



**AGENDA**  
Board of Directors Meeting # 8 /2015  
Library Room

August 12, 2015

7:00 PM

Bonnie Kraft, Chair

1	Motion to Approve Agenda	All	
2	Motion to Approve Minutes of Previous Meeting (June 10, 2015)	All	
3	Statements of Conflict of Interest	All	
4	Executive Director's UPDATE	Laura Schembri	5 mins
5	Fund Development  Update from Community Investment Manager	Anuja Varghese	5 mins
6	Governance Committee  Approval of Governance Policies <b>MOTION:</b> The Board of Directors approve Governance Policies #G6, G7, G10, G11, G13, G14, 17 as presented.  Update regarding Operational Human Resource Policies	Eric Acker	15 mins
7	Nominating Committee  Confirmation of Fund Development Committee Chair	Craig Mather	5 mins
8	Executive Committee  Appointment of Board Secretary	Bonnie Kraft	10 mins
9	Joint Initiatives Committee	Bonnie Kraft	10 mins
10	Finance Committee	Carol Mather	5 mins
11	Other Business	All	
12	Confirmation of next Meeting – <b>6:30 PM</b> Sept/15 <b>Public Meeting # 3 – 7 PM Sept 15</b>	All	
13	Motion to Adjourn Meeting	All	



MINUTES OF Board of Directors Meeting # 8 /2015

**August 12, 2015**

7:00pm

Library Room

Present

Bonnie Kraft	Councillor Jeff Thom
Frank Pulumbarit	Carol Mather
Eric Acker	Gabi Dragomir
Jamie MacDonald	Laura Schembri

Regrets

Heidi Franken	Councillor Sandra Humfryes	Craig Mather
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Absent

Mukhlis Mutlag	John Gallo
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1. **Motion** To Approve Agenda  
Moved by Carol Mather  
Seconded by Frank Pulumbarit  
Carried
2. **Motion** To Approve the minutes of the Previous Meeting held on July 8, 2015  
Moved by Gabi Dragomir  
Seconded by Jamie MacDonald  
Carried
3. No conflicts of interest were identified
4. Executive Director Laura Schembri, provided an update on July and August Centre activities. Summer programs; excellent registration numbers and feedback. July 2015 visitation up 24% over July 2014. Doors Open on Sat., Culture Days on Sept 26. Partnering with Aurora Cultural Roundtable.
5. Community Investment Manager, Anuja Varghese provided an update on our participation with the national Cultural Access Pass program for new citizens to Canada, an overview of fund

development activities, and introduced the new 5/50/500 initiative, set to roll out in September. Committee members Cathy Harris, Karin Allan and Jamie MacDonald had already put their names beside several organizations on the Prospect List, and asked the Board to join them by each Director putting their name beside two organizations, or by adding organizations to be approached.

6. **Motion** That the Board of Directors approve Governance Policies G6, G7, G10, G11, G13, G14 and G17, as presented.

Moved by Eric Acker

Seconded by Gabi Dragomir

Carried

Governance Chair Eric Acker provided an update on the Centre's 20 Human Resource policies, and reported that the Governance Committee had reviewed each policy with E/D. These management operational policies are located in a binder in the E/D's office.

Governance Chair Eric Acker provided **NOTICE** that a **Special Meeting** will be held on September 9, 2015 for the purpose of considering and voting on reducing the fixed number of Board of Directors from 14 to 12.

7. President Bonnie Kraft, on behalf of the Nominating Committee, reported that the Fund Development Committee confirms their committee Chair is Jamie MacDonald.

8. **Motion** To elect Craig Mather to the position of Secretary of the Board of Directors.

Moved by Eric Acker

Seconded by Jamie Macdonald

Carried

9. President Bonnie Kraft reported on the Joint Initiatives Committee meeting held with Town of Aurora Director of Parks & Recreation, Al Downey and attended by E/D Laura Schembri. The meeting was productive and Mr. Downey confirmed and approved that the Centre may change our annual reporting date to the Town from April 30 to June 30 each year. He will write an addendum to our Provision of Cultural Services Agreement section 33 (b) to reflect this.

10. Finance Committee Chair, Carol Mather, reported that she had met with new Director and committee member John Gallo, to confirm committee responsibilities. They viewed the June 30, 2015 financial statements and Laura Schembri then went through the statements with the committee line by line and presented her year-end forecast for each line.

11. Other Business. Jamie MacDonald advised Board of the End of Summer Blues Concert on Sept 2 at Town Park. The Centre, along with several other community organizations, will be attending with an information tent.

12. The next meeting of the Board of Directors is September 9, 2015. This will also be Public Meeting # 3. Board Meeting to begin at **6:30PM**.

14. Motion to adjourn the meeting at 10:30PM

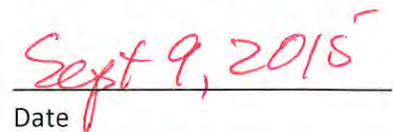
Moved by Carol Mather


Seconded by Gabi Dragomir

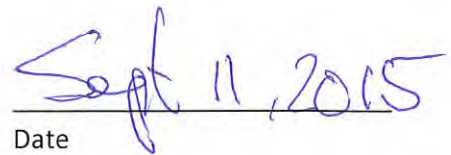
Carried

Minutes recorded by Executive Director, Laura Schembri (in absence of Secretary)

  
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Bonnie Kraft, President

  
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Date

  
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Craig Mather, Vice President

  
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Date