



**Aurora
Cultural
Centre**

AGENDA
Board of Directors Meeting #6 2022
7 pm
ZOOM

Wednesday July 13th, 2022

Eric Acker, Chair

Join Zoom Meeting

<https://us02web.zoom.us/j/83890212238?pwd=RmVNOTZKOXZ2MXJ5VjVGYTgrcGtdz09>

Meeting ID: 838 9021 2238

Passcode: 753253

Find your local number: <https://us02web.zoom.us/u/ki6nOr5B8>

1 (1 min)	Agenda MOTION to Approve the Agenda	Eric Acker
2 (1 min)	Previous Minutes MOTION to Approve Minutes of previous meetings on June 15, 2022 – 5A and 5C	Eric Acker
3 (1 min)	Statements of Conflict of Interest	ALL
4 (45 min)	Board strategic planning session <ul style="list-style-type: none"> • Feedback • Review of outstanding questions from presentation • Consideration of goals for 2022-2023 	Eric Acker
5 (10 min)	Executive Director Report <ul style="list-style-type: none"> • Monthly Report • FedDev CCT grant resolution <p>MOTION: to Authorize the Church Street School Cultural Centre (o/a the Aurora Cultural Centre) to enter into an agreement with ZONE 6 REGIONAL TOURISM ORGANIZATION O/A CENTRAL COUNTIES TOURISM (“CCT”) for the FedDev Tourism Relief Fund grant in the amount of 64,129 and to delegate authority to the Executive Director to sign any and all agreements to facilitate this grant.</p> <p>MOTION to Receive the Executive Director Report</p>	Suzanne Haines

6 (15 min)	Finance & Audit Committee <ul style="list-style-type: none"> • Interim Statements • Budget timeline 2023-2026 MOTION to Approve the Interim Financial Statements to May 31, 2022 MOTION to Accept the Finance & Audit Committee Report	Eric Acker
7 (10 min)	Outreach Committee <ul style="list-style-type: none"> • Summer events calendar signup MOTION to receive the Outreach Committee Report	Roger Feng
8 (15 min)	Governance & Nominating Committee Report from the committee <ul style="list-style-type: none"> • F6 Procurement Policy review • Quarterly Risk Assessment review MOTION to approve the Finance Policy F6 Procurement as presented MOTION to approve the Quarterly Risk Assessment as reviewed and presented MOTION to Receive the Governance & Nominating Committee Report	Parisa Sabat
9 (5 min)	Development Committee Report from the committee MOTION to Receive the Fund Development Committee Report	John De Faveri
10 (5 min)	Facility Task Force Report from the Task Force MOTION to Receive the Facility Task Force Report	John De Faveri
11 (5 min)	Executive Committee Report from the committee MOTION to Receive the Executive Committee Report	Eric Acker
12	New Business	ALL
13	Next Meeting September 14, 2022 at 6:30 pm for PUBLIC meeting	
14	MOTION to Adjourn Meeting	ALL



**Aurora
Cultural
Centre**

**MINUTES
Board of Directors Meeting #6 2022
7 pm
ZOOM**

Wednesday July 13th, 2022

Eric Acker, Chair

Attendees: Eric Acker, Edlene Antonio, Andrea Chan, Damien Chan, John de Faveri, Roger Feng, Cllr Wendy Gaertner, Mandana Gholami Mobarakabadi, Sharon Kelly, Anita Townsend
 Regrets: Cllr Rachel Gilliland, Laura Hostick, Parisa Sabet

1 (1 min)	Agenda MOTION to Approve the Agenda Moved: Sharon Kelly 2 nd : John de Faveri CARRIED	Eric Acker
2 (1 min)	Previous Minutes MOTION to Approve Minutes of previous meetings on June 15, 2022 – 5A and 5C Moved: John De Faveri 2 nd : Mandana Gholami Mobarakabadi CARRIED	Eric Acker
3 (1 min)	Statements of Conflict of Interest None raised.	ALL
4 (45 min)	Board strategic planning session <ul style="list-style-type: none"> • Feedback • Review of outstanding questions from presentation • Consideration of goals for 2022-2023 Feedback:: <ul style="list-style-type: none"> • productive and informative, facilitators knowledgeable about our industry. Highly rated. Focused and welcomed output and kept on track. • agreed with comments above. To help everyone get aligned. Facilitators knowledgeable, inclusive and gov` t funding. Good questioning. Positive. Good conversations. • as a new member of the BOD was informative and materials easy to read and not overwhelmed. It wasn` t too much all at 	Eric Acker

	<p>once.</p> <ul style="list-style-type: none"> • Valuable meeting. <p>Discussion recorded and focus on future goals. 4 goals – adjusted wording</p> <ul style="list-style-type: none"> • Lots of discussion on #1, but some thoughts presented may be more tactical, than strategic in nature. • Recognition of website rebuild to align with Aurora Town Square. • OK for #2 – no comments • OK for #3 – no comments • OK for #4 – some concerns and consideration for staff resources. Finding grants to support ATS and programming for the community...to enhance program accessibility. Considerations to reach out to Aurora MPP and members of Parliament representing the Aurora community. <p>All members of BOD are in agreement that these are the goals moving forward.</p>	
<p>5 (10 min)</p>	<p>Executive Director Report</p> <ul style="list-style-type: none"> • Monthly Report • FedDev CCT grant resolution <p>MOTION: to Authorize the Church Street School Cultural Centre (o/a the Aurora Cultural Centre) to enter into an agreement with ZONE 6 REGIONAL TOURISM ORGANIZATION O/A CENTRAL COUNTIES TOURISM (“CCT”) for the FedDev Tourism Relief Fund grant in the amount of \$64,129.00 and to delegate authority to the Executive Director to sign any and all agreements to facilitate this grant.</p> <p>Moved: Sharon Kelly 2nd: Mandana Gholami Mobarakabadi CARRIED</p> <p>MOTION to Receive the Executive Director Report Moved: John De Faveri 2nd: Mandana Gholami Mobarakabadi CARRIED</p>	<p>Suzanne Haines</p>

<p>6 (15 min)</p>	<p>Finance & Audit Committee</p> <ul style="list-style-type: none"> • Interim Statements • Budget timeline 2023-2026 <p>MOTION to Approve the Interim Financial Statements to May 31, 2022</p> <p>Moved: Sharon Kelly 2nd: John De Faveri CARRIED</p> <p>MOTION to Accept the Finance & Audit Committee Report</p> <p>Moved: John De Faveri 2nd: Mandana Gholami Mobarakabadi CARRIED</p>	<p>Eric Acker</p>
<p>7 (10 min)</p>	<p>Outreach Committee</p> <ul style="list-style-type: none"> • Summer events calendar signup <p>MOTION to receive the Outreach Committee Report</p> <p>Moved: Edlene Antonio 2nd: Wendy Gaertner CARRIED</p>	<p>Roger Feng</p>
<p>8 (15 min)</p>	<p>Governance & Nominating Committee</p> <p>Report from the committee</p> <ul style="list-style-type: none"> • F6 Procurement Policy review • Quarterly Risk Assessment review <p>MOTION to approve the Finance Policy F6 Procurement as presented (and amended during the meeting to include `green` initiatives).</p> <p>Moved: Mandana Gholami Mobarakabadi 2nd: Wendy Gaertner CARRIED</p> <p>MOTION to approve the Quarterly Risk Assessment as reviewed and presented</p> <p>Moved: John De Faveri 2nd: Mandana Gholami Mobarakabadi CARRIED</p> <p>MOTION to Receive the Governance & Nominating Committee Report</p>	<p>Parisa Sabat</p>

	<p>Moved: Edlene Antonio 2nd: John De Faveri CARRIED</p> <p>Note: In absence of Parisa, Andrea presented with assistance from Suzanne.</p>	
9 (5 min)	<p>Development Committee Report from the committee There will be a transition between John and Mandana for Chairing of committee.</p> <p>MOTION to Receive the Fund Development Committee Report</p> <p>Moved: Wendy Gaertner 2nd: Mandana Gholami Mobarakabadi CARRIED</p>	John De Faveri
10 (5 min)	<p>Facility Task Force Report from the Task Force</p> <p>MOTION to Receive the Facility Task Force Report</p> <p>Moved: Wendy Gaertner 2nd: Edlene Antonio CARRIED</p>	John De Faveri
11 (5 min)	<p>Executive Committee Report from the committee</p> <p>MOTION to Receive the Executive Committee Report</p> <p>Moved: Sharon Kelly 2nd: Mandana Gholami Mobarakabadi CARRIED</p>	Eric Acker
12	<p>New Business None raised</p>	ALL
13	<p>Next Meeting September 14, 2022 at 6:30 pm for PUBLIC meeting</p>	
14	<p>MOTION to Adjourn Meeting</p> <p>Moved: John De Faveri 2nd: Andrea Chan CARRIED Meeting adjourned: 9:22pm</p>	ALL

Signed,

Andrea Chan, Secretary