



aurora
cultural
centre

AGENDA
Board of Directors Meeting

August 14, 2013

7:00 PM

Frank Pulumbarit, Chair

| | | |
|----|--|--------|
| 1 | Motion to Approve Agenda | all |
| 2 | Approval of Minutes from Previous Meeting [July 10, 2013] | all |
| 3 | Statements of Conflict of Interest | all |
| 4 | Business Arising from the Previous Minutes [July 10, 2013] | all |
| 5 | Report of the Executive Director | Laura |
| 6 | Executive Committee Update | Frank |
| 7 | Finance Committee Update | Levon |
| 8 | Fund Development Committee Update | Bill |
| 9 | Governance Committee Update | Craig |
| 10 | Joint Initiative Update | Bonnie |
| 11 | New Business | all |
| 12 | Confirmation of Next Regular Board Meeting | all |
| 13 | Motion to Adjourn | all |



Minutes of Meeting

August 14, 2013

Aurora Cultural Centre
Board of Directors

Present:

| | |
|------------------|----------------|
| Janet Thacker | Heidi Franken |
| Bill Jones | Bonnie Kraft |
| Levon Yazejian | Mayor Dawe |
| Frank Pulumbarit | Laura Schembri |
| Craig Mather | |

Absent:

| | |
|-----------------|-------------|
| Shirley Russell | Rob Keen |
| Graham Woodward | Karin Allen |

1. Approval of this Agenda – Aug. 14, 2013

Moved: Janet Thacker

Seconded: Bill Jones

CARRIED

2. Approval of Previous Board Meeting Minutes (July 10th, 2013) as amended:

Amendment: Add: Q1 financial statement was approved by e-vote.

Moved: Bonnie Kraft

Seconded: Levon Yazejian

CARRIED

Approval of 'in camera' resolution from July 10th, 2013

Moved: Bonnie Kraft

Seconded: Heidi Franken

CARRIED

3. Statements of Conflict of Interest
None reported.
4. Business arising from Previous Meeting of July 10th, 2013:
Schedule for remainder of public meetings for 2013 to be posted on public website.
October 9, 2013 – public meeting (AGM)
November 13, 2013 – public meeting
5. Report of the Executive Director – Laura Schembri

July highlights:

- as of end of July visitations increased from last year
- summer programs very successful / sold out
- MP Lois Brown visit to the Centre on July 30th
- July 13 exhibit openings, bell ringing, art activities – very well attended
- Fall 2013 brochure
- our gift 'nook' is up and running

Motion to Accept Executive Director's report

Moved: Janet Thacker

Seconded: Levon Yazejian

CARRIED

6. Executive Committee Update – Frank Pulumbarit
7. Finance Committee Update – Heidi Franken.

E-vote:

"Motion to approve the unaudited interim financial statements for the 3 months ended March 31, 2013 (the Q1 Report) and to approve the filing of the Q1 report with the Town of Aurora per the Provision of Cultural Services Agreement."

CARRIED Motion was made by Frank Pulumbarit, seconded by Heidi Franken and passed by e-vote on June 13th, 2013.

The result of the vote was communicated to the Board via email from the President on June 13th, 2013.

8. Fund Development Committee Update – Bill Jones
- October 19th – Fest in October: flyers are available for distribution and e-mail.
 - October 20th – Scotia bank Waterfront Marathon.
 - November 22nd - Wine event. Looking for silent auction items.

9. Governance Committee Update – Craig Mather
- Directors to state intentions to the Secretary for upcoming year by Sept 1
 - will meet with Executive team to review Bylaws and next steps to completion

10. Joint Initiatives Committee Update – Bonnie Kraft
- meeting with CAO on August 15 to discuss Town use of Centre for meetings

11. New Business

12. Confirmation of next Regular Meeting of the Board of Directors:

September 11th, 2013

13. Motion was received to adjourn at 9:15 pm
Moved: Janet Thacker
Seconded: Levon Yazejian
CARRIED

Minutes Prepared by: Bonnie Kraft for Karin Allan, Secretary

Minutes Approved:

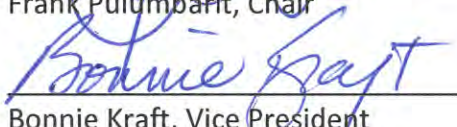


Frank Pulumbarit, Chair



Date

Sept 11 / 13



Bonnie Kraft, Vice President



Date

Sept 11 / 13

Report of The Executive Director -August 14, 2013

| | |
|-------------------------|--------|
| Visitation for July | 2042 |
| Visitation for 2013 YTD | 15,000 |

| | | |
|---------------------------------|-------------------------------|--|
| • Centre business hours | Monday to Friday | 9:00 AM– 4:00 PM |
| • Centre “staff base” hours | Monday to Friday | 8:30 AM – 4:30 PM |
| • Centre Gallery [summer] hours | Tuesday to Friday Saturday | 10:00 AM – 4:00 PM 12:00 PM – 4:00 PM |
| • Centre Events | 7 days per week | as required |
| • Centre Classes | Mon, Tues, Thurs, Sat | as required |
| • Centre Summer Programs | Mon – Friday | July 8 – August 23 |

July Events & Programs [R] indicates a rental

| | | |
|--|---------------|---------------------|
| Opening of AHS 150 th Display | Mon July 1 | Canada Day |
| Spotlight Theatre Camp performance[R] | Fri July 5 | |
| YRAC Arts Exposed meeting[R] | Fri July 5 | |
| YRAC Board Meeting [R] | Tues July 9 | |
| Board of Directors meeting | Wed July 10 | |
| Spotlight Theatre Camp performance[R] | Fri July 12 | |
| York Region Geo Services meeting[R] | Thurs July 18 | |
| Dr. Dean Healthy Living meeting [R] | Thurs July 18 | |
| Spotlight Theatre Camp performance[R] | Fri July 19 | |
| YRAC Arts Exposed meeting[R] | Thurs July 25 | |
| Spotlight Theatre Camp performance[R] | Fri July 26 | |
| Ontario Trillium Foundation workshop [R] | Tues July 30 | |
| Lois Brown MP, visit & announcement | Tues July 30 | Frank in attendance |

Children's Summer programs – our first summer of fulsome programming.

- July 8 – 12 13 of 20 65% occupancy
- July 15 - 19 AM 20 of 20 **FULL**
- July 15 – 19 PM 20 of 20 **FULL**
- July 22 – 19 PM 20 of 20 **FULL**
- July 29 – Aug 2 AM 20 of 20 **FULL**
- July 29 – Aug 2 PM 16 of 20 80% occupancy

(August registrations going very well)

July Town of Aurora

Aurora Room

June 19 to November 8

July On Display

Blue Gallery

Playing House; Making Home:
D'Andrea Bowie, Lizz Aston, Wing Yee Tong
(mixed media art installation)

Red Gallery

Portraits of Giving: Karen Merk photography (B & W)
A Child's Self Portrait: Centre Saturday art students

Reception Gallery

Thailand: Jennifer Boksman photography

Great Hall Gallery

My Aurora! 150 Youth – 150 Years: community 150th

Community as Curator

25 Years of Double Blue: Aurora High School artifacts

AHS Display Case

AHS 50 Years of Heritage Artifacts display

Upcoming

- Fall Program registrations underway. Brochure distribution in newspapers booked.
- *Doors Open* – Saturday August 17 10:00 – 4:00
- 3 full time staff vacations occurring throughout August
- 2 more weeks of August children's summer programs (last day Fri Aug 23)
- 3 more weeks of Spotlight Theatre performances (last day Fri Aug 30)

Laura Schembri
Executive Director
August 9, 2013