Aurora Cultural Centre

VOLUNTEER OPPORTUNITY
Gallery Volunteer

Since 2010, the Centre has welcomed the community to create and participate in diverse experiences for all ages. Located in a beautifully-restored 1886 schoolhouse, we proudly program four vibrant gallery exhibition spaces, a range of instructional classes for children, teens and adults, an eclectic live music series, special family events, summer arts camps, and offer stunning rental spaces for a unique experience. Gallery Volunteers are needed to assist staff in a variety of capacities for opening and closing receptions, hospitality set-up/strike, Gallery exhibitions and special events. Gallery Volunteers may assist with wayfinding, ushering, hospitality and set-up.

Term: One year term from the month of recruitment

Schedule: Minimum one shift per month

Responsibilities: Reporting to the Volunteer & Front of House Coordinator, the Gallery Volunteer will assist with our special Gallery reception events and exhibitions in a variety of capacities.

Required Skills:

- Excellent interpersonal relations and communication skills
- Punctual and dependable
- Organized and detail focused
- Basic understanding of technology
- May require light lifting

Training:

- All volunteers are given an Orientation Session at the start or prior to their first shift. Orientation sessions take place approximately 30 minutes before duties begin for larger events.
- In-house training will be provided by the Gallery staff supervisor each shift.

How to Apply:
If you are interested in this Volunteer position, please fill out the Volunteer Application Form found HERE. Applicants can contact the Volunteer & Front of House Coordinator via email at claire@auroraculturalcentre.ca. *Please note all volunteers will be contacted regarding the status of their application.*

Thank you so much for your interest and continued support of the Aurora Cultural Centre!