



AGENDA
Board of Directors Meeting

November 13, 2013

6:30 PM

Frank Pulumbarit, Chair

1	Motion to Approve Agenda	
2	Approval of Minutes from Previous Meeting [Sept 11, 2013]	all
3	Statements of Conflict of Interest	all
4	Business Arising from the Previous Minutes [Sept 11, 2013]	all
5	Special Update on Fund Development to date	Ian Fraser
6	Report of the Executive Director	Laura
7	Executive Committee Update	Frank
8	Joint Initiative Committee Update	Bonnie
9	Finance Committee Update	Heidi
10	Fundraising Committee Update	Karin
11	Governance Committee Update	Craig
12	New Business	all
13	Confirmation of Next Regular Board AND PUBLIC Meeting [Dec 11, 2013]	all
14	Motion to Adjourn	



Minutes of Meeting

November 13, 2013 #2/2013

Aurora Cultural Centre Board of Directors

Present:

Janet Thacker	Karin Allan
Bill Jones	Heidi Franken
Levon Yazejian	Bonnie Kraft
Frank Pulumbarit	Craig Mather
Laura Schembri	Mayor Dawe
Carol Mather	Lindsay Ablett

Motion: That the Agenda be amended to add a motion to approve additional money for legal fees to complete the By Laws and Regulations.

Moved: Craig Mather
Seconded: Bonnie Kraft
CARRIED

Motion: That the Board of Directors approve spending an additional \$2,500.00 for legal fees to complete the By Laws and Regulations.

Moved: Craig Mather
Seconded: Karin Allan
CARRIED

Presentation

Fund Development Workshop Presentation by Ian Fraser, Fund Development Consultant

Mr. Fraser updated members of the Board as to the financial progress for fund development as of the end of Sept. 30/13. He presented the Cash Update and made comparisons to our FD Strategic Plan tracking. Mr. Fraser reported that we are on target and should reach our fundraising goal by the end of the year. (Dec. 31, 2013)

1. **Motion:** Approval of the Agenda of November 13, 2013
It is noted that the dates of the previous Minutes need to be changed from September 11, 2013 to October 9, 2013.

Item 5 from today's Agenda was presented prior to start of Board Meeting.

Moved: Bonnie Kraft

Seconded: Karin Allan

CARRIED

2. **Motion:** Approval of Minutes from previous meeting Oct. 9/13 at 6:30pm

Moved: Craig Mather

Seconded: Bill Jones

CARRIED

Motion: Approval of Minutes from previous meeting #1-2013 Oct. 9/13

Moved: Craig Mather

Seconded: Karin Allan

CARRIED

3. No conflicts of interest reported
4. No new business arising from previous Minutes
5. Special Update on Fund Development to date – Ian Fraser
6. Executive Report - Laura Schembri

Visitation to the Centre has increased from last year at this time. Laura reported a variety of events that took place at the Centre this last month, including artists in the galleries, launches of 3 exhibitions of art, poetry and broad diverse programming.

Highlights from last month include:

- The Town of Aurora's 150th exhibit in the Aurora Room
- The first time that Southlake Foundation rented space at the Centre for their LIPS event.
- John Sheard Concert was a huge success Oct. 4
- Fest in October Oct. 19 a sold out event
- Scotia Bank Waterfront Marathon - Oct. 20 – thanks to all who participated in the walk.

Upcoming Events (see entire list in ED Report Nov. 13/20)

- Dorothy Clark McClure Exhibit & Sale, Opening Reception: Nov. 21
- Art of Wine Fund Raiser: Nov. 22

- Victorian Christmas: Dec. 16
- Various Holiday Markets - rentals of the entire Centre up to Christmas

New Partnership – Cultural Access Pass – Institute for Canadian Citizenship

We are now a new member with Cultural Access –it is a pass that all new immigrants are entitled to receive. The pass allows them to view Galleries and Museums free for one year.

Laura Schembri gave an update on the Management of Aurora Collection. In response to a call from the Town for expressions of interest in managing the Aurora Collection, the Aurora Cultural Centre was one of three organizations who passed the pre-qualification process.

Ms. Schembri asked for a motion to allow her to develop a plan for the management of the collection.

Motion: That the Board agrees to direct the ED to develop a plan for the management of the Aurora Collection for the Board’s Approval, in the response to the Town’s RFP.

Moved: Craig Mather

Seconded: Janet Thacker

CARRIED

7. Executive Committee Update - Frank Pulumbarit

Frank stated that the Executive and ED were working on 2014 Budget and would be presenting a budget at the next Board meeting.

8. Joint Initiative Committee Update - Bonnie Kraft

Bonnie Kraft reported that she will be requesting a meeting with the Town on November 29, 2013 to discuss and update on Board and Centre’s activities.

Items for discussion include:

- Signage for the front of the Centre
- Rental facilities for the Town - a new policy has been put in place and has been circulated to the Town.
- Request to have access to the inventory of the Aurora Collection in order to prepare response to Town’s RFP

9. Finance Committee Update - Heidi Franken

Heidi Franken reported that Q3 Report is due mid December at which time she will seek Board approval.

10. Fund Development Committee Update - Karin Allan

Karin Allan updated Board on recent developments concerning FD -

Chamber After Hours Event- all board members are invited to attend Feb. 26, 2014 to help promote the Centre 5-7 pm

Meridian Bank- a new Corporate Partner. Meridian will be sponsoring three concerts in 2014.

Taste of Wine - tickets still need to be sold and still looking for donations for door prizes and silent auction items

11. Governance Committee Update - Craig Mather
Craig Mather had nothing new to report.

12. New Business

Karin Allan reported that Nominating Committee would be interviewing a new candidate for a Board position.


13. Confirmation of the next Boarding Meeting: Wednesday December 15, 2013 at 6:30 to be followed by our third 2013 **Public Meeting** at 7:30.

14. A motion was received to adjourn the Meeting at 9:55 pm.

Moved: Bill Jones
Seconded: Levon Yazejian
CARRIED

Minutes prepared by: Karin Allan, Secretary


Minutes Approved:



Frank Pulumbarit, Chair



Date



Karin Allan, Secretary



Date



aurora
cultural
centre

Report of the Executive Director – November 13, 2013

Visitation for October	1663	13% over Oct 2012
Visitation for 2013 YTD	19,224	4% over YTD 2012

• Centre business hours	Monday to Friday	9:00 AM– 4:00 PM
• Centre “staff base” hours	Monday to Friday	8:30 AM – 4:30 PM
• Centre Gallery hours	Tuesday to Saturday	10:00 AM – 4:00 PM
• Centre Events	7 days per week	as required
• Centre Classes	Mon, Tues, Thurs, Sat	as required

October Events & Programs [R] indicates a rental

“Artist in Gallery” Michelle van Nie	Thurs Oct 3
John Sheard in concert with Russell de Carle	Fri Oct 4
“Artists in Gallery” Michelle van Nie & Robin Burnett	Sat Oct 5
2013 Annual General Meeting	Wed Oct 9
“Artist in Gallery” Robin Burnett	Thurs Oct 10
Justin Hines in Concert [R]	Fri Oct 11
Fest in October Community Dance	Sat Oct 19
Scotia Bank Toronto Waterfront Marathon team	Sun Oct 20
Opening Reception: Borderlines Exhibition	Sat Oct 26
Opening Reception: Freedom Exhibition	Sat Oct 26
Opening Reception: Somewhere in Time Exhibition	Sat Oct 26
Olex Wlasenko Curator Illustrated Talk Art & Cinema	Sat Oct 26
“Artist in the Gallery” Sheila Davis	Wed Oct 30
“Poet in the Gallery” Jean Kallmeyer	Wed Oct 30

October Town of Aurora

Aurora Room Town's 150th display - June 19 to November 8

October On Display

Blue Gallery *Borderlines:*
Sheila Davis, Tracey Lee Green, Jean Kallmeyer
Fine Art, Metal Sculpture, Poetry

Red Gallery *Borderlines:*
Sheila Davis, Tracey Lee Green, Jean Kallmeyer
Fine Art, Metal Sculpture, Poetry

Reception Gallery *Freedom:*
Ellen Cameron
Equine Photography

Great Hall Gallery *Memory as Landscape:*
Michelle van Nei & Robin Burnett
Encaustic , Oils

Somewhere in Time:
Olexander Wlasenko
Large work drawings

Community as Curator *100 Years in the Heart of Aurora*
Caruso & Company

AHS Display Case *AHS 50 Years of Heritage* Artifacts display

October Facility Bookings

Quilters' Guild of York Region	2 Executive Meetings
Private Rental	rental
Southlake Regional Foundation	Ladies in Philanthropy
Eating Disorders of YR	Justin Hines concert
Blue Hills Family Centre	Management Training
SOYRA	Executive Meeting, General Meeting & 2 workshops
Aurora Community Band	3 Sunday evening rehearsals
Town of Aurora	CAO - Annual Staff meeting

Upcoming – Highlights

- TheatreStarts Playwrights' Springboard Readings Nov 7, 8, 9,
- Aurora Home Show Designers' Showcase Nov 16
- Dorothy Clark McClure Opening Reception Nov 21
- Dorothy Clark McClure – Exhibition and Sale of work Nov 21 – Nov 30
- Taste of Wine, Nov 22
- Hollandview Seniors Community tour of Dorothy Clark McClure exhibition Nov 26
- Reid Jamieson Trio in Concert Nov 29
- Aurora Community Band Holiday Market Nov 30
- Special Olympics Holiday Market Dec 1
- Pine Tree Potters Holiday Show & Sale Dec 5 – 8
- Pine Tree Potters Empty Bowls Fundraiser Dec 5
- Stacey Kuniak in Concert Dec 6
- Victorian Christmas with Humber River Shakespeare Co Dec 16
- and *MORE!!*

Laura Schembri
Executive Director
November 8, 2013