



aurora
cultural
centre

AGENDA
Board of Directors Meeting

April 10, 2013

7:00 PM

Frank Pulumbarit, Chair

1	Motion to Approve Agenda	all
2	Approval of Minutes from Previous Meeting [March 20, 2013]	all
3	Statements of Conflict of Interest	all
4	Business Arising from the Previous Minutes [March 20, 2013]	all
5	Report from Ryan Youell, MSFN (Auditors)	Ryan Youell
6	Report of the Executive Director	Laura
7	Finance Committee Update	Heidi
8	Executive Committee Update	Frank
9	Ad Hoc Committee Update	Bonnie
10	Fundraising Committee Update	Bill/Karin
11	Governance Committee Update	Craig
12	New Business	all
13	Confirmation of Next Regular Board Meeting	all
14	Motion to Adjourn	all



Minutes of Meeting

April 10, 2013
Aurora Cultural Centre
Board of Directors

Present:

Janet Thacker	Shirley Russell	
Graham Woodward	Bill Jones	
Levon Yazejian	Bonnie Kraft	
Frank Pulumbarit	Karin Allan	
Craig Mather	Laura Schembri	Mayor Dawe

Absent:

Michelle Carter	Heidi Franken	Rob Keen
Graham Woodward		

1. Approval of this Agenda – April 10, 2013 2013
Moved: Janet Thacker
Seconded: Craig Mather
CARRIED
2. Approval of Previous Board Meeting Minutes March 20, 2013
Moved: Levon Yazejian
Seconded: Bonnie Kraft
CARRIED
3. Statements of Conflict of Interest
None reported.
4. Business arising from Previous Minutes March 20, 2013
No new business arising from the Previous Minutes

5. Report from Ryan Youell, MSFN (Auditor)

Mr. Ryan Youell from the auditing firm Morley, Sanderson, Millard & Foster presented the 2012 audited financial statements to the Board, and answered questions.

A motion to approve 2012 Audited Financial Statements

Moved: Levon Yazejian

Second: Shirley Russell

CARRIED

A motion to approve the release of the 2012 audited financial statements to public and to the Town of Aurora Council.

Moved: Levon Yazejian

Seconded: Craig Mather

CARRIED

6. Report of the Executive Director – Laura Schembri

Report will be posted on website.

Motion to accept the Executive Director's Report

Moved: Janet Thacker

Seconded: Levon Yazejian

CARRIED

7. Finance Committee Update - Levon Yazejian

8. Executive Committee Update - Frank Pulumbarit

Lease Agreement Schedule C (Town equipment & supplies for use by the Centre) - we have itemized the list of Town equipment and supplies and will send it to the Town by next week.

9. Ad Hoc Committee Update – Bonnie Kraft

The Provision of Cultural Services Agreement between the Town and the Centre was signed by Frank Pulumbarit, President of the Aurora Cultural Centre, and Mayor Geoff Dawe on Thursday, March 7, 2013. The Board thanked the Ad Hoc Committee for its work.

Joint Initiatives Committee Update - Comprised of the Centre's President, Vice-President, and Executive Director, and the Town of Aurora's Director of Parks and Recreation, the committee will meet regularly to discuss items which concern the

relationship between the Town and the Centre. The first meeting will take place in April. The Board's input on the agenda is welcomed.

10. Fund Development Update - Bill Jones/Karin Allan

Three Highlights...

- Friends and Family Campaign – 100 percent Board Support and Participation
- Art of Tea - May 4th - ticket sales coming along nicely.
- The Membership Plan and Benefit Matrix were explained.

11. Governance Committee Update – Craig Mather

Two major points discussed -

1. Schedule and Agenda for first Public Meeting- June 12, 2013, 7pm

We will advertise this meeting via newspapers and through the Centre's e-blast and we requested that the Mayor make an announcement to Council.

2. Constitution (Bylaws)– The Governance Committee is working with the lawyer to get bring our bylaws into conformity with the new Not-for-Profit legislation. Committee Chair Craig Mather will send out the documents for the Board to review.

12. New Business

- Third concert of our third year in the Classical series is April 12, and the fourth concert is May 31st.
- Foggy Hog Town Boys – tickets on sale now April 19
- Mary Ellen Lynch – Heritage Lecture (April 17) illustrated talk of the Centre 7 pm

13. Confirmation of next Regular Meeting of the Board of Directors: May 8, 2013 7 pm

14. Motion was received to adjourn at 9 pm

Moved: Karin Allan
Seconded: Janet Thacker
CARRIED

Minutes Prepared by: Karin Allan, Secretary

Minutes Approved:

Frank Pulumbarit, Chair

Date

Karin Allan, Secretary

Date



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Report of The Executive Director - April 10, 2013

Visitation for March	2088
Visitation for 2013 YTD	6262

March Hours of Operation	271.25
March Hours of Programming	not yet available
March Hours of Operational Volunteers	83

- Centre business hours: Monday to Friday 9:00 AM– 4:00 PM
- Centre Gallery hours: Tuesday to Saturday 10:00 AM – 4:00 PM
- Centre Events: 7 days per week as required
- Centre Classes: 7 days per week as required

We are gaining efficiencies as we succeed in piggybacking bookings and events to occur simultaneously which creates savings in operational expenses. Therefore a decrease in the number of operational hours does not necessarily reflect fewer events or programs – more often it reflects efficiencies in operations.

March Events & Programs:

Winter instructional programs finishing	Sat March 2 – March 28
Passage exhibition opening reception	Sat March 2
Realism to Semi-Abstract workshop	Sat March 2
Grade 12 Gesture Drawing workshop	Tues March 5 (Aurora High & Sacred Heart combo)
Classical Piano Concert #2	Fri March 8
Fiddlefire family concert	Sat March 9
Buds & Bugs March Break family drop in	Tues March 12
My Aurora 150 th photo workshops	Wed March 13 (AM ages 6 – 10 & PM ages 11 – 15)
My Aurora 150 th writing workshop	Thurs March 14 (ages 11 – 15)
OMNI TV interview with Passage artists	Fri March 15
Passage artists “walk & talk”	Wed March 20
Heritage Lecture #5 w. Fred Flood	Wed March 20
Board of Directors meeting	Wed March 20
SchoolHOUSE Concert	Sat March 23

March Facility Rentals:

Region of York Quilters	Wed Mar 6	Ex meeting - Library Rm
Newmarket Aurora PC Asso.	Mon Mar 18	AGM – Frank Klees – Brevik Hall
S-Trip	Tues Mar 19	Info for students/parents – Aurora Rm
Aurora Farmers' Market	Sat Mar 23	Brevik Hall & Aurora Rm
York Region District School Bd	Wed Mar 27	Brevik, Aurora, Red, Activity Rm
York Region District School Bd	Thurs Mar 28	Brevik, Aurora, Red, Activity Rm
Aurora Community Band	Mar schedule	Brevik for 2 Sunday evenings
SOYRA	Mar schedule	Ex. - Library/ Members' meeting – Brevik

March Town of Aurora Meetings

IES & Parks Rec	Thurs Mar 7	Aurora Rm
IES & Parks Rec	Fri Mar 7	Aurora Rm
Building Bylaw	Mon Mar 25	Brevik – hosting other municipalities

March On Display:

Blue Gallery	<i>Fireworks!</i> A travelling exhibition of ceramic & glass.
Reception Gallery	<i>Photo Gallery Program:</i> Karen Merk
Community as Curator	<i>Priestly Demolition: Evolution of a Local Entrepreneur</i> display
AHS Display Case	<i>Winter Wonderland</i> display
Great Hall Gallery	<i>Passage:</i> Northern Star Collective
Aurora Room Gallery	<i>Passage:</i> Northern Star Collective

Other Highlights

Succeeded in attaining *Imagine Canada Standards Program* accreditation!
(public announcement not until June)

Chinese culture showcased with opening reception of *Passage* exhibition. Very successful show bringing a new audience to the Centre.

Buds & Bugs afternoon brought 175 into the Centre during March Break. Multi-generational.

The Centre's participation in *Aurora 150th* started with a bang with three programs for students being full and successful during March Break. We will be continuing to work with students and their work reflecting on Aurora's 150th anniversary will hang in Great Hall this summer.

The student *gesture-drawing workshop* brought art students and their teachers, one group from the Public School system and the other from the Catholic School system, together at the Centre. 30 students with easels drawing together from a live model, in Brevik Hall.

300 students from throughout York Region filled the Centre for a celebration of poetry, spoken word and rap over two full days. A huge success and important link to youth for the Centre.

Fireworks exhibition drew new visitors to the Centre – including friends travelling in small groups to attend as an outing.

First time volunteer “*docents in the galleries*” initiative partnership with Pine Tree Potters, where the potters provided learned volunteers to be in the *Fireworks!* exhibition 2 days per week to provide tours and enhanced information on the exhibition and the craft of pottery. Very successful program.

17 winter instructional programs ending their schedule throughout March.

UPCOMING:

- Spring programming to begin April 8
- Two important new art exhibitions coming in April:
 1. *Internationally* recognized artist Ernestine Tahedl’s large abstracts will fill Red, Blue & Great Hall galleries in her exhibition, *terra incognita*.
 2. *Melinda’s Room* – a tribute to the creativity of Melinda Tomlinson; daughter of Deirdre and David Tomlinson of Aurora who struggled with serious bi-polar illness which eventually caused her death. This is opening the window a crack for a serious discussion of mental illness in our community and will be an important and challenging exhibition in the Aurora Room.
- Prior to *Melinda’s Room*, Herbert Pryke’s *Mentorship in Motion* exhibition will have a short run in the Aurora Room. This exhibition shows the result of professional artists mentoring mentally and physically challenged youth to express themselves with art.
- Great Artist Piano Series concert # 3 – April 12
- Bluegrass/roots concert with **sponsorship** from Rickard Banjos, Aurora (April 19)
- Spring Heritage Lectures
- Spring Artist talks and film
- Taste of Tea Fundraising event (May 4)
- first public meeting (June 12 TBC)
- Summer program planning (application to Young Canada Works filed)

Laura Schembri
Executive Director