Aurora Cultural Centre

AGENDA

Board of Directors Meeting #2 2021

7 pm

Wednesday February 10th, 2021 **Eric Acker, Chair**

Join Zoom Meeting
https://us02web.zoom.us/j/89262680128?pwd=R21IUHVVRXIxSEsvazV0b0lvM1duZz09
Meeting ID: 892 6268 0128
Passcode: 754438

Find your local number: https://us02web.zoom.us/u/ki6nOr5B8

1 (1 min)	Agenda **MOTION** to Approve the Agenda	Eric Acker
2 (1 min)	Previous Minutes **MOTION** to Approve Minutes of Previous Meeting (January 20th, 2021)	Eric Acker
3 (1 min)	**Statements of Conflict of Interest**	ALL
4 (10 min)	**Executive Director Report** • Monthly Report **MOTION** to Receive the Executive Director Report	Suzanne Haines
5 (15 min)	**Governance & Nominating** Report from the committee • Board planning calendar and committee work plans • Board membership • Facility Task Force revised Terms of Reference **MOTION** to approve the revised Facility Task Force Terms of Reference as presented **MOTION** to Receive the Governance & Nominating Committee Report	Parisa Sabat
6 (10 min)	**Finance & Audit** Report from the committee • Interim Financial Statement to December 31, 2020 **MOTION** to Approve the Interim Financial Statements to December 31, 2020 **MOTION** to Accept the Finance & Audit Committee Report	Laura Hostick
7 (10 min)	**Outreach** Report from the committee	Amy Lane

	MOTION to Receive the Outreach Committee Report	
8 (10 min)	**Fund Development** Report from the committee • 2021 YTD numbers **MOTION** to Receive the Fund Development Committee Report	Damien Chan
9 (15 min)	**Facility Task Force** Report from the committee **MOTION** to Receive the Facility Task Force Report	Nicole Asquith
10	**New Business**	ALL
11	**Confirmation of next Meeting** April 14th at 6:30pm PUBLIC Board Meeting via ZOOM	ALL
12	**MOTION** to Adjourn Meeting	ALL

Aurora Cultural Centre

MINUTES
Board of Directors Meeting #2 2021
7 pm

Wednesday February 10th, 2021 **Eric Acker, Chair**

In Attendance: Eric Acker (President), Laura Hostick (Treasurer), Sharon Kelly (Secretary), Nicole Asquith, Nitin Bagga, Damien Chan, Cllr Rachel Gilliland, Christina Kerr, Amy Lane, Parisa Sabat

Regrets: Cllr Wendy Gaertner

Staff: Suzanne Haines

1 (1 min)	Agenda **MOTION** to Approve the Agenda Moved by: Amy Lane 2nd: Laura Hostick **CARRIED**	Eric Acker
2 (1 min)	Previous Minutes **MOTION** to Approve Minutes of Previous Meeting (January 20th, 2021) Moved by: Nitin Bagga 2nd: Parisa Sabat **CARRIED**	Eric Acker
3 (1 min)	**Statements of Conflict of Interest - NONE**	ALL
4 (5 min)	**Resignation of Board Member (**Christopher Mercer)	Eric Acker
5 (10 min)	**Executive Director Report** • Monthly Report **MOTION** to Receive the Executive Director Report Moved by: Nicole Asquith 2nd: Laura Hostick **CARRIED**	Suzanne Haines
6 (15 min)	**Governance & Nominating** Report from the committee • Board planning calendar and committee work plans • Board membership • Facility Task Force revised Terms of Reference • Imagine Canada Standards Section A Review by Governance & Nominating Committee on Feb. 5/2021 **MOTION** to approve the revised Facility Task Force Terms of Reference as presented Moved by: Christina Kerr 2nd: Nitin Bagga **CARRIED**	Parisa Sabat

	MOTION to Receive the Governance & Nominating Committee Report Moved by: Amy Lane 2nd: Laura Hostick **CARRIED**	
	Finance & Audit Report from the committee • Interim Financial Statement to December 31, 2020 **MOTION** to Approve the Interim Financial Statements to December 31, 2020 Moved by: Damien Chan 2nd: Nicole Asquith **CARRIED** **MOTION** to Accept the Finance & Audit Committee Report Moved by: Nitin Bagga 2nd: Parisa Sabat **CARRIED**	Laura Hostick
8 (10 min)	**Outreach** Report from the committee **MOTION** to Receive the Outreach Committee Report Moved by: Nitin Bagga 2nd: Nicole Asquith **CARRIED**	Amy Lane
9 (10 min)	**Fund Development** Report from the committee • 2021 YTD numbers **MOTION** to Receive the Fund Development Committee Report Moved by: Parisa Sabat 2nd: Laura Hostick **CARRIED**	Suzanne Haines
10 (15 min)	**Facility Task Force** Report from the committee **MOTION** to Receive the Facility Task Force Report Moved by: Damien Chan 2nd: Christina Kerr **CARRIED**	Nicole Asquith
11	**New Business - NONE**	ALL

12	**Confirmation of next Meeting** April 14th at **6:30pm** PUBLIC Board Meeting via ZOOM	ALL
13	**MOTION** to Adjourn Meeting @ 8:45 p.m. Moved by: Rachel Gilliland 2nd: Nicole Asquith **CARRIED**	ALL

Aurora Cultural Centre

Board of Directors – February 2021
EXECUTIVE DIRECTOR'S UPDATE January 2021

Live Events Programming

There were no events in January.

Gallery program

flight²

Oct 17, 2020 to Feb 27, 2021
An exhibition of drawings by Grazyna Tonkiel and sculpture by Gordon Becker
Curated by Clare Bolton

King artist Grazyna Tonkiel has been celebrating butterflies or the "mystic creatures" as she refers to them with vibrant art pencil and gold leaf drawings for more than two decades. Gordon Becker's life in art began in earnest when at the age of 11 he was captivated by a film of an Inuit carver creating an image full of magic and power from a raw lump of stone. He decided right then to become a carver.

Together flight² will showcase the exceptional butterfly drawings and wood carvings of these award winning artists. This is an extraordinary, not to be missed, exhibition that is perfect for the whole family. There is a virtual tour through the exhibition and enhance the gallery experience with our Art Bytes series.

Art Bytes include a behind the scenes video, an In Conversation with each artist and one conversation with the artists together. There are two interactive family activities related to the exhibition, a craft demo video and a Name that Butterfly quiz distributed via survey Monkey.

Gallery Admission and Art Events offered at no charge
Artwork installed at the Aurora Town Hall – 2nd Floor, and available for viewing online.

Education Programs

All Q1 programs were originally marketed as in-person at the CFWI-Aurora Armoury and the Aurora Seniors Centre prior to the holiday break. Due to the province-wide Lockdown and Stay-At-Home order that came into effect in early January, we made the decision to shift *all* of our educational programming to a virtual format for the remainder of Q1/Winter season.

We created a comprehensive feedback survey for our patrons which asked them specific questions about their opinion on online classes and workshops. The results from this survey - which had over 130 respondents - helped to inform the format, length, platform, etc. of these virtual programs.

This winter, we are planning to offer the following virtual programs for children/youth and adults. We hope to have one-day workshop offerings as well multi-week classes. Some programs have the option of providing your own materials or opting for a provided Art Kit at curbside pickup. Most classes have both an asynchronous element (i.e. pre-recorded video tutorials that students can watch at their own time and revisit anytime), along with a synchronous element (i.e. lively interactive online sessions where students and instructors interact).

Below is a list of planned Winter virtual programs. Subject to change.

Child/Youth Multi-Week

1. A Journey Through Art & Time (Ages 4-6), February 27 - March 27
2. Around the World with Art (Ages 7-10), February 27 - March 27
3. Famous Artists & Their Styles (Ages 11-15), February 27 - March 27
4. You Can Uke It! 8+, March 1 - March 29

Child/Youth One-Day

5. PA Day - January 15 (Ages 4-12)
6. PA Day - February 1 (Ages 4-12)

Child/Youth Camp

7. March Break Arts Buffet (Ages 4-12), March 15 - March 19

Adult - Multi-Week

8. Ukulele for Beginners, March 1 - March 29
9. Beginning Guitar, March 1 - March 29
10. Start Painting Now with Acrylics, March 2 - March 30
11. Expand Your Horizons in Acrylics Level 1, March 4 - April 1
12. Watercolours: Basics & Beyond, March 3 - March 31
13. Exploring Watercolours, March 3 - March 31

Adult - One-Day

14. Winter Paint-Along - March 6
15. Monogram Wood Sign - March 13
16. Wood Carving - March 20
17. The Art of Calligraphy - March 27

<u>Kaleidoscope in the Schools</u>
In partnership with our local school boards, we have continued to develop teacher professional development workshop sessions with our contracted arts facilitator, Marjie Chud as part of the Kaleidoscope in the Schools program. These sessions will be focus on Arts Integration in the classroom, as we are not yet able to facilitate performance-specific PD.

Designed to support educators during this unique time, the workshop will consider accessibility adaptations and accommodations, apply curriculum connections, explore practical ways to implement and integrate the arts into non-arts curriculum, discuss assessment in the arts, address concerns and questions, and inspire joy for the arts. Handouts will be provided with lesson plans, sample activities, and other arts resources for the classroom.

In early January we were able to determine logistics for these workshops, including dates, session length, platform, and content. More information can be found: https://auroraculturalcentre.ca/event/teacher-pd. Our first slate of free PD workshops for teachers will be available:

1. Monday, February 22, 7:00 pm – 9:00 pm
2. Wednesday, February 24, 4:30 pm – 6:30 pm
3. Saturday, February 27, 10:00 am – 12:00 pm

Administration

- The Canada Emergency Wage Subsidy (CEWS) has been confirmed to continue until June covering a percentage of salaries up to a maximum. Percentages have been confirmed until March 31st. The financial projections have been updated assuming we will receive the wage subsidy through to the end of March as programming in Q1 will be virtual and primarily free for the community. The CEWS is meant to support keeping staff on payroll through this pandemic.
- Applied for Young Canada Works and Canada Summer Jobs for summer positions
- The Town has assembled a Collaborative Leadership Team for culture which includes the Cultural Partners (of which we are one) and additional members of community arts organizations. The purpose is for this team to support the process of building the next Town of Aurora Cultural Master Plan.
- Town IT has transitioned the team to Microsoft 365, a cloud based software solution. We continue to experience email delays. The Town are looking for new solutions.

Human Resources

- Staff meet weekly via Zoom to check in, build future ACC programming and support online initiatives
- Staff continue to work from home during the closure due to the Coronavirus Pandemic.
- Part-time operations staff are once again reduced to zero hours as in-person programming is cancelled for Q1

Facilities

No updates

Board Activities

Board Finance & Audit Committee Meeting: January 26
Board Fund Development Committee Meeting: February 3
Board Governance & Nominating Committee: January 25, February 5
Board Outreach Committee: February 4
Facility Task Force Meeting: January 26
Board Committee Chairs Meeting: February 1

Community Connections/Artistic Events

- Ontario Presents provincial presenting network bi-weekly meetings
- Monthly meeting with Director of Community Services
- Canada Council AGM

Respectfully Submitted by

Suzanne

Suzanne Haines
Executive Director