



aurora
cultural
centre

PROGRAM REGISTRATION FORM

Please use one form per participant

DATE:

FOR CHILDREN & YOUTH ONLY

NAME OF PARTICIPANT

DATE OF BIRTH

AGE

M() F()

ADDRESS

CITY/TOWN

PROV.

POSTAL CODE

HOME PHONE NUMBER

CELL NUMBER

CONTACT E-MAIL (Parent for children & youth)

PARENT/GUARDIAN NAME*

HOME/CELL PHONE NUMBER*

ALTERNATIVE NUMBER*

PARENT/GUARDIAN NAME*

HOME/CELL PHONE NUMBER*

ALTERNATIVE NUMBER*

REQUIRED FOR ALL

EMERGENCY CONTACT

PHONE NUMBER

RELATIONSHIP TO PARTICIPANT

SPECIAL NEEDS/MEDICAL INFORMATION

1) PROGRAM NAME

DAY

TIME

FEE

START DATE

NUMBER OF WEEKS

How did you find out about our programs?

Would you like to join our e-newsletter mailing list?

Yes!

No,
thank you

email address:

**PROGRAM FEE
TOTAL:**

\$ _____

Plus HST for registrants
14 years and old

(80823 9693 RC001)

Circle Payment Type: Cash Cheque# _____ Debit Visa MasterCard

Credit Card # _____ Expiry Date: _____ CVC:** _____

Card Holder Name (print clearly) _____ Signature: _____

Proceeds from registration go to providing ongoing programs and community events at the Aurora Cultural Centre.

Cheques made payable to Aurora Cultural Centre. Payments must be made at time of registration.

****Card Verification Code required for all credit card transactions not done in person.**

I hereby release the Aurora Cultural Centre from all claims for damage arising from participation by myself or my child, during any program or in any facility or any location where a program is held. I hereby give permission to have staff arrange for any emergency medical care including transportation if necessary. Attempts will be made to contact parent, guardian, or emergency contact first. The participant is responsible for his/her own medical coverage. I hereby grant permission for myself or my child to participate in all Aurora Cultural Centre program activities including photographs, recordings, and public performances and allow the use of any such material, for promotional, instructional, educational or commercial purposes. **PERSONAL INFORMATION ON THIS FORM IS COLLECTED AND RETAINED UNDER THE PROTECTION OF PRIVACY ACT.**

Print Name of Adult Participant or Parent/ Guardian of Child

Signature of Adult Participant or Parent/ Guardian of Child

Aurora Cultural Centre

22 Church Street, Aurora, ON L4G 1G4 info@auroraculturalcentre.ca
Tel. 905.713.1818 www.auroraculturalcentre.ca Fax 905.713.1301

REGISTRATION INFORMATION

Registrations Forms

Please complete all the required information to ensure that you are placed in the correct program, and that we have complete contact details in case of emergency. The registration form **must** be signed before the start of the program.

Registration forms can be obtained from the Aurora Cultural Centre by calling 905.713.1818; emailing info@auroraculturalcentre.ca; in person during business hours Monday – Friday 9 – 4, or on event days when the centre is open for galleries and shows.

Registration

We reserve the right to withdraw, postpone, cancel or combine classes, limit registration, or change instructors. Submission of a registration does not guarantee acceptance in the requested program.

If a program is cancelled you will be notified by telephone. You may transfer to another program, free of charge (subject to space availability), or receive a full refund (no administration fee).

All NSF cheques will be charged \$50 (tax included) and must be replaced by cash or certified cheque to confirm registration. Post-dated cheques are not accepted.

Waiting Lists

Programs are filled on a first-come, first-served basis. Payment is required at time of registration to be eligible for program placement. Should a program be filled, your name will be added to a waiting list at your request. Register early to avoid disappointment.

Refunds

All requests for refunds must be made in writing and mailed to the address below, or emailed to info@auroraculturalcentre.ca or faxed to 905.713.1301, attn: Administration.

Participants receive a full refund when withdrawing up to seven (7) days prior to the start of the first class. All refunds are subject to a \$20.00 administration fee.

Participants receive a partial refund when withdrawing less than six days (6) days prior to the start of the first class, and are prorated to include the costs of the first class. All refunds are subject to a \$20.00 administration fee.

Participants receive a partial refund when withdrawing after the first class. Refund requests must be made in writing within 48 hours of the end of the first class. Participants receive a refund, on a prorated basis to include the costs of the first class. All refunds are subject to a \$20.00 administration fee.

Non-attendance does not constitute notice of withdrawal. There are no refunds for missed classes.

Please allow up to 2 weeks for refunds to be processed.

****Non-residents of Aurora are welcomed and encouraged to register for our programs.****

Aurora Cultural Centre

Church Street School, 22 Church Street, Aurora, ON L4G 1G4 info@auroraculturalcentre.ca

Tel. 905.713.1818 www.auroraculturalcentre.ca Fax 905.713.1301

Engaging and enriching the community through arts, culture and heritage