



AGENDA

Board of Directors Meeting # 7 /2015
Library Room

July 8, 2015

7:00 PM

Bonnie Kraft, Chair

1	Motion to Approve Agenda	All	
2	Motion to Approve Minutes of Previous Meeting (June 10, 2015)	All	
3	Statements of Conflict of Interest	All	
4	Executive Director's Report	Laura Schembri	5 mins
5	Governance Committee 1. Preparation for Board Self-Assessment Process 2. Approval of Governance Policies MOTION: The Board of Directors approve Governance Policies G1 to G18 as presented.	Eric Acker	15 mins
6	Nominating Committee Confirmation of Committees	Craig Mather	10 mins
7	Executive Committee	Bonnie Kraft	5 mins
8	Joint Initiatives Committee	Bonnie Kraft	2 mins
9	Finance Committee 1. Approval of Finance Policies MOTION: The Board of Directors approve Finance Policies F1 to F4 as presented at the meeting of July 10, 2015.	Heidi Franken	5 mins
10	Fund Development		
11	Strategic Planning Ad Hoc Committee "Strategic Thinking" Presentation & Discussion	Gabi Dragomir	60 mins
12	Other Business	All	
13	Confirmation of next Meeting Date – August 12, 2015	All	
14	Motion to Adjourn Meeting	All	



MINUTES OF Board of Directors Meeting # 7 /2015

July 8, 2015

7:00pm

Library Room

Present

Bonnie Kraft	Councillor Jeff Thom
Heidi Franken	Councillor Sandra Humfryes
Craig Mather	Carol Mather
Eric Acker	Gabi Dragomir
Jamie MacDonald	Laura Schembri

Regrets

Frank Pulumbarit	John Gallo
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Absent

Mukhlis Mutlag

1. **Motion** To Approve Agenda
Moved by Jeff Thom
Seconded by Jamie MacDonald
Carried
2. **Motion** To Approve the minutes of the Previous Meeting held on June 10, 2015
Moved by Eric Acker
Seconded by Jeff Thom
Carried
3. No conflicts of interest were identified
4. **Motion** To receive the Report of the Executive Director which is attached and forms a part of the Minutes.
Moved by Gabi Dragomir
Seconded by Carol Mather
Carried

5. **Motion** That Governance Policies G1, G2, G3, G4, G5, G9, G10, G13, G16, G17 and G18 be reaffirmed and approved by the Board of Directors, AND that the Governance Committee is to further review the remaining Governance Policies to bring back to the Board at a subsequent meeting.

Moved by Eric Acker

Seconded by Heidi Franken

Carried

6. **Motion** That the following committees and their members have been confirmed for 1 year:

Executive

President Bonnie Kraft
Vice President Craig Mather
Treasurer Heidi Franken
Secretary
Ex-Officio Laura Schembri E/D

Finance Committee

CHAIR - CAROL MATHER
Member Heidi Franken
Member John Gallo
Ex-Officio Bonnie Kraft, President
Ex-Officio Laura Schembri, E/D

Fund Development

CHAIR - to be determined
Member Gabi Dragomir
Member Jamie MacDonald
Member Sandra Humfryes
Member Anuja Varghese, Community Investment Manager
Ex-Officio Bonnie Kraft, President
Ex-Officio Laura Schembri, ED
Member Karin Allan, Community Member

Governance

CHAIR ERIC ACKER
Member Craig Mather
Member Mukhlis Mutlag
Member Jamie MacDonald
Ex-Officio Bonnie Kraft, President
Ex-Officio Laura Schembri, E/D

Nominating

CHAIR CRAIG MATHER
Member Gabi Dragomir
Member Carol Mather
Ex-Officio Bonnie Kraft, President
Ex-Officio Laura Schembri, E/D

Ad-Hoc Strategic Plan

CHAIR GABI DRAGOMIR
Member Bonnie Kraft
Member Frank Pulumbarit
Member Laura Schembri

Joint Initiatives

Member Bonnie Kraft
Alternate Craig Mather
Member Al Downey
Member Laura Schembri

Moved by Carol Mather

Seconded by Sandra Humfryes

Carried

7. President Bonnie Kraft presented an oral update from the Executive Committee.
On behalf of the Board of Directors, Bonnie Kraft thanked Karin Allan for everything she has done for the Centre during the past 5 years. From her contribution in creating our fund development programs, her tireless hands-on work organizing events, and her constant support and advocacy for the Centre in the community, the Centre owes Karin Allan a debt of gratitude, and the Board of Directors extends a huge 'thank you Karin'.
8. Bonnie Kraft presented an oral update for the Joint Initiatives Committee where she advised the Board about the Town of Aurora's Museum opening and the initiatives Cultural Centre staff have undertaken to improve way-finding throughout the Centre.
9. **Motion** To Approve Finance Policies F1, F2 and F4 as presented, and F3 with 1 minor adjustment.
Moved by Heidi Franken
Seconded by Carol Mather
Carried
10. Laura Schembri provided an oral update from the Fund Development Committee where she advised the Board about the New Horizons grant we will be submitting to the Federal Government on Friday July 10.
Moved by Bonnie Kraft
Seconded by Craig Mather
Carried
11. Gabi Dragomir presented an informative and helpful Board training PowerPoint and discussion on "strategic thinking" to assist with preparation for the Strategic Plan work that is now underway.

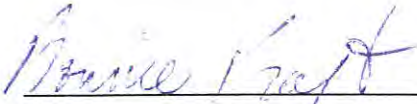
12. There was no Other Business.

13. The next meeting of the Board of Directors is August 12, 2015

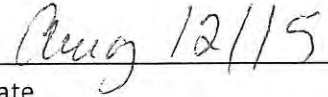
14 Motion to adjourn the meeting at 10:30PM

Moved by Heidi Franken
Seconded by Craig Mather
Carried


Minutes recorded by Executive Director, Laura Schembri (in absence of Secretary)



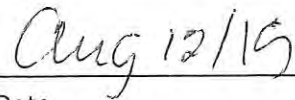
Bonnie Kraft, President



Date



Craig Mather, Vice President



Date



**Voluntary Sector
Reporting Awards 2014**
CPA QUEEN'S CENTRE FOR GOVERNANCE



Report of the Executive Director – July 8, 2015

CENTRE HOURS

Business Hours	Monday to Friday	9:00 AM – 4:00 PM
Staff Base Hours	Monday to Friday	8:30 AM – 4:30 PM
Gallery Hours	Tues, Thurs, Fri & Sat	10:00 AM – 4:00 PM
	Wednesday - <i>and during special events</i>	10:00 AM – <u>8:00</u> PM
Events	7 days per week	as required
Community Facility Rentals	7 days per week	as required to 11:00PM
Classes	Mon, Tues, Thurs, Sat	and as required
Summer Programs	Ages 4 – 6	9 – 11 AM July 6 – Aug 24
	Ages 7 – 12	12:30 – 4 PM July 6 – Aug 24

STAFF OF THE AURORA CULTURAL CENTRE

Executive Director	Laura Schembri
Program, Event & Communications Manager	Jane Taylor
Administration & Operational Services Manager	Carol Sharp
Program, Gallery & Volunteer Services Coordinator	Stephanie Nicolo
Gallery Manager	Clare Bolton
Community Investment Manager	Anuja Varghese, contract
Visitors Services Assistant	Tamara Van Bakel, contract
Facility Supervisor	Carlo Vinco, part time
Facility Supervisor	Laura Beaton, part time
Facility Supervisor	Joey Ferguson, part time

Gift Shop Launch



Community Sing-Along



Community IFTAR Dinner



Statistics for month of June - not available at time of writing on July 3rd.

June to August - ART PROGRAMS

Spring instructional programs came to an end by the second week in June and the Centre began to accept registrations for our kids' arts-infused summer programs.

At the time of writing (Friday July 3), 255 registrations had been obtained before our first week of programs are to begin – 64% of our overall target for the summer and 5% higher than we did in total last summer. Programs to begin on Monday June 6 – and both are full. A great way to begin the summer!

June – Selection of COMMUNITY RENTALS

Aurora High School – 2 days	Year-end Music testing & Recitals
Aurora Community Band	Rehearsals
Society of York Region Artists	General Meeting
Girl Guides of Canada	Volunteer recognition
Roger White Academy	Year-end Recital
Children's' Treatment Network	AGM
York Region – Office of the Budget	meeting
York Region	Community Consultation
York Region Environmental Services	Meetings
Private Piano/Violin Recitals	6 recitals
Private Rental	Recital
Pine Tree Potters' Guild	Spring sale

June - HERITAGE

The Aurora Collection in the front reception case	<i>Women's Accessories – by The Aurora Museum</i>
The Aurora Collection In the Library Room cases	<i>Aurora Public School Artifacts - display by Aurora Historical Society</i>
Community As Curator	<i>Artifacts & Memorabilia from The Aurora Lawn Bowling Club – 100 years of presence</i>
Tribute to the Troops #1.	<i>We'll Meet Again community Sing-Along. Partnership with the Aurora Seniors' Centre and the Royal Canadian Legion.</i>
Community IFTAR Dinner #2.	<i>Ramadan Fast-Breaking & Truth and Reconciliation. Partnership with The Intercultural Dialogue Institute and York Region Children's Aid Society.</i>
Fete de la Saint-Jean-Baptiste #3.	<i>All-French language celebration of 400 years of French presence in Ontario AND St. Jean Baptiste Day. In partnership with The Francophone Association of York Region.</i>

June - IN THE GALLERIES

Meridian, Blue, Apple Suites and Great Hall Galleries	<i>Contemporary Works from the Uxbridge Artists' Collective – large variety of mediums presented</i>
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June – Selection of EVENTS

Staff with booth at Yonge Street Festival	
Annual General Meeting of Members	
Board of Directors' Meeting	
Community Sing-Along	#1. above
John Sheard and Dan Hill in concert	
"Ways of Seeing" – In conversation with artists Lynne McIlvride (sculptor), Ann Cummings (ceramic artist) and Judith Tinkle (textile artist).	
Community IFTAR Dinner	#2. above
Saint Jean de Baptiste Day	#3. above
Summer staff at Aurora Farmers' Market	

JULY–

July and August is a primarily low-season for Community Rentals.

Major focus in children's summer programs and having 50 children per day (hopefully), in the house. We are working on departmental strategic planning.

Two very interesting exhibitions will open for the summer:

1. *Passage Between Two Worlds* - (with an Art Performance) Meridian & Blue Galleries
Erika Takacs (Romanian) & Marissa Sweet (Pilipino) reflect on their stories of immigrating to Canada through sculpture and paintings.
2. *Mino-Miikana Bimaadiziwin: The Path of Life* - (with artist talk).— Apple Suites & Great Hall Galleries
Don Chretien, Ojibwa First Nation Artist describes teachings passed down for centuries using colour and woodland-style expression.

OF INTEREST

The Town of Aurora Museum opened to the public on Thursday June 25. The exhibition is entitled A Legacy of Sport. It is located on the second floor of the Centre in the room previously known as The Aurora Room.

Laura Schembri,
Executive Director
July 3, 2015

Thank you to our 2015 Major Sponsors:



Bonnie & Norbert Kraft

