



AGENDA

Board of Directors Meeting #10 2017
5:30pm

Wednesday December 13th, 2017

Craig Mather, Chair

1	MOTION to Approve Agenda	All
2	MOTION to approve Minutes of previous meeting (Nov 8 th , 2017)	All
3	Statements of Conflict of Interest	All
4	Strategic Plan Update MOTION To approve the 2018-2021 Aurora Cultural Centre Strategic Plan as presented on December 13, 2017.	Craig Mather
5	Executive Director Report Presentation of Executive Director's Q3 Managerial Report, Q3 Compliance Certificate and Q3 Complaints Statement MOTION To Receive the Executive Director's Report MOTION To approve the Q3 Managerial Report and that it be sent to the Town of Aurora and be made available for public release.	Suzanne Haines
6	Finance Committee Finance Committee update, Q3 Financial Standing, 2018 Budget, and appointment of Laura Hostick to Finance and Audit Committee. MOTION To Receive the Finance Committee Update MOTION	Eric Acker

	<p>To approve the 2017 Q3 Financial Position and that it be provided to the Town of Aurora and be made available for public release.</p> <p>MOTION To approve the revised 2018 budget as presented on December 13, 2018.</p> <p>MOTION To appoint Laura Hostick to the Finance and Audit Committee.</p>	
7	<p>Fund Development Committee</p> <p>Update from Committee Chair</p> <p>MOTION To receive Fund Development Committee update</p>	Karen Johnston
8	<p>Governance and Nominating Committee</p> <p>Update from the Governance Committee</p> <p>MOTION To receive the Governance and Nominating Committee Update</p>	Bonnie Kraft
9	<p>Executive Committee</p> <p>Update from Committee Chair</p> <p>MOTION To receive the Executive Committee Update</p>	Craig Mather
10	Confirmation of next Meeting – January 10 th , 2017	All
11	Motion to Adjourn Meeting	All



Minutes

Board of Directors Meeting #10 2017

5:30pm

Present: Craig Mather (Chair), Eric Acker, John Gallo, Sharon Kelly, Michael Kennedy, Damien Chan, Karen Johnston, Tom Mrakas

Staff: Suzanne Haines, E.D.

Regrets, Cllr Wendy Gaertner, Bonnie Kraft, Muhklis Mutlag, Heidi Franken

Wednesday December 13th, 2017

Craig Mather, Chair

1	<p>MOTION to Approve Agenda</p> <p>Moved by: Sharon Kelly Seconded by: Karen Johnston CARRIED</p>	All
2	<p>MOTION to approve Minutes of previous meeting (Nov 8th, 2017)</p> <p>Moved by: Mike Kennedy Seconded by: Damien Chan CARRIED</p>	All
3	Statements of Conflict of Interest	All
4	<p>Strategic Plan Update</p> <p>MOTION</p> <p>To approve the 2018-2021 Aurora Cultural Centre Strategic Plan as presented on December 13th, 2017.</p> <p>Moved by: Karen Johnston Seconded by: Sharon Kelly CARRIED</p>	Craig Mather
5	<p>Executive Director Report</p> <p>Presentation of Executive Director's Q3 Managerial Report, Q3 Compliance Certificate and Q3 Complaints Statement</p> <p>MOTION</p> <p>To Receive the Executive Director's Report</p> <p>Moved by: Karen Johnston Seconded by: Sharon Kelly CARRIED</p>	Suzanne Haines

	<p>MOTION</p> <p>To approve the Q3 Managerial Report and that it be sent to the Town of Aurora and be made available for public release.</p> <p>Moved by: John Gallo Seconded by: Michael Kennedy CARRIED</p> <p>MOTION</p> <p>To apply to Canadian Heritage Cultural Spaces grant program as a Lead organization in partnership with the Town of Aurora for funding for a feasibility study and construction of an additional cultural facility connected to the Aurora Cultural Centre.</p> <p>Moved by: Tom Mrakas Seconded by: Damien Chan CARRIED</p>	
6	<p>Motion to Move in to the Public Meeting</p> <p>Moved by: Michael Kennedy Seconded by: Tom Mrakas CARRIED</p> <p>No attendees for the public meeting</p> <p>Motion to Move in to the Board Meeting</p> <p>Moved by: Sharon Kelly Seconded by: Damien Chan CARRIED</p>	
7	<p>Finance Committee</p> <p>Finance Committee update, Q3 Financial Standing and appointment of Laura Hostick to Finance and Audit Committee.</p> <p>MOTION</p> <p>To Receive the Finance Committee Update</p> <p>Moved by: Eric Acker Seconded by: Karen Johnston CARRIED</p>	Eric Acker

	<p>MOTION</p> <p>To approve the 2017 Q3 Financial Position and that it be provided to the Town of Aurora as required.</p> <p>Moved by: Eric Acker Seconded by: John Gallo CARRIED</p> <p>MOTION</p> <p>To approve the 2018 revised budget as presented on December 13th, 2017.</p> <p>Moved by: Eric Acker Seconded by: Sharon Kelly CARRIED</p> <p>MOTION</p> <p>To appoint Laura Hostick to the Finance and Audit Committee.</p> <p>Moved by: Eric Acker Seconded by: John Gallo CARRIED</p>	
8	<p>Fund Development Committee</p> <p>Update from Committee Chair</p> <p>MOTION</p> <p>To receive Fund Development Committee update</p> <p>Moved by: Karen Johnston Seconded by: Michael Kennedy CARRIED</p>	Karen Johnston

9	<p>Governance and Nominating Committee</p> <p>Update from the Governance Committee</p> <p>MOTION: To approve the risk assessment document prepared in accordance with Imagine Canada requirements. Moved by: Damien Chan Seconded by: Michael Kennedy CARRIED</p> <p>MOTION To receive the Governance and Nominating Committee Update</p> <p>Moved by: Damien Chan Seconded by: Sharon Kelly CARRIED</p>	Sharon Kelly
10	<p>Executive Committee Update from Committee Chair</p> <p>MOTION To receive the Executive Committee Update</p> <p>Moved by: Karen Johnston Seconded by: Damien Chan CARRIED</p>	Craig Mather
11	Confirmation of next Meeting – January 10 th , 2017	All
12	<p>Motion to Adjourn Meeting Moved by: Karen Johnston Seconded by: Michael Kennedy CARRIED 7:55pm</p>	All

Signed
Craig Mather, President

Date

Signed
Karen Johnston, Secretary

Date



Board of Directors – December 13, 2017

EXECUTIVE DIRECTOR'S UPDATE

Programs

Professional Live Performance Series

Remi Bolduc Jazz Ensemble played the music of Oscar Peterson on November 10, 2017.

We hosted a sold out concert (158 guests) on December 7th – Sultans of String family holiday concert. The performance was very well received by the community.

- Upcoming: December 9th – Dufflebag Theatre family theatre with Peter Pan

The January-June performing arts programming is now announced (attached). As we move into 2018 and beyond, pricing will be listed as HST Included for all concerts. This allows the patron to know that the price they see is the price they pay. It streamlines our process in preparation for e-commerce.

Educational Programs

Fall classes have been very successful, exceeding our participation and revenue goals. Participation is up from 146 budgeted to 171 enrolled and participating. This has resulted in an additional \$3720 in revenue.

The Winter 2018 classes were announced to our 'Friends' on November 14th and the public on November 15th, 2017. Pricing for the Winter 2018 classes and beyond will have HST Included in the price of the class. Some classes require materials in addition to the registration cost and the instructor manages material cost and delivery to the students. The cost for materials is always listed for the student.

Gallery & Exhibitions

Call to Action # 83: Quest for Truth & Reconciliation

Red and Blue Gallery

August 12 – November 11, 2017

Reveal: Art Talk: Wednesday September 27 from 5-8:30pm with special guests and artists from the exhibition. A celebration – a smudge, receive a tobacco prayer tie & strawberries (a symbol of reconciliation)

Wampum Belts Woven Through Anishinaabe History, a presentation with Brian Charles:
October 18, 2017

Tree of Reconciliation: October 11 – November 6, 2017. The tree was built by Indigenous artist Don Chretien and is permanently housed at the Ministry of Indigenous Affairs.

Watershed by Liz Menard

Apple Suites and Great Hall Galleries
August 12 through November 19

Pine Tree Potters: Fall Show & Sale

All Galleries
November 15 - 19, 2017

Lesson Learned-From classroom to gallery Group Exhibition

Apple Suites and Great Hall Galleries
November 23-December 30, 2017

Over the years, the Centre has hosted many students in their creative exploration. From photography and watercolours to sketching and more, the students have excelled in their chosen artistic expression. It is in this sesquicentennial year that we reflect our community's interest in exploring their curiosities, willingness to learn a new technique and dedication to teach visual arts. It is with great pleasure to present this celebration: *LESSON LEARNED – From Classroom to Gallery* featuring art created by our students and instructors who have transformed their interests and hobbies into an inspirational practice of engaging visual arts.

Aurora Cultural Centre Instructors and Students Reception on Thursday December 7, 2017 from 6 – 8pm

1917 – Canada Comes of Age, a story told in visual images

Red and Blue Gallery
November 30-December 30, 2017

A multi-artist, two city painting exhibition that looks back at the year 1917: 50 years removed from Confederation and 50 years before the glorious summer of '67 in Montreal, 1917 was the year of the crucible. It was a coming of age story. Curated by brothers Dave and Ross Rheaume, artists from Ottawa and Toronto will tell the story of milestones in history, medicine, art/science and sports, arts and entertainment.

Meet the artists at the Opening Reception: Thursday December 7, 2017 from 6 – 8pm

Art Talk with curator Dave Rheaume and artists: Saturday December 9th from 1 - 4pm.

Decades of Dedication – Central York Fire Services, Community as Curator heritage exhibit continued to November 9

Gallery Tours

We are delighted that the tours continue to be popular. The November Board report went up to September. Please find below October – December to date.

Senior Tours

Mon Dec 4	Sunnybrook Veterans	2-3pm	10 participants
Wed Dec 6	Chartwell Park Place Retirement	10:15-11:15am	10 participants

School Tours

Tues Oct 3	G.W. Williams – French Immersion Gr. 12	9-10am	21 participants
Tues Oct 3	G.W. Williams – French Immersion Gr. 12	12:45-1:30pm	24 participants
Tues Oct 17	Richard Hansen Public School Gr. 7	1-2:30pm	58 participants
Wed Oct 18	Sandra Fennel and YRDSB teachers	5:30-6:30pm	12 participants
Tues Dec 12	Lester Pearson Public School Gr 3	10-11am	42 participants
Wed Dec 13	Lester Pearson Public School Gr 3	10-11am	42 participants
Thurs Dec 14	Lester Pearson Public School Gr 3	10-11am	42 participants

Total Tour participants = 261

Community Arts Educational Outreach

- Milestones Murals project is now complete with a reveal to the community on Sunday November 19th.

Community Partners / Rental events

The following rental clients joined us this year during the October-December period:

October

Bahai – 200th anniversary community celebration
Windfall Ecology – community seminar
York Region Arts Council – workshop
Camphill Communities – board meeting
Canadian Mental Health Association York South Simcoe – community engagement
York Small Business Enterprise Ctr.- workshop
Central Counties Tourism – 2 dates, seminars
Aurora Oak Ridges Richmond Hill Provincial Liberal Association – 2 dates – nomination and volunteer
SOYRA – one Executive, plus one General Meeting
Aurora Community Band – 4 Sunday rehearsals
Third Age Learning - 4 October dates
Axiom Group – 2 dates – executive meetings

November

Pine Tree Potters Empty Bowls
Pine Tree Potters Show and Sale – 5 days (one day load-in)
ORMTA Fundraiser evening

Addiction Services of YR – staff training
Lake Simcoe Reg Cons Authority – 1 date staff training, 1 date stakeholder seminar
Leona Alleslev – MP event
Gran Aurora – Author event
Paskke Quartet – classical concert
Marili Gibbons – art class for fellow students
Aurora Music Academy – recital
York Region Community and Health – staff training
Axiom Group – executive meeting
Windfall Ecology – evening with the Ontario Minister of the Environment (Chris Ballard, MPP)
Camphill Communities – stakeholder meeting/training
Aurora Community Band – 4 Sunday evening rehearsals
ACB Marketplace – November 25 – “open house”, concert plus vendors
SOYRA – one Executive, plus one General Meeting, plus one workshop

December

Ontario Music Teachers Association – Newmarket/Aurora – scholarship recital
SOYRA – two bookings; executive meeting and general
Pine Tree Potters Guild – potluck evening (free for sponsorship)
Aurora Community Band – one rehearsal
York Region Childrens’ Chorus – holiday recital
York Region Corporate Services – management meeting
Windfall Ecology – community engagement evening
Canadian Mental Health Association – staff and client holiday party
Irina Poljakova – student piano recital
Christine Gale Harrison – student piano and other instrument recital
Addiction Services of York Region – staff holiday party
Krasman Centre – staff holiday party
York Region Environmental Services – staff training/holiday gathering
Paul Lynham – student piano recital
Berteig – staff/client meeting
Morrison Group – filming commercial for Geranium Homes

Administration

- Staff workshops for the 2018-2021 Strategic Plan on November 27 and December 11
- Held a summer camps debrief and planning session with staff
- Held a social media and technology consult with Elissa Chan
- Al Downey will now be in charge of Infrastructure projects for the Town. The Town is hiring a new Director of Community Services who will look after Culture, Recreation, Facilities and Business Services. My last meeting with Al was on November 30th but he remains involved in outstanding projects until there is a replacement.

Facilities

- We continue to experience WIFI instability and issues within the network. Staff leaves have halted the process of implementing the Town IT solution. Mr. Downey is following up on the progress.

- Demolition on the two older buildings in library square starts Monday December 11, 2017. Parking alongside the north side of the parking lot will be closed off to limit vehicle damage. It is scheduled to be completed in three weeks.
- There may be an opportunity to apply for Canadian Heritage Cultural Spaces funding.

DISCUSSION

Human Resources

- My probationary period passed on December 5, 2017.
- Bill 148 has passed and will impact hourly employees starting in January 2018.

Board Activities

- Governance Committee Meeting: November 21
- Finance Committee Meeting: December 6
- Executive Committee Meetings: Mid December

Community Connections/Artistic Events

- Monthly meetings with Al Downey, Director of Parks, Recreation & Culture
- Attended Empty Bowls
- Met with Chartwell Place re: sponsorship
- Met with RBC re: sponsorship and partnership
- Presentation to Town of Aurora General Committee re: 2018 Budget
- Met with SOYRA
- Met with Pine Tree Potters
- Onsite tour and offsite consultation with The Planning Partnership
- Attended Town of Aurora Christmas Tree Lighting

Respectfully Submitted by

Suzanne Haines, Executive Director
Aurora Cultural Centre