



Minutes of Meeting

July 9, 2014 #7-2014

Aurora Cultural Centre

Board of Directors

Present: Bonnie Kraft Janet Thacker Eric Acker
 Craig Mather Levon Yazejian Mayor Dawe
 Heidi Franklin Gabi Dragomir Councillor Abel
 Karin Allan Mukhlis Mutlag Laura Schembri
 Carol Mather Lindsay Ablett

Absent: Frank Pulumbarit

1a. **Motion** to approve Agenda

Moved: Janet Thacker
Seconded: Carol Mather
CARRIED

1b. **Motion** to amend the Agenda to move the In Camera session to end of the meeting.

Moved: Janet Thacker
Seconded: Carol Mather
CARRIED

2. Statement of Conflict of Interest

No Conflict of Interest was reported.

3. Business arising from Previous Minutes June 11, 2014

Amended Minutes from June 11, 2014 6a-2014 6:30 pm

Motion was amended to show that Mayor Dawe and Lindsay Ablett were not present for the meeting.

Amended Minutes from June 11, 2014 6b-2014 8:00 pm

Motion was amended to show that Mayor Dawe and Lindsay Ablett were not present for the meeting.

Motion: To approve the amended minutes from June 11, 2014 6a-2014 AND 6b – 2014.

Moved: Levon Yazejian
Seconded: Carol Mather
CARRIED

4. **Motion:** To approve the Minutes from the Previous Meeting (June 11, 2014)

Moved: Janet Thacker
Seconded: Mukhlis Mutlag
CARRIED

5. Executive Director Report: Laura Schembri

Highlights -

- Two exhibits opening this month in Galleries– *Earth to Fire*, and *SHIFT*. Opening Receptions were on July 10th at 7 pm
- Aurora Cultural Centre half day Summer Camp programs are underway and filling up quickly. We received funding which has allowed us to hire three summer students.
- Laura Schembri was invited to be guest speaker to the National Council of Imagine Canada's Standard Program.
- Pine Tree Potters Show in the Blue and Meridian Galleries. They have designed a beautiful colour catalogue for sale and they have docents in the Galleries most days.
- Anuja Varghese is our New Community Investment Manager (funded by the Ontario Trillium Foundation)
- Two fund raising events are planned for fall:
Fall Dance – October 18, 2014
Silent Auction Event - Who's Art is it Anyway? December 11th to 20th, 2014

Motion: To receive the Executive Director's Report

Moved: Gabi Dragomir
Seconded: Craig Mather
CARRIED

6. Executive Committee Update: Bonnie Kraft

Executive Committee will be meeting to discuss -

- 2014-2015 goals
- Conducting Executive Directors Performance Appraisal
- Budget Presentation to the Town – we start discussion with Town in October
- Strategic Plan planning– in our second quarter we will be starting the process of developing the next three-year plan for the Centre

Motion: To approve the Director Committees as follows -

Finance & Audit: Levon Yazejian, Carol Mather, Heidi Franklin
Fund Development: Karin Allan, Lindsay Ablett, Gabi Dragomir
Governance: Janet Thacker, Craig Mather, Eric Acker, Mukhlis Mutlag

Moved: Craig Mather

Seconded: Karin Allan

CARRIED

7. Fund Development Committee Update: Karin Allan

- FD Committee is reviewing FD Strategic Plan with Anuja Varghese and revising the Fund Development Terms of Reference
- Focus this quarter will be on - Friends of the Centre, Corporate and Business Sponsorship and Fund Raising Events.

8. Governance Committee Update: Craig Mather
No update

9. Joint Initiatives Committee Update: Bonnie Kraft

There was no meeting with the Town of Aurora this past month.

Committee is working on:

- Way-finding signs
- Sign on front Lawn
- Installing Bike Racks
- Parking Issues

10. New Business

Mayor Dawe updated the Board about the Town Concerts in the Park

11. Finance Committee Update: Levon Yazejian

Motion: To Move in Camera to discuss a Personnel Matter

Moved: Mayor Dawe
Seconded: Lindsay Ablett
CARRIED

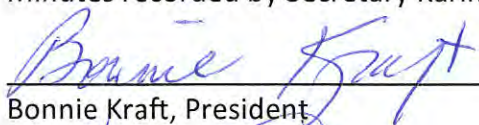
Regular Board Meeting resumed.

12. Confirmation of Next Regular Board Meeting August 13, 7 pm.

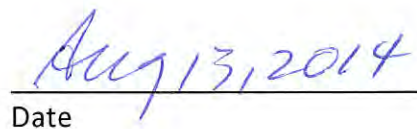
13. Motion to Adjourn: 8:35 pm

Moved: Karin Allan
Seconded: Lindsay Ablett
CARRIED

Minutes recorded by Secretary Karin Allan



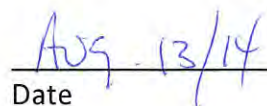
Bonnie Kraft, President



Date



Karin Allan, Secretary



Date



Report of the Executive Director – July 9, 2014

June 2014	
Visitation for June	n/a at time of posting
Hours of Operation	n/a at time of posting
Program hours June	n/a at time of posting

Centre business hours	Monday to Friday	9:00 AM– 4:00 PM
Centre “staff base” hours	Monday to Friday	8:30 AM – 4:30 PM
Centre Gallery hours	Tuesday to Saturday	10:00 AM – 4:00 PM
Centre Events	7 days per week	as required
Centre Classes	Mon, Tues, Thurs, Sat	as required
Community Facility Rentals	7 days per week	as required to 11:00PM

Staff of the Aurora Cultural Centre

Executive Director	Laura Schembri
Program, Event & Communications Manager	Jane Taylor
Administration & Operational Services Manager	Carol Sharp
Program, Gallery & Volunteer Services Coordinator	Stephanie Nicolo
Gallery Manager	Clare Bolton
Community Investment Manager	Anuja Varghese
Facility Supervisor	Carlo Vinco, PT
Facility Supervisor	Shirly Girot, PT
Facility Supervisor	Laura Beaton, PT

June Events & Programs

Yonge Street Festival – our tent participation
Nadya Kwandibens artist walk & talk “Concrete Indians” with <i>Indigenesse</i> exhibition
<i>We’ll Meet Again</i> , annual community sing along and recognition of the anniversary of WW1 in partnership with Ontario Legion Honour Guard and Aurora Senior’s Centre
Chamber of Commerce networking event – Board of Directors’ booth
Aurora Cultural Centre AGM and Public Meeting #2
<i>Sultans of String</i> concert
<i>Memere le Colibri</i> : A Metis Fiddle Performance concert
Aurora Farmers’ Market – summer staff tent with children’s art activities in partnership with Aurora Cultural Roundtable

Spring Instructional Arts Programs that Ran April to June

Beginning Small Group Guitar
Drawing, Sketching & More
Ukulele for Beginners
Ukulele Level 2 – Songwriter Series
Acrylics Level 1
Acrylics Level 2
Pen & Ink Techniques: An Intro
Spring Photography
Watercolours – afternoons
Watercolours – evenings
Wire Garden Sculptures
Bark Carving
Mixed Media Fun – child
Cartooning & Anime – child/youth

A Selection of June Community Rental Bookings

SOYRA - Executive Meeting
Quilters of York Region - Executive Meeting
Aurora High School - 2 Recitals
Girl Guides of Canada
Roger White Academy recital
Private rentals – 5 piano recitals
Aurora Community Band - 2 rehearsals
Rotary Club
Children’s’ Network of York Region - AGM
York Region Community Services
Lake Simcoe Conservation Authority

York Region Transportation & Planning
Town of Aurora Parks Department
Blue Hills Academy

Heritage

The Aurora Collection	<i>Railways of Aurora</i> artifacts display
Indiginesse	First Nations, Metis and Inuit artists, traditions, walk & talks and Metis fiddling
Town of Aurora Heritage Advisory Committee	Student Heritage Art Show – Centre partnership with HA Committee and Town of Aurora

In the Galleries for Month of June

Meridian, Blue, Reception & Great Hall Galleries	<i>Indiginesse: An Exhibition of Works by Contemporary Native Women (First Nations, Metis & Inuit)</i>
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Other June Activities

Laura was invited guest speaker to the **National Council of Imagine Canada's Standards Program**. Laura has spoken to IC twice now, and staff of IC have requested a tour of the Centre which will happen in the fall.

Centre staff participated in the recruitment of THREE local summer students to facilitate our children's summer arts programs:

- Two are 75% funded by "Young Canada Works in Heritage Organizations" - **Alex Fisher** (Year 3, B of Education at Bishop's University) and **Andrea Morales Caceres** (grad from St. Max and 1st Year Architecture at Ryerson).
- One is 100% privately sponsored by *Machi Badminton* - **Samantha Jones** (Year 2 BAA in Studio Art at University of Guelph).

All are fully certified with First Aid/CPR and are excited to begin work with us.

Laura attended Town of Aurora General Committee with members of the Cultural Master Plan Steering Committee to lend support as Council passed the plan.

2013 Charity and Provincial returns filed on schedule via our auditors.

2014 Q1 financials and Managerial Commentary filed on schedule with Town of Aurora.

Anuja Varghese - our new Community Investment Manager (funded by Ontario Trillium Foundation) joined the staff team at the beginning of the month and is already at work laying the foundation for the next 2 years of fund development efforts.

Our Insurance package – including Directors and Officers insurance – has been renewed. Mike King will make a presentation on Risk Management and Directors' & Officer's Insurance at a future Board meeting.

Upcoming & Ongoing

July 10 7 PM

Opening Receptions for the Centre's 2 large summer exhibitions & sales. Pine Tree Potters have juried fine art ceramics (as opposed to functional pottery) on display and for sale in their exhibition "**Earth to Fire**" – two years in the making. Their work can be seen in Meridian and Blue Galleries. Krista Arnold is an early career artist from Aurora who came to our attention at The Artist Project in Toronto. She presents **SHIFT**; large scale female forms in oil contemplating the shift from life to beyond. Krista's work is showing in Reception and Great Hall Galleries. Directors are encouraged to attend the opening reception for our long term partners Pine Tree Potters and this local emerging artist.

July 16

The Centre, in partnership with the Aurora United Church, photographer Claire D'Aurore and the Town of Aurora, will be presenting a *Community as Curator* display call **AUC ALIVE: Aurora United Church... Continuing on the Journey** (with photography by Claire D'Aurore) in the Aurora Room at the Centre. This will be up until at least September 27 which is Culture Days. The Town has given permission for the Aurora Room to be utilized for this purpose. This displays surviving artifacts & photos, information panels, fine art photography, and a memory book. Church members will be on hand on August 16 for Culture Days to answer questions from the public.

July 23

Intercultural Dialogue Institute along with **Family Services York Region**, have partnered with the Centre to present a **Ramadan IFTAR** (a Fast Breaking Dinner) at the Centre. Bonnie and Mayor Dawe will be bringing remarks on behalf of the Board and the Town of Aurora. 75 to 80 dignitaries and members of the public from throughout York Region have been invited. Iftar dinners bring together people of various faith and ethno-cultural backgrounds and serve as a means of fostering dialogue and cross-cultural awareness. The evening will be comprised of a keynote address by Steve Lurie, E/D of The Canadian Mental Health Association Toronto Branch and a Turkish guitar performance followed by dinner at sunset.

Summer registration for six, one-week sessions now underway. Steady response. *Young Artist Studio* ages 4 – 6 and *Mixed Media Mash-up* ages 7 – 12. This includes two weeks of programming partnerships with Pine Tree Potters.

August 13

Two FREE family performances of **Love You Forever ... and More Munsch** (sponsored by Meridian) will take place at 11 AM and 2 PM. Free, but must pick up tickets in advance to reserve space.

August 16

The Centre will be fully programmed for **Doors Open**. Directors are welcome to visit and greet guests throughout this fun-filled day.

Each Friday afternoon throughout July & August

Spotlight Theatre is once again renting Brevik Hall to end their weekly drama camps. Up to 40 children and their associated families will fill the Centre each Friday for their end of week performances. Between our kids and Spotlight's kids, the Centre will be buzzing on Fridays!

Laura Schembri
Executive Director
July 4, 2014



AGENDA
Board of Directors Meeting #7-2014

July 9, 2014

7:00 PM

Bonnie Kraft, President

1	Motion to Approve Agenda	all	
2	Statements of Conflict of Interest	all	
3	Business Arising from the Previous Minutes (June 11, 2014)	all	
4	Approval of Minutes from Previous Meeting (June 11, 2014)	all	
5	Report of the Executive Director	Laura Schembri	15 min
6	Update from the Executive Committee Formation of new committees	Bonnie Kraft Craig Mather	20 min
7	Finance Committee Update In Camera session (personnel matter)	Levon Yazejian	5 min 20 min
8	Fund Development Update	Karin Allan	15 min
9	Governance Committee Update	Craig Mather/ Janet Thacker	
10	Joint Initiative Committee Update	Bonnie Kraft	5 min
11	New Business	all	10 min
12	Confirmation of Next Regular Board Meeting Aug.13 7 pm	all	
13	Motion to Adjourn	all	

