



AGENDA
Board of Directors Meeting #10 2021
7 pm

Wednesday December 8th, 2021

Eric Acker, Chair

Join Zoom Meeting

<https://us02web.zoom.us/j/82701368585?pwd=SURMQ0lQU0w3TmNzNUtsZ0ZDTVZnUT09>

Meeting ID: 827 0136 8585

Passcode: 130182

Find your local number: <https://us02web.zoom.us/u/ki6nOr5B8>

1 (1 min)	Agenda MOTION to Approve the Agenda	Eric Acker
2 (1 min)	Previous Minutes MOTION to Approve Minutes of previous meeting (November 10, 2021)	Eric Acker
3 (1 min)	Statements of Conflict of Interest	ALL
4 (15 min)	Executive Director Report <ul style="list-style-type: none"> • Monthly Report • Q3 Managerial Commentary • Q3 Compliance Statement • Q3 Complaints Statement MOTION to Approve the Managerial Commentary for Q3 2021, AND that Q3 Commentary be sent to Town of Aurora, AND that Q3 Commentary be made available for public release. MOTION to Receive the Q3 Compliance and Complaints Statements MOTION to Receive the Executive Director Report	Suzanne Haines
6 (15 min)	Finance & Audit Report from the committee <ul style="list-style-type: none"> • Interim Financial Statements to October 31, 2021 • Q3 Interim Financial Statements MOTION to Approve the unaudited interim financial statements for the 9 months ended at September 30, 2021 (the Q3 Report) and to approve the filing of the Q3 Report with the Town of Aurora as per the Provision of Cultural Services Agreement. MOTION to Approve the Interim Financial Statements to October 31, 2021 MOTION to Accept the Finance & Audit Committee Report	Laura Hostick

7 (15 min)	<p>Outreach Report from the committee</p> <ul style="list-style-type: none"> • 2022 Marketing and Outreach Plan <p>MOTION to Receive the Outreach Committee Report</p>	Christina Kerr
8 (10 min)	<p>Fund Development Report from the committee</p> <ul style="list-style-type: none"> • 2021 YTD numbers • KITS crowdfunding: KITS4kids <p>MOTION to Receive the Fund Development Committee Report</p>	John De Faveri
9 (10 min)	<p>Facility Task Force Report from the committee</p> <p>MOTION to Receive the Facility Task Force Report</p>	Eric Acker
10 (15 min)	<p>Governance & Nominating Report from the committee</p> <ul style="list-style-type: none"> • 2022 Planning Calendar • Imagine Canada Committee Compliance Reports (see separate report) • Board succession • Notice of Special Meeting of the Members on January 12, 2022. <p>MOTION to Appoint John De Faveri as Vice President of the Board.</p> <p>MOTION to Receive the Governance & Nominating Committee Report</p>	Eric Acker
11	New Business	ALL
12	<p>Confirmation of next Meeting January 12th at 7:00pm via ZOOM for BOARD MEETING</p>	ALL
11	MOTION to Adjourn Meeting	ALL

MINUTES
Board of Directors Meeting #10 2021
Wednesday December 8th, 2021 @ 6:30 pm
ZOOM MEETING

IN ATTENDANCE: Eric Acker (President), Laura Hostick (Treasurer), Sharon Kelly (Secretary), Andrea Chan, John De Faveri, Cllr Wendy Gaertner, Mandana Gholami, Christina Kerr

REGRETS: Nitin Bagga, Damien Chan, Cllr Rachel Gilliland, Parisa Sabat

STAFF: Suzanne Haines

Eric Acker, Chair

1	<p>Agenda MOTION to Approve the Agenda MOVED by: John De Faveri 2nd: Laura Hostick CARRIED</p>	Eric Acker
2	<p>Previous Minutes MOTION to Approve Minutes of previous meeting (November 10, 2021) MOVED by: Christina Kerr 2nd: Andrea Chan CARRIED</p>	Eric Acker
3	Statements of Conflict of Interest - NONE	ALL
4	<p>Executive Director Report</p> <ul style="list-style-type: none"> • Monthly Report • Q3 Compliance Statement (deferred to Jan 2022) • Q3 Complaints Statement (deferred to Jan 2022) <p>MOTION to Approve the Managerial Commentary for Q3 2021, AND that Q3 Commentary be sent to Town of Aurora, AND that Q3 Commentary be made available for public release.</p> <p>MOVED by: Andrea Chan 2nd: Christina Kerr CARRIED</p> <p>MOTION to Receive the Executive Director Report MOVED by: John De Faveri 2nd: Christina Kerr CARRIED</p>	Suzanne Haines
5	<p>Finance & Audit Report from the committee</p> <ul style="list-style-type: none"> • Interim Financial Statements to October 31,2021 	Laura Hostick

	<p>MOTION to Approve the unaudited interim financial statements For 9 months ended September 30, 2021 (the Q3 Report) And to approve the filing of the Q3 Report with the Town of Aurora as per the Provision of Cultural Services Agreement. MOVED by: John De Faveri 2nd: Andrea Chan CARRIED</p> <p>MOTION To Approve the Interim Financial Statements to October 31, 2021 MOVED by: John De Faveri 2nd: Christina Kerr CARRIED</p> <p>MOTION to Accept the Finance & Audit Committee Report MOVED by: Mandana Gholami 2nd: Andrea Chan CARRIED</p>	
6	<p>Outreach Report from the committee</p> <ul style="list-style-type: none"> • 2022 Marketing and Outreach Plan <p>MOTION to Receive the Outreach Committee Report MOVED by: Laura Hostick 2nd: Andrea Chan CARRIED</p>	Christina Kerr
7	<p>Fund Development Report from the committee</p> <ul style="list-style-type: none"> • 2021 YTD numbers • KITS crowdfunding: KITS4kids <p>MOTION to Receive the Fund Development Committee Report MOVED by: Wendy Gaertner 2nd: Christina Kerr CARRIED</p>	John De Faveri
8	<p>Facility Task Force Report from the committee</p> <p>MOTION to Receive the Facility Task Force Report MOVED by: Laura Hostick 2nd: John De Faveri</p>	Eric Acker

	CARRIED	
9	<p>Governance & Nominating Report from the committee</p> <ul style="list-style-type: none"> • 2022 Planning Calendar • Imagine Canada Committee Compliance Reports (deferred to January 2022) • Board succession • Notice of Special Meeting of the Members on January 12, 2022. <p>MOTION to Appoint John De Faveri as Vice President of the Board. MOVED by: Andrea Chan 2nd: Laura Hostick CARRIED</p> <p>MOTION to Receive the Governance & Nominating Committee Report MOVED by: Mandana Gholami 2nd: Laura Hostick CARRIED</p>	Eric Acker
10	<p>New Business</p> <ul style="list-style-type: none"> • GIFT BASKETS for STAFF; to be delivered by Board Members 	ALL
11	<p>Confirmation of next Meeting January 12th at 7:00pm via ZOOM for BOARD MEETING</p>	ALL
12	<p>MOTION to Adjourn Meeting @ 8:45 p.m. MOVED by: John De Faveri 2nd: Andrea Chan CARRIED</p>	ALL