



**Aurora
Cultural
Centre**

**AGENDA
Board of Directors
Meeting #7 2022 7 pm
ZOOM**

Wednesday September 14th, 2022

Eric Acker, Chair

Join Zoom Meeting

<https://us02web.zoom.us/j/83849400740?pwd=eEJrVytxMXJCL0V5NTQvYzk0bjR5dz09>

Meeting ID: 838 4940 0740

Passcode: 057512

Find your local number: <https://us02web.zoom.us/u/ki6nOr5B8>

1 (1 min)	Agenda MOTION to Approve the Agenda	Eric Acker
2 (1 min)	Previous Minutes MOTION to Approve Minutes of previous meetings on July 13, 2022	Eric Acker
3 (1 min)	Statements of Conflict of Interest	ALL
4 (30 min)	2022-2023 DRAFT Strategic Planning	Eric Acker
5 (5 min)	Facility Task Force Report from the Task Force MOTION to Receive the Facility Task Force Report	Craig Mather
6 (60 min)	Finance & Audit Committee <ul style="list-style-type: none"> • Interim Statements to June 30, 2022 • DRAFT 2023-2026 Budget <ul style="list-style-type: none"> • Updates from meetings with Town Staff • Budget Assumptions <p>MOTION to Approve the Interim Financial Statements to June 30, 2022</p> <p>MOTION to Approve the 2023-2026 Budget and submit the Town of Aurora requests for the 2023-2026 annual contributions</p> <p>MOTION to Accept the Finance & Audit Committee Report</p>	Laura Hostick Suzanne Suzanne

7 (10 min)	<p>Executive Director Report</p> <ul style="list-style-type: none"> • Monthly Report • Quarterly Compliance and Complaints reports • CAPF Application <p>MOTION to receive the Q2 Compliance report from management</p> <p>MOTION to receive the Q2 Complaints report from management</p> <p>MOTION: To authorize submission of a 3-year grant to the Canadian Heritage Canada Arts Presentation Fund for the 2023-2026 seasons with Suzanne Haines, Executive Director and Eric Acker, President as signatories on the submission.</p> <p>MOTION to Receive the Executive Director Report</p>	Suzanne Haines
8 (10 min)	<p>Outreach Committee Report from the committee</p> <p>MOTION to receive the Outreach Committee Report</p>	Roger Feng
9 (15 min)	<p>Governance & Nominating Committee Report from the committee</p> <ul style="list-style-type: none"> • D1, D2 and D3 Fundraising Policies updated • F1-F5 policies were reviewed with no changes • Board/Chair mentorship program <p>MOTION to approve the Development Policies D1, D2 and D3 as updated.</p> <p>MOTION to Receive the Governance & Nominating Committee Report</p>	Parisa Sabat
10 (5 min)	<p>Development Committee Report from the committee</p> <ul style="list-style-type: none"> • KITS4KIDS <p>MOTION to Receive the Development Committee Report</p>	Mandana Gholami Mobarakabadi
11	New Business	ALL
12	<p>Next Meeting October 12, 2022 at 7:00pm</p>	
13	MOTION to Adjourn Meeting	ALL



**Aurora
Cultural
Centre**

AGENDA
Board of Directors Meeting #7 2022
6:30 pm
ZOOM

Wednesday September 14th, 2022

Eric Acker, Chair

Attendees: Eric Acker, Edlene Antonio, Andrea Chan, Roger Feng, Cllr Wendy Gaertner, Mandana Gholami Mobarakabadi, Laura Hostick, Sharon Kelly, Anita Townsend, Parisa Sabet

Regrets: Cllr Rachel Gilliland, , Damien Chan, John de Faveri,

1 (1 min)	Agenda MOTION to Approve the Agenda Moved: Parisa Sabet 2nd: Laura Hostick CARRIED	Eric Acker
2 (1 min)	Previous Minutes MOTION to Approve Minutes of previous meetings on July 13, 2022 Moved: Sharon Kelly 2nd: Parisa Sabet CARRIED	Eric Acker
3 (1 min)	Statements of Conflict of Interest <ul style="list-style-type: none"> • None were raised 	ALL
4 (20 min)	In camera Board discussion <ul style="list-style-type: none"> • Result – Andrea Chan will conduct an exit interview 	ALL
5 (10 min)	2022-2023 DRAFT Strategic Planning <ul style="list-style-type: none"> • Not ready to vote – will review again at Oct. 12, 2022 meeting 	Eric Acker
6 (5 min)	Facility Task Force Report from the Task Force MOTION to Receive the Facility Task Force Report Moved: Mandana Gholami Mobarakabadi 2nd: Parisa Sabet CARRIED	Craig Mather

<p>7 (60 min)</p>	<p>Finance & Audit Committee</p> <ul style="list-style-type: none"> • Interim Statements to June 30, 2022 • Report on Q2 Activity • DRAFT 2023-2026 Budget <ul style="list-style-type: none"> • Updates from meetings with Town Staff • Budget Assumptions <p>MOTION to Approve the Interim Financial Statements to June 30, 2022</p> <p>Moved: Sharon Kelly 2nd: Anita Townsend CARRIED</p> <p>MOTION to Approve the unaudited interim financial statements for the 3 months ended June 30, 2022 (the Q2 Report) and to approve the filing of the Q2 Report with the Town of Aurora as per the Provision of Cultural Services Agreement.</p> <p>Moved: Sharon Kelly 2nd: Anita Townsend CARRIED</p> <p>MOTION to Approve the 2023-2026 Budget and submit the Town of Aurora requests for the 2023-2026 annual contributions</p> <p>Moved: Andrea Chan 2nd: Laura Hostick CARRIED</p> <p>MOTION to Accept the Finance & Audit Committee Report</p> <p>Moved: Mandana Gholami Mobarakabadi 2nd: Parisa Sabet CARRIED</p>	<p>Laura Hostick</p> <p>Suzanne Suzanne</p>
<p>8 (10 min)</p>	<p>Executive Director Report</p> <ul style="list-style-type: none"> • Monthly Report • Quarterly Compliance and Complaints reports • CAPF Application • Report on Q2 Activity <p>MOTION to Approve the Managerial Commentary for Q2 2022, AND that Q2 Commentary be sent to Town of Aurora, AND that</p>	<p>Suzanne Haines</p>

	<p>Q2 Commentary be made available for public release.</p> <p>Moved: Wendy Gaertner 2nd: Anita Townsend CARRIED</p> <p>MOTION to receive the Q2 Compliance report from management</p> <p>Moved: Parisa Sabet 2nd: Wendy Gaetner CARRIED</p> <p>MOTION to receive the Q2 Complaints report from management</p> <p>Moved: Andrea Chan 2nd: Wendy Gaetner CARRIED</p> <p>MOTION: To authorize submission of a 4-year grant to the Canadian Heritage Canada Arts Presentation Fund for the 2023-2027 seasons with Suzanne Haines, Executive Director and Eric Acker, President as signatories on the submission.</p> <p>Moved: Laura Hostick 2nd: Anita Townsend CARRIED</p> <p>MOTION to Receive the Executive Director Report</p> <p>Moved: Andrea Chan 2nd: Wendy Gaetner CARRIED</p>	
<p>9 (10 min)</p>	<p>Outreach Committee Report from the committee</p> <p>MOTION to receive the Outreach Committee Report</p> <p>Moved: Laura Hostick 2nd: Wendy Gaetner CARRIED</p>	<p>Anita Townsend</p>

<p>10 (15 min)</p>	<p>Governance & Nominating Committee Report from the committee</p> <ul style="list-style-type: none"> • D1, D2 and D3 Fundraising Policies updated • F1-F5 policies were reviewed with no changes • Board/Chair mentorship program <p>MOTION to approve the Development Policies D1, D2 and D3 as updated.</p> <p>Moved: Laura Hostick 2nd: Mandana Gholami Mobarakabadi CARRIED</p> <p>MOTION to Receive the Governance & Nominating Committee Report</p> <p>Moved: Wendy Gaetner 2nd: Laura Hostick CARRIED</p>	<p>Parisa Sabat</p>
<p>11 (5 min)</p>	<p>Development Committee Report from the committee</p> <ul style="list-style-type: none"> • KITS4KIDS <p>MOTION to Receive the Development Committee Report</p> <p>Moved: Parisa Sabet 2nd: Laura Hostick CARRIED</p>	<p>Mandana Gholami Mobarakabadi</p>
<p>12</p>	<p>New Business</p> <ul style="list-style-type: none"> • None 	<p>ALL</p>
<p>13</p>	<p>Next Meeting October 12, 2022 at 7:00pm</p>	
<p>14</p>	<p>MOTION to Adjourn Meeting</p> <p>Moved: Mandana Gholami Mobarakabadi 2nd: Andrea Chan CARRIED Meeting adjourned: 9:48pm</p>	<p>ALL</p>

Signed,

Andrea Chan, Secretary