Aurora Cultural Centre

AGENDA

Board of Directors Meeting #4 2021

7 pm

Wednesday May 12th, 2021 **Eric Acker, Chair**

https://us02web.zoom.us/j/84349811007?pwd=ZDBxcFhCUk1JSlpobTlOOFZGRStyUT09
Meeting ID: 843 4981 1007
Passcode: 220808

Find your local number: https://us02web.zoom.us/u/ki6nOr5B8

1 (1 min)	Agenda **MOTION** to Approve the Agenda	Eric Acker
2 (1 min)	Previous Minutes **MOTION** to Approve Minutes of Previous Meeting (April 14th, 2021)	Eric Acker
3 (1 min)	**Statements of Conflict of Interest**	ALL
4 (45 min)	**Finance & Audit** 2020 Audit Report from the Auditor **MOTION** to Move $200 of the 2020 surplus to the Classical Music Reserve Fund. **MOTION** to Move $30,000 of the 2020 surplus to the Contingency Reserve Fund. **MOTION** to Move $50,000 of the 2020 surplus to the Special Project Reserve Fund to be allocated to the diversity & inclusion strategic initiative. **MOTION** to Move In Camera with the Auditor **MOTION** to Approve the Aurora Cultural Centre's 2020 Audited Financial Statements with changes above Report from the committee • Interim Financial Statement to March 31, 2021 **MOTION** to Approve the Interim Financial Statements to February 28, 2021 **MOTION** to Accept the Finance & Audit Committee Report	Laura Hostick Linda Thibault Laura Hostick
5 (10 min)	**Executive Director Report** • Monthly Report	Suzanne Haines

	• DICWG **MOTION** to authorize the Executive Director to apply for the Ontario Trillium Foundation Operating Stream funding by June 1, 2021, to a maximum eligible $100,000 **MOTION** to Receive the Executive Director Report	Sharon Kelly
6 (20 min)	**Governance & Nominating** Report from the committee • 2021-2023 Board Slate • G15. Board Succession Policy • Review of the 2020 Board Assessment • Notice of Annual Meeting of the Members: June 9, 2021 at 7pm • Bylaw Change recommendation **MOTION** to recommend the Board 2021-2023 slate as presented to the Annual Meeting of the Members **MOTION** to approve the updated G15 Board Succession Policy as presented. **MOTION** to Receive the Governance & Nominating Committee Report	Parisa Sabat Eric Acker
7 (10 min)	**Facility Task Force** Report from the committee **MOTION** to Receive the Facility Task Force Report	Nicole Asquith
8	**New Business**	ALL
9	**Confirmation of next Meeting** Board Meeting: June 9th at 6pm via ZOOM Annual General Meeting: June 9th at 7pm via ZOOM Post-AGM Board Meeting: June 9th at 8pm via ZOOM	ALL
10	**MOTION** to Adjourn Meeting	ALL

Aurora Cultural Centre

MINUTES

Board of Directors Meeting #4 2021

7 pm

Wednesday May 12th, 2021

In Attendance: Eric Acker (President), Laura Hostick (Treasurer), Sharon Kelly (Secretary), Cllr Wendy Gaertner, Cllr Rachel Gilliland, Nicole Asquith, Nitin Bagga, Damien Chan, Christina Kerr

Regrets: Amy Lane, Parisa Sabat

Staff: Suzanne Haines (E.D.)

1 (1 min)	Agenda **MOTION** to Approve the Agenda MOVED by: Nitin Bagga 2nd: Laura Hostick **CARRIED**	Eric Acker
2 (1 min)	Previous Minutes **MOTION** to Approve Minutes of Previous Meeting (April 14th, 2021) MOVED by: Rachel Gilliland 2nd: Christina Kerr **CARRIED**	Eric Acker
3 (1 min)	**Statements of Conflict of Interest - NONE**	ALL
4 (45 min)	**Finance & Audit** 2020 Audit Report from the Auditor **MOTION** to Move $200 of the 2020 surplus to the Classical Music Reserve Fund. MOVED by: Christina Kerr 2nd: Nitin Bagga **CARRIED** **MOTION** to Move $30,000 of the 2020 surplus to the Contingency Reserve Fund. MOVED by: Damien Chan 2nd: Nitin Bagga **CARRIED** **MOTION** to Move $50,000 of the 2020 surplus to the Special Project Reserve Fund to be allocated to the diversity & inclusion strategic initiative. MOVED by: Nicole Asquith 2nd: Damien Chan **CARRIED**	Laura Hostick Linda Thibault Laura Hostick

	MOTION to Move In Camera with the Auditor MOVED by: Christina Kerr 2nd: Nicole Asquith **CARRIED** **MOTION** to Approve the Aurora Cultural Centre's 2020 Audited Financial Statements with changes above MOVED by: Nitin Bagga 2nd: Sharon Kelly **CARRIED** Report from the committee • Interim Financial Statement to March 31, 2021 **MOTION** to Approve the Interim Financial Statements to March 31, 2021 MOVED by: Christina Kerr 2nd: Damien Chan **CARRIED** **MOTION** to Accept the Finance & Audit Committee Report MOVED by: Nicole Asquith 2nd: Nitin Bagga **CARRIED**	
5 (10 min)	**Executive Director Report** • Monthly Report • DICWG **MOTION** to authorize the Executive Director to apply for the Ontario Trillium Foundation Operating Stream funding by June 1, 2021, to a Maximum eligible $100,000. MOVED by: Christina Kerr 2nd: Nicole Asquith **CARRIED** **MOTION** to Receive the Executive Director Report MOVED by: Damien Chan 2nd: Nitin Bagga **CARRIED**	Suzanne Haines Sharon Kelly
6 (20 min)	**Governance & Nominating** Report from the committee • 2021-2023 Board Slate • Review of the 2020 Board Assessment	Eric Acker

	• Notice of Annual Meeting of the Members: June 9, 2021 at 7pm • Bylaw Change recommendation **MOTION** to recommend the Board 2021-2023 slate as presented to the Annual Meeting of the Members MOVED by: Laura Hostick 2nd: Nicole Asquith **CARRIED** **MOTION** to approve the updated G15 Board Succession Policy as presented. MOVED by: Nicole Asquith 2nd: Christina Kerr **CARRIED** **MOTION** to Receive the Governance & Nominating Committee Report MOVED by: Nitin Bagga 2nd: Christina Kerr **CARRIED**	
7 (10 min)	**Facility Task Force** Report from the committee **MOTION** to Receive the Facility Task Force Report MOVED by: Damien Chan 2nd: Laura Hostick **CARRIED**	Nicole Asquith
8	**New Business - NONE**	ALL
9	**Confirmation of next Meeting** Board Meeting: June 9th at 6pm via ZOOM Annual General Meeting: June 9th at 7pm via ZOOM Post-AGM Board Meeting: June 9th at 8pm via ZOOM	ALL
10	**MOTION** to Adjourn Meeting at 9:22 p.m. MOVED by: Nicole Asquith 2nd: Laura Hostick **CARRIED**	ALL

Aurora Cultural Centre

Board of Directors – May 2021
EXECUTIVE DIRECTOR'S UPDATE

April 2021

Live Events Programming

Tango in the Dark | New dance film
Presented by Pointe Tango, in collaboration with Payadora Tango Ensemble
Access from April 5 at 2 pm EDT to April 10 at 9 pm EDT, 2021

Patrons joined us for the magic of tango, featuring the dancing of Erin Scott-Kafadar and Alexander Richardson. Using original music composed by Payadora Tango Ensemble, along with traditional and contemporary themes, director Richardson choreographed a show that lit the way through the shadows and mysteries of Buenos Aires and tells a story of two dancers moving to the rhythms of the city night. Patrons had access to the 60-minute film from April 5 at 2 pm EDT to April 10 at 9 pm EDT, and a virtual seat at the Special Zoom Artist Reception.

How the movie came to be:
The creation of Tango in the Dark began in Buenos Aires during the Autumn of 2019, with film production starting in mid-2020. Pandemic restrictions resulted in dancers Erin & Alexander spending several months in strict lockdown in Argentina. Upon their return to Canada, the duo continued to dance, adapting their work to a digital production. Partnering with the Payadora Tango Ensemble, (originally scheduled to perform at the Aurora Cultural Centre in April 2020), who created original music for the film, the resulting collaboration has created a masterful 1-hour film showcasing music and dance in new and innovation ways.

We are so thankful to the Aurora Cultural Centre for supporting our art during these difficult times and hope to be able to visit your revamped space in the future. We wish you all the best and thank you for keeping art alive in Ontario and your community. Erin and Alex from PointeTango

Gallery program

MAYOR'S CELEBRATION OF YOUTH ARTS (MCOYA)

March 6, 2021 to May 1, 2021

The Mayor's Celebration of Youth Arts (MCOYA 21) student art exhibition continues to be one of our most popular annual exhibitions! This year's exhibition features exceptional artwork from the grade 12 students of Aurora. This year MCOYA21 is installed in the newly renovated gallery space on Aurora Town Hall's second floor at 100 John West Way. While Town Hall is closed to the public due to pandemic safety measures, we are excited to showcase the outstanding student artwork online. This digitally accessible exhibition format allows everyone from near and far to celebrate the creativity of Aurora's senior visual arts students safely and from anywhere.

Patrons were able to enjoy our accompanying virtual content. These engagement pieces, **Art Bytes**, include a 360 virtual tour of the gallery, a behind-the-scene video, a limited run art performance video, an 'Ask an Artist' video and the stories behind the artworks.

Education Programs

During the month of April our virtual programs on Google Classroom and Zoom continued as Ontario remained in a Lockdown and Stay-At-Home Order. We offered nine programs that concluded in April, serving 48 students and programming 95 hours. There were four child/youth programs, including three multi-week programs and a week-long day camp, "Spring Break Arts Buffet". We also offered five adult programs across a range of disciplines, including Acrylics, Watercolours, Ukulele and Guitar.

Kylie & Brianna in Spring Break Arts Camp

Most programs featured synchronous learning (live on Google Meets or Zoom) where students could interact with one another in real time, as well as asynchronous learning in the form of pre-recorded video tutorials available to watch and re-watch at the student's leisure. Most programs included a curbside pick-up option whereby students could pay a fee to have their tools and materials supplied to them – this was a nice way to engage with patrons in-person, following all COVID guidelines.

This educational season was particularly challenging as it was the first time we transitioned our core multi-week programs to a virtual format, and it was a big learning curve for both our instructors and our students. Feedback, however, from our students surveyed was positive.

Class	Instructor	Start Date	End Date	Ages	Platform	# Registrants	# Hours
1. Around the World with Art	Danielle Zafirovski	6-Mar	10-Apr	4-10 yrs	Google Classroom	8	10
2. Famous Artists & Their Styles	Danielle Zafirovski	6-Mar	10-Apr	11-15 yrs	Google Classroom	3	10
3. Start Painting Now with Acrylics	Helen Walter	9-Mar	6-Apr	Adult	Google Classroom	3	10
4. Exploring Watercolours	Kathryn Christensen	10-Mar	7-Apr	Adult	Google Classroom	6	10
5. You Can Uke It	Anthony Clayton	10-Mar	14-Apr	8+	Google Classroom	1	10
6. Ukuele for Beginners	Anthony Clayton	10-Mar	14-Apr	Adult	Google Classroom	5	10
7. Beginning Guitar	Anthony Clayton	10-Mar	14-Apr	Adult	Google Classroom	3	10
8. Expand Your Horizons in Acyrlics 2	Helen Walter	11-Mar	8-Apr	Adult	Google Classroom	3	10
9. Spring Break Arts Buffet	Kimberley Smith	12-Apr	16-Apr	4-12 yrs	Zoom	16	15
						48	95

Kaleidoscope in the Schools

During the month of April, we also planned a series of Drama & The Arts Integration Workshops for local teachers. Information was sent out in April to YRDSB, YCDSB and MonAvenir School Board inviting them to a free after-school virtual workshop learning how to integrate drama and the arts into their classrooms. Workshops are also planned for May, June, July, and August.

Volunteer Program

National Volunteer Week was celebrated April 18 - 24th with personalized emails of gratitude, social media highlights and volunteer zoom hangout. The Zoom social was attended by nine operational volunteers, 2 board members and seven staff. It was the first month of the year an operational volunteer was reengaged with the Media Binder upkeep being transferred to their home.

Administration

- Staff met with the Diversity & Inclusion Collaborative Working Group. The group met April 26 and May 4th to review the framework for working together and the outcomes, the terms of reference for the group, and rolled up their sleeves to look at two initiatives. The group meets again on June 1, 2021
- We have engaged Dr. Cynthia Wesley-Esquimaux for a workshop on current Indigenous affairs scheduled for June 9th from 9am – 12 noon. All Board members are welcome to attend this seminar on foundational understanding of current political and social context for Indigenous peoples, and discussion about how our organization responds to this reality. All staff will be in attendance.
- We continue to be eligible for the Canada Emergency Wage Subsidy (CEWS). The CEWS is

meant to support keeping staff on payroll through this pandemic.

- The Library Square Programming Working Group was asked to create a programming list for 2023, the first year of operation. The group met on May 7th to review the results.
- We launched our new Arts Talk panel discussion series (see attached flyer). This is a public series and we welcome your participation.
- We cancelled our spring in-person session of educational classes due to the shutdown and the closure of the Aurora Armoury until July. We are working on one day virtual workshops for May and June.

Fundraising Activities

- Plan to apply for Operating Funds from the Ontario Trillium Foundation at the June 1, 2021 deadline. *Requires a motion from the Board.*
- Applied for OAC Artist-Presenter Collaborative grant on April 27th to support building a collaborative educational series and commission a catalogue for the next group exhibition, 'The Conversation'
- The letter from Bonnie and Norbert Kraft was built and will be sent out next week to past ticket buyers who have not donated in the past. The message requests support to help us plan engagements and reopening strategies to bring live performance back to Aurora. There will be a request of the Board to make follow-up calls.
- The invitation package for the Arts Talk panel discussion series was sent to our new prospects with a personalized letter asking them to join us. Those that self-identify interest in the panel discussions will need a follow up call from staff or a Board member from the Fund Development Committee.

Human Resources

- Staff meet weekly via Zoom to check in, build future ACC programming and support online initiatives
- Staff continue to work from home during the closure due to the Coronavirus Pandemic.
- Matthew Knox joined the Aurora Cultural Centre on April 16, 2021 as the new Box Office and Digital Services Coordinator.
- We are posting a contract position for an Artistic Outreach Coordinator to advance our diversity & inclusion strategic priority. Please distribute to your networks. Start date will be determined by the recruitment period.

Facilities

- We continue to have access to Town Hall for installation of the Gallery Program on the 2nd floor, and to access program supplies for online learning.
- Town Hall is currently still closed until the end of June. We would not deliver live educational programming out of the program room until the fall at the earliest. We will only deliver in-person gallery programs if health protocols allow Town Hall to reopen.
- The Aurora Armoury is closed until July due to the shutdown and staffing changes at Niagara College. We continue to be in touch with the Dean to arrange for in-person summer camps should that be possible within health guidelines.

Board Activities

Board Executive Committee Meeting: April 13
Board Finance & Audit Committee Meeting: May 3

Board Governance & Nominating Committee Meeting: May 7
Board Candidate Interviews: April 23, 29 and 30
Facility Task Force Meeting: April 26

Community Connections/Artistic Events

- Ontario Presents provincial presenting network bi-weekly meetings
- Monthly meeting with Director of Community Services
- CAPACOA Town Halls
- MPP Lisa MacLeod Town Halls
- Collaborative Leadership Team Meeting for the Town Cultural Master Plan creation (April 19)

Respectfully Submitted by

Suzanne

Suzanne Haines
Executive Director