



AGENDA
Board of Directors Meeting #8 2021
7 pm

Wednesday October 13th, 2021

Eric Acker, Chair

<https://us02web.zoom.us/j/85498452223?pwd=YStQNDBNaVIyblVzY05qcmdSZGxHQT09>

Meeting ID: 854 9845 2223

Passcode: 168157

Find your local number: <https://us02web.zoom.us/u/ki6nOr5B8>

1 (1 min)	Agenda MOTION to Approve the Agenda	Eric Acker
2 (1 min)	Previous Minutes MOTION to Approve Minutes of Previous Meeting (September 15 th , 2021)	Eric Acker
3 (1 min)	Statements of Conflict of Interest	ALL
4 (10 min)	Executive Director Report <ul style="list-style-type: none"> • Monthly Report MOTION to Receive the Executive Director Report	Suzanne Haines
5 (10 min)	Fund Development Report from the committee <ul style="list-style-type: none"> • 2021 YTD numbers • 2022 Budget for Fund Development • Prospecting for KITS MOTION to Receive the Fund Development Committee Report	John De Faveri
6 (60 min)	Finance & Audit Report from the committee <ul style="list-style-type: none"> • Interim Financial Statements to August 31, 2021 • 2022 Budget MOTION to Approve the Interim Financial Statements to August 31, 2021 MOTION to Approve the 2022 Budget MOTION to Accept the Finance & Audit Committee Report	Laura Hostick
7 (20 min)	Governance & Nominating Report from the committee <ul style="list-style-type: none"> • Review of Finance Policy # 2-5 • Professional Development for Committee Chairs 	Parisa Sabat

	<ul style="list-style-type: none"> • Community volunteer recruitment for committees • Oversight of strategic objective by committees <p>MOTION to approve the revised Finance Policy # 2 as presented</p> <p>MOTION to approve the revised Finance Policy # 5 as presented</p> <p>MOTION to Receive the Governance & Nominating Committee Report</p>	
8 (10 min)	<p>Outreach Report from the committee</p> <p>MOTION to Receive the Outreach Committee Report</p>	Nitin Bagga
9 (5 min)	<p>Facility Task Force Report from the committee</p> <p>MOTION to Receive the Facility Task Force Report</p>	Eric Acker
10	New Business	ALL
11	Confirmation of next Meeting November 10 th at 7pm via ZOOM	ALL
12	MOTION to Adjourn Meeting	ALL

**Minutes
Board of Directors Meeting #8 2021
7 pm**

Wednesday October 13th, 2021

Eric Acker, Chair

In Attendance: Eric Acker (President), Nicole Asquith, Andrea Chan, John De Faveri, Cllr Wendy Gaertner, Cllr Rachel Gilliland, Laura Hostick, Christina Kerr, Mandana Gholami Mobarakabadi

Regrets: Nitin Bagga, Damien Chan, Sharon Kelly, Parisa Sabat

Recording Secretary: Suzanne Haines

Staff: Suzanne Haines (Executive Director)

Start time: 7:02pm

1 (1 min)	<p>Agenda</p> <p>MOTION to Approve the Agenda Moved by: John De Faveri Seconded by: Andrea Chan CARRIED</p>	Eric Acker
2 (1 min)	<p>Previous Minutes</p> <p>Posted late so deferred motion to next month</p>	Eric Acker
3 (1 min)	<p>Statements of Conflict of Interest</p> <p>None</p>	ALL
4 (10 min)	<p>Executive Director Report</p> <ul style="list-style-type: none"> • Monthly Report <p>MOTION to Receive the Executive Director Report Moved by: Andrea Chan Seconded by: Christina Kerr CARRIED</p>	Suzanne Haines
5 (10 min)	<p>Fund Development</p> <p>Report from the committee</p> <ul style="list-style-type: none"> • 2021 YTD numbers • 2022 Budget for Fund Development • Prospecting for KITS <p>MOTION to Receive the Fund Development Committee Report Moved by: Wendy Gaertner Seconded by: Laura Hostick CARRIED</p>	John De Faveri
6 (60 min)	Finance & Audit	Laura Hostick

	<p>Report from the committee</p> <ul style="list-style-type: none"> • Interim Financial Statements to August 31, 2021 • 2022 Budget <p>MOTION to Approve the Interim Financial Statements to August 31, 2021 Moved by: Mandana Gholami Mobarakabadi Seconded by: John De Faveri CARRIED</p> <p>MOTION to Approve the 2022 Budget Moved by: John De Faveri Seconded by: Andrea Chan CARRIED</p> <p>MOTION to Accept the Finance & Audit Committee Report Moved by: Mandana Gholami Mobarakabadi Seconded by: Christina Kerr CARRIED</p>	
<p>7 (20 min)</p>	<p>Governance & Nominating Report from the committee</p> <ul style="list-style-type: none"> • Review of Finance Policy # 2-5 • Professional Development for Committee Chairs • Community volunteer recruitment for committees • Oversight of strategic objective by committees <p>Finance Policies # 2- 5 were reviewed. Policy # 3 and 4 were reviewed without changes.</p> <p>MOTION to approve the revised Finance Policy # 2 as presented Moved by: John De Faveri Seconded by: Nicole Asquith CARRIED</p> <p>MOTION to approve the revised Finance Policy # 5 as presented Moved by: Mandana Gholami Mobarakabadi Seconded by: Andrea Chan CARRIED</p> <p>MOTION to Receive the Governance & Nominating Committee Report Moved by: Christina Kerr Seconded by: Laura Hostick</p>	<p>Eric Acker</p>

	CARRIED	
8 (10 min)	<p>Outreach Report from the committee</p> <p>The committee reviewed the Outreach Committee Terms of Reference with no changes.</p> <p>MOTION to Receive the Outreach Committee Report Moved by: Christina Kerr Seconded by: Wendy Gaertner CARRIED</p>	Eric Acker
9 (5 min)	<p>Facility Task Force Report from the committee</p> <p>MOTION to Receive the Facility Task Force Report Moved by: Andrea Chan Seconded by: Wendy Gaertner CARRIED</p>	Eric Acker
10	<p>New Business Welcome to new members from Cllr. Gaertner</p>	ALL
11	<p>Confirmation of next Meeting November 10th at 7pm via ZOOM</p>	ALL
12	<p>MOTION to Adjourn Meeting Moved by: John De Faveri Seconded by: Nicole Asquith CARRIED Adjourned at 8:40pm</p>	ALL