



AGENDA
Board of Directors Meeting # 1 /2017
Library Room

February 8, 2017

7:00 PM

Craig Mather, Chair

1	<p>Welcome to incoming board members, Town of Aurora Councillors Wendy Gaertner and Tom Mrakas. Recognition and Thanks to outgoing board members, Town of Aurora Councillors Wendy Humfreys and Jeff Thom.</p> <p>MOTION to Approve Agenda</p> <p>MOTION for the Board to Adjourn to attend the Opening Remarks for the Youth Art Opening in Red Gallery</p>	Craig Mather
2	<p>MOTION to reconvene the Directors' meeting</p> <p>MOTION to Approve Minutes of Previous Meeting (December 14, 2016 #12)</p>	All
3	Statements of Conflict of Interest	All
4	<p>Executive Director's Update</p> <p>MOTION To receive the Executive Director's Update</p>	Laura Schembri
5	<p>Finance and Audit Committee</p> <p>MOTION To receive the Finance and Audit Committee Update</p>	Carol Mather

6	<p>Fund Development Committee Update from Committee Chair</p> <p>MOTION To receive the Fund Development Update</p>	Maureen Campbell
7	<p>Governance and Nominating Committee Update from Committee Chair</p> <p>Board self- evaluation questionnaire will be sent out to each Board member on February 15 with a request to return them to the Governance and Nominating committee by March 15.</p> <p>MOTION To receive the Governance and Nominating Committee Update</p>	Eric Acker
8	<p>Executive Committee Update from Committee Chair</p> <p>MOTION To receive the Executive Committee Update</p>	Craig Mather
9	<p>Joint Initiatives Committee Update from Committee Member</p> <p>MOTION To receive Joint Initiatives Committee Update</p>	Laura Schembri
10	Other Business	All
11	Confirmation of next Meeting March 22, 2017 7PM	All
12	<p>MOTION To move into Special Meeting of Members #1, 2017</p>	All
13	<p>MOTION To adjourn the Meeting</p>	All



Minutes
Board of Directors Meeting # 1 /2017
Library Room

February 8, 2017

7:00 PM

Craig Mather, Chair

Present: Craig Mather, Heidi Franken, Bonnie Kraft, Maureen Campbell, Karen Johnston, Carol Mather, Mukhlis Mutlag, Cllr. Wendy Gaertner, Cllr. Tom Mrakas

Laura Schembri

Regrets: John Gallo, Eric Acker

1	<p>Welcome to incoming Board Members: President Craig Mather welcomed incoming board members, Town of Aurora Councillors Wendy Gaertner and Tom Mrakas.</p> <p>Recognition and Thanks were given to outgoing board members, Town of Aurora Councillors Wendy Humfryes and Jeff Thom.</p> <p>MOTION to Approve Agenda</p> <p>Moved by: Maureen Campbell Seconded by: Karen Johnston CARRIED</p>
2	<p>MOTION to Approve Minutes of Previous Meeting (December 14, 2016 #12)</p> <p>Moved by: Maureen Campbell Seconded by: Mukhlis Mutlag CARRIED</p>
3	<p>Statements of Conflict of Interest</p> <p>None declared</p>

4	<p>Executive Director's Update</p> <p>Executive Director, Laura Schembri presented an update to the Board</p> <p>MOTION To receive the Executive Director's Update</p> <p>Moved by: Carol Mather Seconded by: Mukhlis Mutlag CARRIED</p>
5	<p>Finance and Audit Committee</p> <p>Update given by Carol Mather, Chair, and Heidi Franken, Treasurer</p> <p>MOTION To receive the Finance and Audit Committee Update</p> <p>Moved by: Tom Mrakas Seconded: Karen Johnston</p>
6	<p>Fund Development Committee</p> <p>Update from Committee Chair, Maureen Campbell Maureen Campbell summarized the workings of the FD committee for the benefit of new board members.</p> <p>MOTION To receive the Fund Development Update</p> <p>Moved by: Karen Johnston Seconded by: Wendy Gaertner CARRIED</p>
7	<p>Governance and Nominating Committee Update from Craig Mather</p> <p>Board self- evaluation questionnaire will be sent out to each Board member on February 15 with a request to return them to the Governance and Nominating committee by March 15.</p> <p>MOTION To receive the Governance and Nominating Committee Update Moved by: Carol Mather Seconded: Bonnie Kraft CARRIED</p>

8	<p>Joint Initiatives Committee</p> <p>No recent meeting. The agreement with the Town of Aurora states this committee must meet in April.</p>
10	Other Business
11	<p>Confirmation of next Meeting</p> <p>March 8, 2017 7PM</p>
12	<p>MOTION</p> <p>To move into Special Meeting of Members #1, 2017</p> <p>The purpose was to change the no. of Directors from 12 to 11. The current bylaw stipulates a majority for quorum.</p> <p>Motion was deferred to an e-vote.</p>
13	<p>MOTION</p> <p>To adjourn the Meeting</p> <p>Moved by: Tom Mrakas</p> <p>Seconded: Mukhlis Mutlag</p> <p>CARRIED</p> <p>Meeting was adjourned at 9:06 pm</p>

Craig Mather, President

Date

Bonnie Kraft, Secretary

Date

CHURCH STREET SCHOOL CULTURAL CENTRE
O/A AURORA CULTURAL CENTRE
STATEMENT OF OPERATIONS
January 1 - December 31, 2016

	<u>unaudited</u> 2016	<u>audited</u> 2015	variance %	variance \$	<u>2016</u> Budget
REVENUES					
Grants - Town of Aurora operating grant	403,900	377,000	7%	26,900	433,786
Grants - other	56,119	74,439	-33%	-18,320	62,800
Programs	184,028	165,339	10%	18,689	173,800
Fundraising, donations and sponsorships	55,452	57,717	-4%	-2,265	86,800
	699,499	674,495	4%	25,004	757,186
EXPENDITURES					
Salaries and Benefits	465,536	397,492	15%	68,044	462,244
Programs	124,898	128,588	-3%	-3,690	155,642
Trillium Foundation	46,319	59,798	-29%	-13,479	44,300
Amortization	11,209	14,135	-26%	-2,926	0
Office, telephone, equipment leases, bank charges	26,680	32,381	-21%	-5,701	36,450
Professional fees	27,216	32,389	-19%	-5,173	37,000
Fundraising	1,170	7,492	-540%	-6,322	10,500
Insurance	11,136	9,115	18%	2,021	11,050
	714,164	681,390	5%	32,774	757,186
EXCESS(DEFICIENCY) OF REVENUES OVER EXPENDITURES	-14,665	-6,895			0
NET ASSETS - Beginning of period	484,541	394,125			
NET ASSETS - End of period	438,981	484,541			
	\$ Program Allocation	558,870	510,411		549,123
	% Program Allocation	78%	75%		73%
	\$ Admin Allocation	155,294	170,979		208,063
	% Admin Allocation	22%	25%		27%
	-	-			
	-	-			