding of current political and social context for Indigenous peoples, and discussion about how our organization responds to this reality. All staff will be in attendance.
- We continue to be eligible for the Canada Emergency Wage Subsidy (CEWS). The CEWS is meant to support keeping staff on payroll through this pandemic.
- The Library Square Programming Working Group did not meet this month. Staff met with Town Staff to discuss conflicts in programming.

- Staff held sessions with teachers participating in MYCOA program to gather feedback for a program review. The result is strong buy-in and new ideas that will support the teachers and the student outcomes.
- The next Arts Talk panel discussion will be on June 22, 2021 at 7pm. Moderated by Jane Taylor, we will be in discussion with Jazz artist Barbra Lica, Internationally renowned and Juno nominee classical artists Charles Richard-Hamelin, Master Pastel Artist of Canada Clarence Porter and a visual artists (TBA) about their careers, the effects of COVID and next steps in their artistry.

Fundraising Activities

- The invitation package for the first Arts Talk panel discussion series was sent to 115 of our new prospects with a personalized letter asking them to join us. Five people registered for the event. The plan is to create a relationship with these individuals over the coming weeks.
- The next Arts Talk panel flyer will be sent to the prospects who did not attend and an additional 150 prospects from iWave. We held the letter from the Krafts to past ticket buyers so that we could include this flyer also as it now is related to artists they may have seen.
- As KITS live performing arts programming will not proceed in 2021 in schools, we have deferred the KITS individual directed gift. The plan is to give the schools the fall to get back into routine and offer the 4 shows to Aurora schools in Jan-June 2022 to cover off that school year. We plan to offer KITS PD related to those shows in fall 2021.

Human Resources

- Staff meet weekly via Zoom to check in, build future ACC programming and support online initiatives
- Staff continue to work from home during the closure due to the Coronavirus Pandemic.
- Amanda Roy joins us as our Summer Camps Supervisor starting May 31, 2021
- Senior Summer Camp Counsellors start June 7, 2021. They are Cassandra Tremblay, Emily Cavaliere, Heba Shahaed, and Brooke Darville-O'Quinn.
- Gallery Manager, Clare Bolton will be on an extended personal leave until August.
- Glenn Marais joins us as our new Artistic Outreach Coordinator

Facilities

- We continue to have access to Town Hall for installation of the Gallery Program on the 2nd floor, and to access program supplies for online learning.
- Town Hall is closed until September.
- The Aurora Armoury is closed until July due to the shutdown and staffing changes at Niagara College. We continue to be in touch with the Dean to arrange for in-person summer camps in August should that be possible within health guidelines.

Board Activities

Board Finance & Audit Committee Meeting: May
Board Governance & Nominating Committee Meeting: May 28
Facility Task Force Meeting: June 7

Community Connections/Artistic Events

- Ontario Presents provincial presenting network bi-weekly meetings
- Monthly meeting with Director of Community Services
- CAPACOA Town Halls
- MPP Lisa MacLeod Town Halls
- Collaborative Leadership Team Meeting for the Town Cultural Master Plan creation (May 17)

Respectfully Submitted by
Suzanne
Suzanne Haines
Executive Director

Aurora Cultural Centre

Aurora Cultural Centre
Board of Directors Post AGM meeting #5C
JUNE 9, 2021
ZOOM Meeting

https://us02web.zoom.us/j/82211373274?pwd=aTJPT1lSWnZodmpyTlZ3ZWlJdzBaQT09
Meeting ID: 822 1137 3274
Passcode: 756899

Find your local number: https://us02web.zoom.us/u/kdYGSorR2I

1	Election of Officers Nominations will be called for the positions of: • President • Vice President • Treasurer • Secretary **MOTION**: To elect [ ] as President, [ ] as Vice President, [ ] as Treasurer and [ ] as Secretary. Elected President will preside over the meeting	Suzanne Haines, ED
2	Welcome and Introductions	President
3	Committee membership Board members will be asked to choose at least one committee to join. Committee Chairs will be chosen at the first meeting of the committee. Finance & Audit Fund Development Governance & Nominating Outreach	President
4	Confirmation of the Signing Authority Current policy states that there is one to sign under $5,000 and two to sign >$5,000. Signing authority is assigned to the President, Treasurer and Executive Director **MOTION**: to confirm [President], [Treasurer], and Suzanne Haines as signing authorities for the Aurora Cultural Centre	President
6	Confirmation of next meeting • July 14, 2021 at 7pm	President
7	Adjourn **MOTION** to adjourn	

Aurora Cultural Centre

MINUTES
Board of Directors Post AGM Meeting #5C
JUNE 9, 2021
ZOOM Meeting

In Attendance: Eric Acker (President), Laura Hostick (Treasurer), Sharon Kelly (Secretary), Nicole Asquith, Nitin Bagga, Andrea Chan, Damien Chan, John De Faveri, Cllr Rachel Gilliland, Mandana Gholami, Christina Kerr, Parisa Sabat

Regrets: Cllr Wendy Gaertner

Staff: Suzanne Haines

1	**Election of Officers** Nominations will be called for the positions of: • President • Vice President • Treasurer • Secretary **MOTION**: To elect Eric Acker as President Moved by: Laura Hostick 2nd: Damien Chan **CARRIED** No Nomination for Vice President **MOTION:** To elect Laura Hostick as Treasurer Moved by: Sharon Kelly 2nd: Nicole Asquith **CARRIED** **MOTION**: To elect Sharon Kelly as Secretary Moved by: Laura Hostick 2nd: Nitin Bagga **CARRIED** Elected President will preside over the meeting	Suzanne Haines, ED
2	**Welcome and Introductions**	Eric Acker
3	**Committee membership** Board members will be asked to choose at least one committee to join. Committee Chairs will be chosen at the first meeting of the committee.	Eric Acker

	Finance & Audit Damien Chan Laura Hostick Mandana Gholami **Fund Development** John De Faveri Nicole Asquith **Governance & Nominating** Parisa Sabat Andrea Chan Sharon Kelly **Outreach** Christina Kerr Rachel Gilliland Nitin Bagga Najma Kausar (Community Member)	
4	**Confirmation of the Signing Authority** Current policy states that there is one to sign under $5,000 and two to sign >$5,000. Signing authority is assigned to the President, Treasurer and Executive Director **MOTION**: to confirm Eric Acker, Laura Hostick, and Suzanne Haines as signing authorities for the Aurora Cultural Centre Moved by: Nicole Asquith 2nd: Nitin Bagga **CARRIED**	Eric Acker
6	Confirmation of next meeting • **July 14, 2021 at 7pm**	Eric Acker
7	Adjourn **MOTION** to adjourn at 8:30 pm Moved by: Nicole Asquith 2nd: Laura Hostick **CARRIED**	