



AGENDA  
Board of Directors Meeting  
Library Room

July 12, 2017

7:00 PM

Craig Mather, Chair

1	<b>MOTION</b> to Approve Agenda	All
2	<b>MOTION</b> to Approve Minutes of Previous Meeting (6A and 6C) (June 14, 2017)	All
3	Statements of Conflict of Interest	All
4	<p><b>Executive Director's Report</b></p> <p><b>Presentation on Canada 150 Art installation</b></p> <p><b>MOTION</b> To approve the design concept for the Canada 150 Art Installation to be presented to the Town of Aurora</p> <p><b>MOTION</b> To receive the Executive Director's Report</p>	Suzanne Haines Stephanie Nicolo and Ted Hammer
5	<p><b>Finance and Audit Committee</b></p> <p><b>MOTION</b> To accept the Monthly Interim Financial Statements to May 31, 2017</p> <p><b>MOTION</b> To receive the Finance and Audit Committee Update</p>	Eric Acker
6	<p>Fund Development Committee Update from Committee Chair</p> <p><b>MOTION</b> To receive the Fund Development Update</p>	Maureen Campbell

7	Governance and Nominating Committee Update from Committee Chair  <b>MOTION</b> To receive the Governance and Nominating Committee Update	TBD
8	Executive Committee Update from Committee Chair  <b>MOTION</b> To receive the Executive Committee Update	Craig Mather
9	Other Business	All
10	Confirmation of next Meeting August 9 <sup>th</sup> , 2017 7PM	All



**MINUTES**  
Board of Directors Meeting  
Library Room

Present: Craig Mather, Bonnie Kraft, Eric Acker, Maureen Campbell, Heidi Franken, John Gallo, Sharon Kelly, Michael Kennedy, Damien Chan Cllr Wendy Gaertner, Karen Johnston

Staff: Stephanie Nicolo, Ted Hammer(contract), Suzanne Haines, E.D.

Regrets: Mukhlis Mutlag, Cllr Tom Mrakas

July 12, 2017

7:00 PM

Craig Mather, Chair

1	<p><b>MOTION</b> to Approve Agenda</p> <p>Moved by: Damien Chan Seconded by: Cllr Wendy Gaertner CARRIED</p>
2	<p><b>MOTION</b> to Approve Minutes 6A and 6C (June 14, 2017)</p> <p>Moved by: Eric Acker Seconded by: Karen Johnston CARRIED</p>
3	<p>Statements of Conflict of Interest None declared</p>
4	<p><b>Executive Director's Report</b></p> <p><b>Presentation on Canada 150 Art Installation</b></p> <p>Executive Director Suzanne Haines introduced Aurora Cultural Centre staff Stephanie Nicolo and Ted Hamer to present the background on the Canada 150 Art installation and the project update since the grant approval in May.</p> <p><b>MOTION:</b> To approve the Canada 150 Art Installation design concept as presented to the Board on July 12, 2017 and present this design concept to the Town of Aurora.</p> <p>Moved by: Bonnie Kraft Seconded by: Maureen Campbell CARRIED</p>

	<p><b>MOTION:</b> To receive the Executive Director's Report</p> <p>Moved by: Michael Kennedy  Seconded by: Damien Chan  CARRIED</p>
5	<p><b>Finance and Audit Committee</b>  <b>Committee Chair Eric Acker presented the Finance and Audit Committee update.</b></p> <p><b>MOTION:</b> To accept the Monthly Interim Financial Statements to May 31, 2017.</p> <p>Moved by: Eric Acker  Seconded by: Sharon Kelly  CARRIED</p> <p><b>MOTION:</b> To receive the Finance and Audit Committee Update</p> <p>Moved by: Eric Acker  Seconded by: Maureen Campbell  CARRIED</p>
6	<p><b>Fund Development Committee</b>  Committee Chair Maureen Campbell presented the Fund Development Update</p> <p><b>MOTION:</b> To receive the Fund Development Committee update.</p> <p>Moved by: Maureen Campbell  Seconded by: Cllr Wendy Gaertner  CARRIED</p>
7	<p><b>Governance and Nominating Committee</b>  <b>Committee Chair Eric Acker presented the Governance and Nominating Committee Update</b></p> <p><b>MOTION:</b> To receive the Governance and Nominating Committee Update</p> <p>Moved by: Eric Acker  Seconded by: Bonnie Kraft  CARRIED</p>
8	<p><b>Executive Committee</b></p> <p>Craig Mather, President, presented the Executive Committee Update</p> <p><b>MOTION:</b> To receive the Executive Committee update.  Moved by: Karen Johnston</p>

	<p>Seconded by: John Gallo CARRIED</p>
9	<p><b>Other Business</b></p> <p>CLlr Wendy Gaertner asked if it was possible to support the Great Canadian Songbook event being held at the Aurora Community Centre on July 22<sup>nd</sup>. Staff will look into how external events are supported.</p>
10	<p>Next Meeting Date TBD – August 14<sup>th</sup> or August 17<sup>th</sup>, 2017 7PM. Staff will send a poll to members to confirm date.</p>
11	<p><b>Motion</b> to Adjourn Meeting</p> <p>Moved by: Damien Chan Seconded by: Sharon Kelly CARRIED</p> <p>Time: 9:45</p>

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Craig Mather, President

Date

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Karen Johnston, Secretary

Date



## Board of Directors – July 12, 2017

### EXECUTIVE DIRECTOR'S UPDATE

#### Programs

##### Professional Live Performance Series

- June 7, 2017: Annual We'll Meet Again Community Sing-Along; lighter attendance this year, but still an important community engagement with seniors.
- June 9, 2017: John Sheard presents Russell deCarle. Sponsor: Craig & Nancy Mather; 120 tickets sold
- Staff have completed fall 2017 programming for the professional music series and are creating programming commitments for 2018.

##### Educational Programs

The following spring educational programs ended the first week of June:

- Abstract Art Through Time (Ages 4 – 6) Saturday 9:30 am – 11:00 am
- Colour Around Us (Ages 7 – 10) Saturday 11:30 am – 1:30 pm
- #Canada150 (Ages 11 – 15) Saturday 2:00 pm - 4:00 pm
- Drawing, Sketching, Pen & Ink with Khatcho (Ages 16+) Monday 6:30 pm – 8:30 pm

Summer camp staff began working in June to prepare for the camps that started July 3, 2017.

The following camps occur in July:

- Young Artist Studio (Ages 4-6) daily 9am-11:30am
- Mixed Media Mash-Up (Ages 7-12) daily 1-4:30pm
- Swords and Stage (Ages 8-14) July 10-14 & August 14-18 9am-4pm

Summer Staff attended Aurora Street Festival (June 4) and 2 Aurora Farmer's Markets (June 10 & 24) as part of camps outreach.

##### Gallery & Exhibitions

**MOSAIC**, Ontario Society of Artists 145<sup>th</sup> Anniversary, Group Exhibition Ways of Seeing – Free Events, Art Talks, Demos presented by members of the Ontario Society of Artists

- Wed May 31 - 6-7:30 pm with Anthony Batten-The Houses of Parliament Project, art talk and visual presentation
- Wed June 7 - 6-7:30 pm with Heidi Burkhardt - What is Plein-Air Painting & Oil Stick, demonstration

- Wed June 14- 6-7:30 pm with Carmel Brennan – How to interpret art?- walk and talk
- Wed June 21-6-7:30 pm with Clare Ross & Peter Dusek –The Fine Art Discipline of Photography, art talk

Total: 5 Artists as presenters in the gallery from April to June during exhibition and sale.  
MOSAIC, Ontario Society of Artists 145<sup>th</sup> Anniversary

***A Mile in Omar's Shoes***, heritage exhibit continued to July 6

### Community Partners / Rental events

The rentals program was very busy with both daytime and evening rentals. The following clients joined us in June 2017:

Aurora Community Band	Paul Lynham - Piano Recital
Bridal Shower (private rental)	Roger White Academy
Centre for Addiction and Mental Health	Society of York Region Artists
Dr. GW Williams - Music Awards	York Region Addiction Services
Edward Jones - Corporate	York Region Community & Health Services
IFTAR Community Dinner	York Region District School Board
Irina Poljakova - Piano Recital	York Region Environmental Services
Nathalie Tsoy - Piano Recital	York Region Transportation Services
Paskke Quartet	

### Administration

- We are pursuing a relationship with CHOP FM in Newmarket for cultural radio programming to commence Fall 2017
- MP Leona Alleslev announced the Canada 150 grant given to the Aurora Cultural Centre for the Art Installation project. In attendance were Mayor Geoffrey Dawe, ACC Board members (Thanks Craig, Eric, Heidi, John, Wendy), and media
- We hosted a delegation from sister town, Leksand, Sweden on June 29<sup>th</sup>
- Young Canada Works contacted us indicating they still had funding. All 4 positions are now funded: 3 at 75% from Young Canada Works, 1 at 100% of minimum wage (Canada Summer Jobs).
- Staff attended Central Counties AGM on June 21, to hear of tourism initiatives in Headwaters, York and Durham.
- Program staff attended Ontario Presents Spring Retreat on June 28 to meet with other small venues as part of the new Community Presenters Network. Ongoing monthly phone meetings with this sub group planned, and hopefully some exchanges between the venues to share best practices.

### Facilities

- Window sills painting and repair continue through July

- There was a leak in the upper bathroom. Town staff called contractors to investigate and resolve. Repairs were necessary to the walls and ceiling tiles once source was located.

### **Human Resources**

- Ted Hammer, Community Arts Facilitator joined the ACC on a short term contract to build the Canada 150 Art Installation
- Alexandra (Ali) Martin, Camp Coordinator; Andrea Caceres, Senior Artist Animator; Charlotte Priddle, Senior Artist Animator; and Charlotte Reeves, Junior Artist Animator started working on our summer camps as temporary summer staff. Please say hi and welcome them if you see them in the building.

### **Community Connections/Artistic Events**

- Met with Doug Nadorozny, Town of Aurora CAO
- Met with Samantha Rodin, Executive Director of York Regional Arts Council
- Met with Shawna White, Town of Aurora Curator
- Met with Al Downey, Town of Aurora Director of Parks, Recreation & Culture
- Met with Eric Lariviere, Flato Markham Theatre, Theatre Manager
- Attended the quarterly Aurora Cultural Roundtable Meeting with staff
- Attended Luminato in Toronto

### **Statistics**

Artists shown in the Gallery for the Quarter: 93 for 2017 Q2

#### Visitors

June 2017 = **2178**

Growth of **8%** compared to the same month in 2016.

#### Volunteer Hours

June 2017 = **118**

This is an increase of 136% over the same time period in 2016. This is likely due to the two co-ops in June 2017 compared to one during the same time period the year before.

Respectfully Submitted by

Suzanne Haines  
Executive Director