



aurora
cultural
centre

AGENDA
Board of Directors Meeting

May 8, 2013

7:00 PM

Frank Pulumbarit, Chair

1	Motion to Approve Agenda	
2	Approval of Minutes from Previous Meeting [April 10, 2013]	all
3	Statements of Conflict of Interest	all
4	Business Arising from the Previous Minutes [April 10, 2013]	all
5	Report of the Executive Director	Laura
6	Executive Committee Update	Frank
7	Joint Initiative Committee Update	Bonnie
8	Fundraising Committee Update	Bill/Karin
9	Finance Committee Update – February Financial Statements for Approval	Heidi
10	Governance Committee	Craig
11	New Business	all
12	Confirmation of Next Regular Board Meeting	all
13	Motion to Adjourn	all
14		
15		
16		
17		
18		



Minutes of Meeting

May 8, 2013

Aurora Cultural Centre
Board of Directors

Present:

Shirley Russell	Janet Thacker
Heidi Franken	Karin Allan
Graham Woodward	Bill Jones
Levon Yazejian	Bonnie Kraft
Frank Pulumbarit	Laura Schembri

Absent:

Michelle Carter
Craig Mather
Mayor Dawe

1. Approval of this Agenda – May 8, 2013
Moved: Heidi Franken
Seconded: Graham Woodward
CARRIED
2. Approve as Amended the Previous Board Meeting Minutes, April 10, 2013
Heidi suggested that April 10, 2012, number 11.2 the word “guidelines” be changed to ‘legislation’.

Moved: Heidi Franken
Seconded Levon Yazejian
CARRIED
3. Statements of Conflict of Interest
None reported.

4. Business arising from Previous Minutes February 13, 2013
No new business arising from the Previous Minutes

5. Report of the Executive Director – Laura Schembri

Presentation of Director's Report, May 8, 2013
Report will be posted on the Aurora Cultural Website

Laura reported the April Highlights
Laura will post on the website our Registered Charity Return
In the Galleries - terra incognita, Ernestine Tahedl, RCA, OSA

Dr. Luck (Austrian Trade Commissioner) will be hosting the Austrian Business
Club at the Centre on June 5

Motion to Approve Executive Director's Report.

Moved: Rob Keen

Seconded: Karin Allan

CARRIED

6. Executive Committee Update

Performance Appraisal process has started – they will be related to KPI and Goals

7. Joint Initiative Update

Bonnie Kraft updated Board on the three meetings that took place with Town
Staff.

Centre will be consulted throughout the year regarding the Cultural Master Plan

8. Fund Development Committee Update

Taste of Tea Fundraising Event – Fund and Friend raising Goals achieved

Friends of the Aurora Cultural Centre – Launch date June 12, 2013

9. Finance Committee Update

Motion to accept February 2013 Financial Statements

Moved: Heidi Franken

Second: Shirley Russell

CARRIED

10. Governance Committee Update

Draft Bylaws are almost complete and will be sent to the Lawyers for review

First Public Meeting – June 12, 2013

Imagine Canada – Governance Committee asked to make sure we are in compliance

11. New Business

No new business to report

12. Confirmation of next Regular Meeting of the Board of Directors:

June 12, 2013 7:00 p.m.

13. Motion was received to adjourn at 9:30 pm


Moved: Karin Allan

Seconded: Rob Keen

CARRIED

Minutes Prepared by: Karin Allan, Secretary

Minutes Approved:

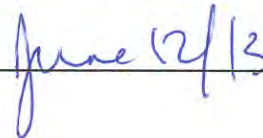


Frank Pulumbait, Chair



Date





June 12/13

Report of The Executive Director - May 8, 2013

Visitation for April	1905
Visitation for 2013 YTD	8167

April Hours of Operation	not yet available
April Hours of Programming	not yet available
April Hours of Operational Volunteers	106.5 hours

- Centre business hours: Monday to Friday 9:00 AM– 4:00 PM
- Centre Gallery hours: Tuesday to Saturday 10:00 AM – 4:00 PM
- Centre Events: 7 days per week as required
- Centre Classes: 7 days per week as required

We are gaining efficiencies as we succeed in piggybacking bookings and events to occur simultaneously which creates savings in operational expenses. Therefore a decrease in the number of operational hours does not necessarily reflect fewer events or programs – more often it reflects efficiencies in operations.

April Events & Programs

Spring instructional programs START	Mon April 8 (Mon, Tues, Thurs & Sat for 8 weeks)
Board of Directors meeting	Wed April 10
Classical Piano Concert #3	Fri April 12
Load in exhibitions throughout Centre	Mon April 15 & Tues April 16
Heritage Lecture : Mary Ellen Lynch	Wed April 17
<i>Foggy Hogtown Boys</i> concert	Fri April 19
<i>Mentorship in Motion</i> reception	Sat April 20
Multi Media Film Festival media launch	Thurs April 25
Ernestine Tahedl: <i>terra incognita</i> reception	Sat April 7
Load in <i>Melinda's Room</i> in Aurora Room	Mon April 29

April Facility Rentals

Quilters of York Region	Wed April 3	<i>Exc. Meeting</i> – Library Room
MIWEL Construction	Wed Ap 10 & Ap 11	<i>Safety Training</i> - Brevik Hall
Art Cures	Sun April 14	<i>Wellness Market</i> – Brevik Hall, Aurora Room, Red & Blue Galleries
YRD School Board	April 15 – 19	<i>Specialized Training-</i> Aurora Rm, Library Room, Activity Room
Aurora Performing Arts	Sun April 21	<i>Piano recital</i> – Brevik Hall
SOYRA	April schedule	<i>Exc meeting</i> – Library Room; <i>General Meeting</i> – Brevik Hall <i>2 workshops</i> – Activity Room
Aurora Community Band	April schedule	<i>4 Sunday rehearsals</i> – Brevik Hall
Oak Ridges Moraine Trust	Sat April 27	<i>AGM & Seminar</i> – Brevik Hall

April Town of Aurora Meetings

IES & Parks Rec	Fri April 5	New Ops Centre - Aurora Room
IES & Parks Rec	Fri April 12	New Ops Centre - Aurora Room

April On Display

Blue Gallery	<i>Fireworks!</i> Ontario Clay & Glass Association
Red Gallery	<i>terra incognita:</i> Ernestine Tahedl
Reception Gallery	<i>terra incognita:</i> Ernestine Tahedl
Community as Curator	<i>terra incognita:</i> Ernestine Tahedl
AHS Display Case	<i>Priestly Demolition: Evolution of a Local Entrepreneur</i> display
Great Hall Gallery	<i>Fleury Family Artifacts</i> display
Aurora Room Gallery	<i>Passage:</i> Northern Star Collective
	<i>terra incognita:</i> Ernestine Tahedl
	<i>Passage:</i> Northern Star Collective
	<i>Mentorship in Motion:</i> Art Cures
	<i>Melinda's Room:</i> Melinda Tomlinson

Other Highlights

Dr. Robert Luck, Consul and Trade Commissioner for Austrian Consulate, in attendance for opening reception of *terra incognita* exhibition.

Katerina Atanassova, Chief Curator McMichael Canadian Art Collection, in attendance for opening reception of *terra incognita* exhibition.

Mayor Dawe attended and spoke at opening of *Mentorship in Motion* exhibition.

Lois Brown, MP, attended and spoke at opening of *Mentorship in Motion* exhibition.

Deputy Mayor John Abel attended the opening reception of *terra incognita* exhibition.

Multi Media Film Festival media launch brought representatives from 8 municipalities in York.

12 of 16 adult instructional classes running for spring session

Three of six child/youth instructional classes running for spring session

York Region District School Board rental booked five full days and four evenings in three rooms throughout the Centre to undertake specialized training.

Two excellent concerts in month of April.

Two very well attended opening receptions held in month of April.

Three staff and Board member Karin attended a YRAC workshop on Ontario Art Council Grant Writing Dos and Don'ts.

We have purchased *E-Tapestry*, database for fund development. Staff training to occur within next two - three weeks.

First **Joint Initiatives** meeting with Frank, Bonnie, myself and Al Downey was held and was very productive. Bonnie to provide update.

Preparations underway for first public meeting and launch of *Friends of the Aurora Cultural Centre*, to occur on Wednesday June 12. Annual Report in editing at time of writing.

Yearend reporting package to Town of Aurora delivered April 30 and posted to Directors' website.

NOTE: This report written Friday May 3 in order to post to Directors' website prior to Board Meeting. This early in the month statistics for April were not yet available at the time of writing.

Laura Schembri
Executive Director