



## AGENDA

Board of Directors Meeting #9 2017  
7:00pm

Wednesday November 8th, 2017

Eric Acker, Chair

1	<b>MOTION</b> to Approve Agenda	All	
2	<b>MOTION</b> to approve Minutes of previous meeting (July 12 <sup>th</sup> , 2017)	All	
3	<b>MOTION</b> to approve Minutes of previous meeting (Sept 13 <sup>th</sup> , 2017)	All	
4	Statements of Conflict of Interest	All	
5	Executive Director Report Presentation of Executive Director's Board Report  <b>MOTION</b> To Receive the Executive Director's Report	Suzanne Haines	
6	Finance Committee Update from Committee Chair  Financial Statements to Sept 30 <sup>th</sup>  <b>MOTION</b> To Receive the Finance Committee Update	Eric Acker	
7	Fund Development Committee  Update from Committee Chair	Karen Johnston	

	<b>MOTION</b> To receive Fund Development Committee update		
8	Executive Committee Update from Committee Chair  <b>MOTION</b> To receive the Executive Committee Update	Eric Acker	
9	Confirmation of next Meeting – December 13, 2017	All	
10	<b>Motion</b> to Adjourn Meeting	All	



## MINUTES

### Board of Directors Meeting #9 2017

7:00pm

Present: Eric Acker, Bonnie Kraft, John Gallo, Sharon Kelly, Michael Kennedy, Damien Chan, Cllr Wendy Gaertner , Karen Johnston

Staff: Suzanne Haines, E.D.

Regrets, Cllr Tom Mrakas , Muhklis Mutlag, Heidi Franken

Wednesday November 8<sup>th</sup>, 2017

Eric Acker, Chair

1	<p><b>MOTION</b> to Approve Agenda</p> <p>Moved by: Wendy Gaertner          Seconded by: Damien Chan          CARRIED</p>	All	
2	<p><b>MOTION</b> to approve Minutes of previous meeting (July 12<sup>th</sup> 2017)</p> <p>Moved by: John Gallo          Seconded by: Damien Chan          CARRIED</p>	All	
	<p><b>MOTION</b> to approve Minutes of previous meeting (September 13<sup>th</sup> 2017)</p> <p>Moved by: Wendy Gaertner          Seconded by: Damien Chan          CARRIED</p>	All	
3	<p>Statements of Conflict of Interest</p> <p>None declared</p>	All	
5	<p>Executive Director Report</p> <p>The report was provided in the package. The ED</p>	Suzanne Haines	

	<p>provided an update as known on Library Square consultation.</p> <p><b>MOTION</b> To receive the Executive Director's Report for the period September 13 - November 8, 2017</p> <p>Moved by: Sharon Kelly Seconded by: Mike Kennedy CARRIED</p>		
6	<p>Finance Committee Update from Committee Chair <b>Committee Chair Eric Acker presented the Finance and Audit Committee update.</b></p> <p><b>MOTION</b> To accept the interim financial statements to September 31, 2017 Moved by: Karen Johnston Seconded by: Mike Kennedy CARRIED</p> <p><b>MOTION</b> To adopt the revised F3 Budgets &amp; Forecasting Financial Policy as presented.</p> <p>Moved by: John Gallo Seconded by: Karen Johnston CARRIED</p> <p><b>MOTION</b> To adopt the revised F4 Signing Authority financial policy as presented.</p> <p>Moved by: Damien Chan Seconded by: Sharon Kelly CARRIED</p> <p><b>MOTION</b> To receive the finance committee update</p> <p>Moved by: Damien Chan Seconded by: Bonnie Kraft CARRIED</p>	Eric Acker	

7	Governance and Nominating Committee  Update from Committee Chair	Bonnie Kraft	
8	Fund Development Committee  Committee Chair Karen Johnston presented the Fund Development Update  <b>MOTION</b> To receive Fund Development Committee update Moved by: John Gallo Seconded by: Sharon Kelly CARRIED	Karen Johnston	
9	Executive Committee  <b>MOTION</b> To receive the Executive Committee Update  Moved by: Damien Chan Seconded by: Bonnie Kraft CARRIED	Eric Acker	
10	<b>Next Meeting Date TBD – December 13<sup>th</sup>, 2017</b> 4:30PM        Staff/Board Social 5:30PM        Board Meeting 6:30PM        Public Board Meeting	All	
11	<b>Motion</b> to Adjourn Meeting  Moved by: Sharon Kelly Seconded by: Mike Kennedy CARRIED  Time: 9:22pm	All	



## Board of Directors – November 8, 2017

### EXECUTIVE DIRECTOR'S UPDATE

#### Programs

##### Professional Live Performance Series

We opened the performing arts series on October 13<sup>th</sup> with Union Duke played an invigorating concert of folk/roots/country music to an audience of 100. The Gryphon Trio played to a house of 121 on Friday November 3<sup>rd</sup>

- Upcoming: November 10<sup>th</sup> – Remi Bolduc Jazz Quartet plays the music of Oscar Peterson
- Upcoming: December 7<sup>th</sup> – Sultans of String family holiday concert
- Upcoming: December 9<sup>th</sup> – Dufflebag Theatre family theatre with Peter Pan

The January-June performing arts programming will be announced in late November. As we move into 2018 and beyond, pricing will be listed as HST Included for all concerts. This allows the patron to know that the price they see is the price they pay. It streamlines our process in preparation for e-commerce.

##### Educational Programs

Fall classes have been very successful, exceeding our participation and revenue goals. Participation is up from 146 budgeted to 171 enrolled and participating. This has resulted in an additional \$3720 in revenue.

The Winter 2018 classes will be announced to our 'Friends' on November 14<sup>th</sup> and the public on November 15<sup>th</sup>, 2017. Pricing for the Winter 2018 classes and beyond will have HST Included in the price of the class. Some classes require materials in addition to the registration cost and the instructor manages material cost and delivery to the students. The cost for materials is always listed for the student.

##### Gallery & Exhibitions

#### **Call to Action # 83: Quest for Truth & Reconciliation**

Red and Blue Gallery

August 12 – November 11, 2017

Reveal: Art Talk: Wednesday September 27 from 5-8:30pm with special guests and artists from the exhibition. A celebration – a smudge, receive a tobacco prayer tie & strawberries (a symbol of reconciliation)

Wampum Belts Woven Through Anishinaabe History, a presentation with Brian Charles:  
October 18, 2017

Tree of Reconciliation: October 11 – November 6, 2017. The tree was built by Indigenous artist Don Chretien and is permanently housed at the Ministry of Indigenous Affairs.

**Watershed by Liz Menard**

Apple Suites and Great Hall Galleries  
August 12 through November 19

**Pine Tress Potters: Fall Show & Sale**

All Galleries  
November 15 - 19, 2017

**Lesson Learned-From classroom to gallery Group Exhibition**

Apple Suites and Great Hall Galleries  
November 23-December 30, 2017

Over the years, the Centre has hosted many students in their creative exploration. From photography and watercolours to sketching and more, the students have excelled in their chosen artistic expression. It is in this sesquicentennial year that we reflect our community's interest in exploring their curiosities, willingness to learn a new technique and dedication to teach visual arts. It is with great pleasure to present this celebration: *LESSON LEARNED – From Classroom to Gallery* featuring art created by our students and instructors who have transformed their interests and hobbies into an inspirational practice of engaging visual arts.

Aurora Cultural Centre Instructors and Students Reception on Thursday December 7, 2017 from 6 – 8pm

**1917 – Canada Comes of Age, a story told in visual images**

Red and Blue Gallery  
November 30-December 30, 2017

A multi-artist, two city painting exhibition that looks back at the year 1917: 50 years removed from Confederation and 50 years before the glorious summer of '67 in Montreal, 1917 was the year of the crucible. It was a coming of age story. Curated by brothers Dave and Ross Rheaume, artists from Ottawa and Toronto will tell the story of milestones in history, medicine, art/science and sports, arts and entertainment.

Meet the artists at the Opening Reception: Thursday December 7, 2017 from 6 – 8pm

Art Talk with curator Dave Rheaume and artists: Saturday December 9th from 1 - 4pm.

***Decades of Dedication – Central York Fire Services***, Community as Curator heritage exhibit continued to November 9

**Gallery Tours**

This quarter we opened up the gallery to curated tours of the exhibits. As soon as we opened up the opportunity, the community responded with interest and excitement. This will be a growth area for us.

Thurs July 13	Summer Camp Children tours 9:15 – 9:45 and 1:15 -1:45	# attendees 20
Thurs July 27	Summer Camp Children tours 9:15 – 9:45 and 1:15 -1:45	# attendees 20
Thurs Aug 3	Summer Camp Children tours 9:15 – 9:45 and 1:15 -1:45	# attendees 20
Fri Aug 18	Summer Camp Children tours 9:15 – 9:45 and 1:15 -1:45	# attendees 20
Wed Sept 13	G.W. Williams Special Needs Gr. 12 1:00 -1:30 pm	# attendees 14
Thurs Sept 14	Roger White Academy Private school 10:15-11:30 a.m.	# attendees 16
Fri Sept 15	Visitors in the gallery – from out of town 1:00 -1:30	# attendees 5
Wed Sept 20	G.W. Williams – Andy McLure’s Grade 12 class	# attendees 31

# of Visitors for specific tours to Gallery exhibitions Q3 2017: TOTAL = 146

#### Community Arts Educational Outreach

- Staff visited Aurora high schools regarding the Mayor’s Celebration of the Arts Exhibit and Showcase in February 2018.
- Hosted Culture Days on September 30, 2017; Canada 150 project, Aurora Historical Society, and Aurora Museum & Archives onsite events
- Canada 150 Milestones Mural Art Installation reveal will take place **Sunday November 19<sup>th</sup> from -4pm**. Please attend if you can. The Mayor, MP Leona Alleslev, Ted Hamer (our resident artist on the project), staff, and many community artists will be present.
- We hosted the International Festival of Authors poetry reading in partnership with the Aurora Public library, with touring artist Gwen Benaway in conversation with Brock Weir.

#### Community Partners / Rental events

The following rental clients joined us this year during the September-November period:

ACB Marketplace – November 25 – “open house”, concert plus vendors  
Addiction Services of YR – staff training  
Aurora Community Band – Sunday rehearsals  
Aurora Music Academy – recital  
Aurora Oak Ridges Richmond Hill Provincial Liberal Association – 2 dates – nomination and volunteer  
Axiom Group – 2 dates – executive meetings  
Bahai – 200<sup>th</sup> anniversary community celebration  
Camphill Communities – board meeting – 2 dates  
Canadian Mental Health Association York South Simcoe – community engagement  
Central Counties Tourism – 2 dates, seminars  
Eating Disorders of YR – fundraising concert  
Etsy Marketplace – marketplace and workshop – all spaces  
Family Services of York Region – staff training  
Gran Aurora – Author event  
Investors Group – community seminar  
Kerry's Place - AGM



Lake Simcoe Reg Cons Authority – 1 date staff training, 1 date stakeholder seminar  
Leona Alleslev – MP event  
Marili Gibbons – art class for fellow students  
Ontario Water Centre – board meeting  
ORMTA Fundraiser evening  
Paskke Quartet – classical concert  
Pine Tree Potters Empty Bowls  
Pine Tree Potters Pot Luck Dinner  
Pine Tree Potters Show and Sale – 6 days (one day load-in)  
Sandgate Women's Shelters YR - AGM  
SOYRA – two dates per month, plus workshop in Nov  
Third Age Learning - Sept & Oct – 7 dates  
Windfall Ecology – community seminar  
York Region Arts Council – workshop  
York Region Community and Health – staff training  
York Region Corporate Services – 2 dates, staff training  
York Small Business Enterprise Ctr.- workshop  
York Support Services Network – 2 dates, staff training

### **Administration**

- Canadian Heritage Canada Arts Presentation Fund grant application was completed
- Trillium Final report was completed
- Held a brainstorming and implementation planning session with e-commerce contractor

### **Facilities**

- We continue to experience WIFI instability and issues within the network. Staff leaves have halted the process of implementing the Town IT solution. Mr. Downey is following up on the progress.
- Demolition on the two older buildings in library square is expected before the end of the year.

### **Human Resources**

- Please welcome Andrea Compton, our new Facility Supervisor who started in October
- Recruiting new local contractor for bookkeeping services
- I attended a session on the expected results of the new Provincial Legislation, Fair Workplaces, Better Jobs Act 2017.

### **Board Activities**

- Finance Committee Meeting: November 3
- Fund Development Committee Meetings: October 25
- Executive Committee Meetings: November 6
- Board Strategic Planning Session: October 25

### **Community Connections/Artistic Events**

- Monthly meetings with Al Downey, Director of Parks, Recreation & Culture
- Attended grand re-opening for Prime Data in their new facility
- Met with State & Main re: hospitality sponsorship
- Met with Aqua Grill re: hospitality sponsorship
- Met with Maunders re: Gallery reception sponsorship
- Met with Magna re: current and future sponsorship
- Met with Caruthers Financial
- Meeting and tour with Scott Hill, Operations Manager, Flato Markham Theatre
- Meeting and tour of ACC with Eric Lariviere, Theatre Manager, Flato Markham Theatre. We are discussing programming synergies to host intimate concert/events/masterclasses with artists coming to the region.
- Meeting and tour at Newmarket Theatre with Rick Kouri, Theatre Manager and Laura Schembri. Rick will be taking on programming for Old Town Hall as well.
- Attended Foxglove Design networking lunch (x2)
- Attended opening for The Plow in the Crest: Fleury Aurora Museum & Archives exhibit
- Met Rev. Canon Dr. Dawn Davis, Rector and Eric Skillins, volunteer with Trinity Church, Aurora
- Met with Apple Suites re: current and future sponsorship and other collaborations
- Met with Roseneath Theatre re: family/youth programming
- Presentation to Town of Aurora General Committee re: Canada 150 Milestones Murals Art Installation
- Produced the onsite launch of Making Peace exhibit in concert with the Museum.

### **Statistics**

Artists shown in the Gallery for the Quarter: 17 for 2017 Q3

Visitors Q3 2017 = 8444

Operations Volunteer Hours Q3 2017 = 312.50

Respectfully Submitted by

Suzanne Haines, Executive Director  
Aurora Cultural Centre