



aurora
cultural
centre

AGENDA

Board of Directors Meeting # 5 /2016
Library Room

May 11, 2016

7:00 PM

Bonnie Kraft, Chair

1	MOTION to Approve Agenda	All	
2	MOTION to Approve Minutes of Previous Meeting (April 13, 2016)	All	
3	Statements of Conflict of Interest	All	
4	Executive Director Update Update from Executive Director MOTION To receive	Laura Schembri	15 mins
5	Fund Development Update from Committee Chair MOTION To receive	Jamie MacDonald	15 mins
6	Governance Committee Update from Committee Chair MOTION To receive	Eric Acker	15 mins
7	Nominating Committee Update from Committee Chair MOTION To receive	Craig Mather	15 mins

8a	<p>Finance Committee</p> <p>MOTION To approve to increase the Centre's internally restricted Classical Music Series fund as at December 31, 2015 by \$9,718 from the unrestricted net assets of the Centre. Disbursements made out of this fund are to be used for the purposes as specified by the donor, unless otherwise approved by the Board of Directors.</p>	Carol Mather	15 minutes
8b	<p>Finance Committee</p> <p>MOTION To restrict the \$10K received from Town of Aurora's 2015 Council Contingency Reserve in December 2015 as a result of Centre's 2016 Budget Presentation, to be used solely in 2016</p>	Heidi Franken	15 minutes
8c	<p>Finance Committee</p> <p>Introduction of Linda Thibeault, Partner, Millard Foster Thibeault Youell; auditors.</p> <p>Auditors to present 2015 Audited Financial Statements in final draft form for discussion and review</p> <p>MOTION To receive 2016 Draft Audited Financial Statements.</p>	Heidi Linda Thibeault	60 mins
9	<p>Board to move In Camera for final discussion with Auditor.</p> <p>MOTION Directors to move In Camera.</p>		15 mins
10	Board of Directors Meeting #5/2016 to resume	All	

11	<p>Executive Committee</p> <p>Update from Committee Chair</p> <p>MOTION To receive</p>	Bonnie Kraft	
12	<p>Joint Initiatives Committee</p> <p>Update from Committee Chair</p> <p>MOTION To receive Update from Committee Chair</p>	Bonnie Kraft	
13	Other Business	All	
14	<p>Confirmation of next Meeting – June 8 6PM</p> <p>Final Approval of Audit, AGM, first meeting of Members, approve Q1 and Year End Reporting for Town of Aurora</p>	All	
15	Motion to Adjourn Meeting	All	



MINUTES – Board of Directors

MEETING # 5/2016, May 11, 2016

7:00 PM

Library Room

Present

Bonnie Kraft	Carol Mather	Gabi Dragomir	Craig Mather
Eric Acker	Frank Pulumbarit	Heidi Franken	Councillor Sandra Humfryes

Laura Schembri - Executive Director

Regrets

Mukhlis Mutlag
Councillor Jeff Thom
John Gallo
Jamie MacDonald

BOARD OF DIRECTORS MEETING

- 1. Motion** To Approve Agenda of April 13, 2016
Moved by: Frank Pulumbarit
Seconded by: Eric Acker
Carried
- 2. MINUTES**
Motion: To Approve Minutes of Previous Meeting (April 13, 2016)
Moved by: Craig Mather
Seconded by: Carol Mather
Carried
- 3. Statements of Conflict of Interest** No conflicts of interest were identified.
- 4. Executive Director Update**
Motion: To Receive the Executive Director's Update.
Moved by: Gabi Dragomir
Seconded by: Carol Mather
Carried

5. **Fund Development**

Motion: To Receive the Fund Development Update.

Moved by: Councillor Sandra Humfryes

Seconded by: Frank Pulumbarit

Carried

6. **Governance Committee**

Motion: To receive the Update from the Committee Chair.

Moved by: Councillor Sandra Humfryes

Seconded by: Eric Acker

Carried

7. **Nominating Committee**

Motion: To receive the Nominating Committee's Update.

Moved by: Eric Acker

Seconded by: Gabi Dragomir

Carried

8. **Finance Committee**

- (1) **Motion:** To approve to increase the Centre's internally restricted Classical Music Series Fund as at December 31, 2015 by \$9,718 from the unrestricted net assets of the Centre. Disbursements made out of this fund are to be used for the purposes as specified by the donor unless otherwise approved by the Board of Directors.

Moved by: Carol Mather

Seconded by: Gabi Dragomir

Carried

- (2) **Motion:** To restrict the \$10,000 received from the Town of Aurora's 2015 Council Contingency Reserve in December 2015 as a result of the Centre's 2016 Budget Presentation, to be used solely in 2016.

Moved by: Heidi Franken

Seconded by: Carol Mather

Carried

(3) It was agreed that the Draft Audit Report as presented by Linda Thibeault of Millard Foster Thibeault Youell, the Centre's Auditors, would not be approved at this time and that the final Audit Report be approved at the Board meeting prior to the AGM.

9. **Motion:** To Move In Camera for a discussion with the Auditor in a forum for Directors to speak with the Auditor in Camera without the Executive Director.

Moved by: Carol Mather

Seconded by: Eric Acker

Carried

10. **Reconvened the Board of Directors Meeting No5/2016 after In Camera Session**

11. **Executive Committee**

Motion: To Receive the Executive Committee's Update

Moved by: Craig Mather

Seconded by: Gabi Dragomir

Carried

12. **Joint Initiatives Committee**

Motion: No items from the Joint Initiatives Committee.

13. **Joint Initiatives Committee**

Moved by: Craig Mather

Seconded by: Gabi Dragomir

Carried

14. **Other Business**

There were no Other Business Items.

15. **Next Meeting** of the Board of Directors June 8, 2016 at 6:30pm for Pre-Board Meeting prior to 2016 Annual General Meeting of Members.

16. **Motion:** To Adjourn

Moved by: Gabi Dragomir

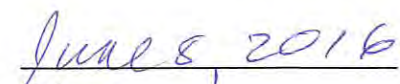
Seconded by: Craig Mather

Carried


Minutes recorded by Craig Mather, Secretary



Bonnie Kraft, President



Date



Craig Mather, Secretary



Date

In the Galleries

Red & Blue Galleries

Purely Pastel: Pastel Artists.Ca

Apple Suites & Great Hall Galleries

The Space Between: Michelle Tourikian

MAY

Sun May 1	PTP pottery sale Community Band Rehearsal	Red, Blue, Apple Suites, Reception Brevik
Mon May 2	Third Age Learning Museum Begin art install of "Purely Pastel" Evening instructional classes	Brevik Library Room Red & Blue Galleries throughout facility
Tues May 3	Dental Hygienists SOYRA Executive Artists' Open Studio Tues evening instructional classes Continue install of "Purely Pastel" ED site visit to Toronto Conservation Authority	Brevik Library Room Pine Tree Potters'(PTP) Activity Rm throughout facility Red & Blue Galleries
Wed May 4	art install completed Evening Gallery Hours	Red & Blue Red, Blue, Apple Suites & Great Hall
Thurs May 5	Museum "Purely Paste"l exhibition open to public Evening instructional classes Daytime Watercolour class ED meeting with Ont. Trillium Foundation	Library Room Red & Blue Galleries throughout facility Red Team Room
Fri May 6	<i>de Temps Antan</i> concert	Brevik & full facility
Sat May 7	Dragonfly Wellness Tea Fundraiser Gallery Hours	Brevik
Sun May 8	S-Trip Aurora Community Band rehearsal	Brevik Brevik
Mon May 9	Third Age Learning Museum Evening instructional classes	Brevik Library Room throughout facility
Tues May 10	Artists' Open Studio SOYRA General Meeting Evening Instructional classes	PTP Activity Room Brevik throughout facility
Wed May 11	ED site visit to Toronto Centre for the Arts YRDSB – youth Spoken Word day Board of Directors' meeting Evening Gallery Hours	throughout facility Library Room Red, Blue, Apple Suites & Great Hall

Thurs May 12	Evening classes Daytime Watercolour class	throughout facility Red
Fri May 13	<i>Youth Coffee House & Unplugged</i>	Brevik
Fri May 13	Museum	Library Room
Sat May 14	<i>Artisan Spring Pop-Up sale</i> Women's Support Network of YR Gallery Hours Centre booth at Farmers' Market	Red & Blue Brevik outreach
Sun May 15	Aurora Community Band rehearsal	Brevik
Mon May 16	Third Age Learning Museum Evening Instructional Classes	Brevik Library Room throughout facility
Tues May 17	Artists' Open Studio Evening Classes	PTP Activity Room throughout facility
Wed May 18	Evening Gallery Hours	Red, Blue, Apple Suites & Great Hall
Thurs May 19	Museum Evening instructional Classes Daytime Watercolour class	Library Room throughout facility Red
Sat May 21	Gallery Hours	
Mon May 23	VICTORIA DAY	
Tues May 24	Artists' Open Studio Evening Instructional Classes	PTP Activity Room throughout facility
Wed May 25	ED offsite Chamber of Commerce meetings YR Long Range Planning Staff presenting @ <i>Culture Days Symposium</i> Evening Gallery Hours	outreach Brevik outreach Red, Blue, Apple Suites & Great Hall
Thur May 26	Evening instructional Classes Daytime Watercolour class	throughout facility Red
Sat May 28	Reception for "Purely Pastel" Centre booth at Farmers' Market Gallery Hours	Red & Blue outreach
Sun May 29	YR Children's Chorus Aurora Community Band rehearsal	Brevik Brevik
Mon May 30	Pastel Artists Ca workshops Museum Tear down "The Space Between" Evening Instructional Classes	PTP Activity Rm, Red, Blue & Brevik Library Rm Apple Suites & Great Hall Galleries throughout facility
Tues May 31	Pastel Artists workshops Begin install "Not Easily Resolved" Evening instructional Classes	throughout facility Apple Suites & Great Hall Galleries throughout facility
Wed June 1	Pastel Artists workshops continue install Evening Gallery Hours	throughout facility Apples Suites & Great Hall Galleries Red, Blue, Apple Suites & Great Hall

Thurs June 2	Pastel Artists workshops Daytime Watercolour class Evening Instructional Classes <i>Ways of Seeing</i> artist talk Girl Guides event	throughout facility Red throughout facility Red Brevik
Fri June 3	Pastel Artists workshops	throughout facility
Sat June 4	Tim Laurin "Not Easily Resolved" open to public Gallery hours <i>Paskke Quartet</i> concert	Apple Suites & Great Hall Galleries Brevik
Sun June 5	Yonge Street Festival Centre booth Aurora Community Band rehearsal	outreach Brevik

Laura Schembri
Executive Director