



aurora  
cultural  
centre

AGENDA  
Board of Directors Meeting

April 10, 2013

7:00 PM

Frank Pulumbarit, Chair

|    |   |             |
|----|---|-------------|
| 1  | Motion to Approve Agenda                                    | all         |
| 2  | Approval of Minutes from Previous Meeting [March 20, 2013]  | all         |
| 3  | Statements of Conflict of Interest                          | all         |
| 4  | Business Arising from the Previous Minutes [March 20, 2013] | all         |
| 5  | Report from Ryan Youell, MSFN (Auditors)                    | Ryan Youell |
| 6  | Report of the Executive Director                            | Laura       |
| 7  | Finance Committee Update                                    | Heidi       |
| 8  | Executive Committee Update                                  | Frank       |
| 9  | Ad Hoc Committee Update                                     | Bonnie      |
| 10 | Fundraising Committee Update                                | Bill/Karin  |
| 11 | Governance Committee Update                                 | Craig       |
| 12 | New Business  | all         |
| 13 | Confirmation of Next Regular Board Meeting                  | all         |
| 14 | Motion to Adjourn   | all         |



5. Report from Ryan Youell, MSFN (Auditor)

Mr. Ryan Youell from the auditing firm Morley, Sanderson, Millard & Foster presented the 2012 audited financial statements to the Board, and answered questions.

A motion to approve 2012 Audited Financial Statements

Moved: Levon Yazejian

Second: Shirley Russell

**CARRIED**

A motion to approve the release of the 2012 audited financial statements to public and to the Town of Aurora Council.

Moved: Levon Yazejian

Seconded: Craig Mather

**CARRIED**

6. Report of the Executive Director – Laura Schembri

Report will be posted on website.

Motion to accept the Executive Director's Report

Moved: Janet Thacker

Seconded: Levon Yazejian

**CARRIED**

7. Finance Committee Update - Levon Yazejian

8. Executive Committee Update - Frank Pulumbarit

Lease Agreement Schedule C (Town equipment & supplies for use by the Centre) - we have itemized the list of Town equipment and supplies and will send it to the Town by next week.

9. Ad Hoc Committee Update – Bonnie Kraft

The Provision of Cultural Services Agreement between the Town and the Centre was signed by Frank Pulumbarit, President of the Aurora Cultural Centre, and Mayor Geoff Dawe on Thursday, March 7, 2013. The Board thanked the Ad Hoc Committee for its work.

Joint Initiatives Committee Update - Comprised of the Centre's President, Vice-President, and Executive Director, and the Town of Aurora's Director of Parks and Recreation, the committee will meet regularly to discuss items which concern the

relationship between the Town and the Centre. The first meeting will take place in April. The Board's input on the agenda is welcomed.

10. Fund Development Update - Bill Jones/Karin Allan

Three Highlights...

- Friends and Family Campaign – 100 percent Board Support and Participation
- Art of Tea - May 4<sup>th</sup> - ticket sales coming along nicely.
- The Membership Plan and Benefit Matrix were explained.

11. Governance Committee Update – Craig Mather

Two major points discussed -

1. Schedule and Agenda for first Public Meeting- June 12, 2013, 7pm

We will advertise this meeting via newspapers and through the Centre's e-blast and we requested that the Mayor make an announcement to Council.

2. Constitution (Bylaws)– The Governance Committee is working with the lawyer to get bring our bylaws into conformity with the new Not-for-Profit legislation. Committee Chair Craig Mather will send out the documents for the Board to review.

12. New Business

- Third concert of our third year in the Classical series is April 12, and the fourth concert is May 31<sup>st</sup>.
- Foggy Hog Town Boys – tickets on sale now April 19
- Mary Ellen Lynch – Heritage Lecture (April 17) illustrated talk of the Centre 7 pm

13. Confirmation of next Regular Meeting of the Board of Directors: May 8, 2013 7 pm

14. Motion was received to adjourn at 9 pm

Moved: Karin Allan  
Seconded: Janet Thacker  
**CARRIED**

Minutes Prepared by: Karin Allan, Secretary

Minutes Approved:

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Frank Pulumbarit, Chair

Date

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Karin Allan, Secretary

Date



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**Report of The Executive Director - April 10, 2013**

|                         |      |
|-------------------------|------|
| Visitation for March    | 2088 |
| Visitation for 2013 YTD | 6262 |

|                                       |                   |
|---------------------------------------|-------------------|
| March Hours of Operation              | 271.25            |
| March Hours of Programming            | not yet available |
| March Hours of Operational Volunteers | 83                |

- Centre business hours: Monday to Friday 9:00 AM– 4:00 PM
- Centre Gallery hours: Tuesday to Saturday 10:00 AM – 4:00 PM
- Centre Events: 7 days per week as required
- Centre Classes: 7 days per week as required

We are gaining efficiencies as we succeed in piggybacking bookings and events to occur simultaneously which creates savings in operational expenses. Therefore a decrease in the number of operational hours does not necessarily reflect fewer events or programs – more often it reflects efficiencies in operations.

**March Events & Programs:**

|  |   |
|--|---|
| Winter instructional programs finishing      | Sat March 2 – March 28                          |
| Passage exhibition opening reception         | Sat March 2                                     |
| Realism to Semi-Abstract workshop            | Sat March 2                                     |
| Grade 12 Gesture Drawing workshop            | Tues March 5 (Aurora High & Sacred Heart combo) |
| Classical Piano Concert #2                   | Fri March 8                                     |
| Fiddlefire family concert                    | Sat March 9                                     |
| Buds & Bugs March Break family drop in       | Tues March 12                                   |
| My Aurora 150 <sup>th</sup> photo workshops  | Wed March 13 (AM ages 6 – 10 & PM ages 11 – 15) |
| My Aurora 150 <sup>th</sup> writing workshop | Thurs March 14 (ages 11 – 15)                   |
| OMNI TV interview with Passage artists       | Fri March 15                                    |
| Passage artists “walk & talk”                | Wed March 20                                    |
| Heritage Lecture #5 w. Fred Flood            | Wed March 20                                    |
| Board of Directors meeting                   | Wed March 20                                    |
| SchoolHOUSE Concert                          | Sat March 23                                    |

### **March Facility Rentals:**

|                                |              |  |
|--------------------------------|--------------|--|
| Region of York Quilters        | Wed Mar 6    | Ex meeting - Library Rm                  |
| Newmarket Aurora PC Asso.      | Mon Mar 18   | AGM – Frank Klees – Brevik Hall          |
| S-Trip                         | Tues Mar 19  | Info for students/parents – Aurora Rm    |
| Aurora Farmers' Market         | Sat Mar 23   | Brevik Hall & Aurora Rm                  |
| York Region District School Bd | Wed Mar 27   | Brevik, Aurora, Red, Activity Rm         |
| York Region District School Bd | Thurs Mar 28 | Brevik, Aurora, Red, Activity Rm         |
| Aurora Community Band          | Mar schedule | Brevik for 2 Sunday evenings             |
| SOYRA                          | Mar schedule | Ex. - Library/ Members' meeting – Brevik |

### **March Town of Aurora Meetings**

|                 |             |                                       |
|-----------------|-------------|---------------------------------------|
| IES & Parks Rec | Thurs Mar 7 | Aurora Rm                             |
| IES & Parks Rec | Fri Mar 7   | Aurora Rm                             |
| Building Bylaw  | Mon Mar 25  | Brevik – hosting other municipalities |

### **March On Display:**

|                      |   |
|----------------------|---|
| Blue Gallery         | <i>Fireworks!</i> A travelling exhibition of ceramic & glass.         |
| Reception Gallery    | <i>Photo Gallery Program:</i> Karen Merk                              |
| Community as Curator | <i>Priestly Demolition: Evolution of a Local Entrepreneur</i> display |
| AHS Display Case     | <i>Winter Wonderland</i> display                                      |
| Great Hall Gallery   | <i>Passage:</i> Northern Star Collective                              |
| Aurora Room Gallery  | <i>Passage:</i> Northern Star Collective                              |

### **Other Highlights**

Succeeded in attaining *Imagine Canada Standards Program* accreditation!  
(public announcement not until June)

Chinese culture showcased with opening reception of *Passage* exhibition. Very successful show bringing a new audience to the Centre.

*Buds & Bugs* afternoon brought 175 into the Centre during March Break. Multi-generational.

The Centre's participation in *Aurora 150<sup>th</sup>* started with a bang with three programs for students being full and successful during March Break. We will be continuing to work with students and their work reflecting on Aurora's 150<sup>th</sup> anniversary will hang in Great Hall this summer.

The student *gesture-drawing workshop* brought art students and their teachers, one group from the Public School system and the other from the Catholic School system, together at the Centre. 30 students with easels drawing together from a live model, in Brevik Hall.



300 students from throughout York Region filled the Centre for a celebration of poetry, spoken word and rap over two full days. A huge success and important link to youth for the Centre.

*Fireworks* exhibition drew new visitors to the Centre – including friends travelling in small groups to attend as an outing.

First time volunteer “*docents in the galleries*” initiative partnership with Pine Tree Potters, where the potters provided learned volunteers to be in the *Fireworks!* exhibition 2 days per week to provide tours and enhanced information on the exhibition and the craft of pottery. Very successful program.

17 winter instructional programs ending their schedule throughout March.

#### UPCOMING:

- Spring programming to begin April 8
- Two important new art exhibitions coming in April:
  1. *Internationally* recognized artist Ernestine Tahedl’s large abstracts will fill Red, Blue & Great Hall galleries in her exhibition, *terra incognita*.
  2. *Melinda’s Room* – a tribute to the creativity of Melinda Tomlinson; daughter of Deirdre and David Tomlinson of Aurora who struggled with serious bi-polar illness which eventually caused her death. This is opening the window a crack for a serious discussion of mental illness in our community and will be an important and challenging exhibition in the Aurora Room.
- Prior to *Melinda’s Room*, Herbert Pryke’s *Mentorship in Motion* exhibition will have a short run in the Aurora Room. This exhibition shows the result of professional artists mentoring mentally and physically challenged youth to express themselves with art.
- Great Artist Piano Series concert # 3 – April 12
- Bluegrass/roots concert with **sponsorship** from Rickard Banjos, Aurora (April 19)
- Spring Heritage Lectures
- Spring Artist talks and film
- Taste of Tea Fundraising event (May 4)
- first public meeting (June 12 TBC)
- Summer program planning (application to Young Canada Works filed)

Laura Schembri  
Executive Director